

Make Ready Checklist Inspection

Inspection Date	Technician	Property	Units
04-06-2021	Stephen Cofield	Gardens of Mt. Airy	B15

LIVING ROOM:	
Walls / Outlets:	Ok
Ceilings / Lights:	Ok
Window:	Ok
Door / Closet:	Ok
Window coverings:	Ok
Other:	Ok
DINING ROOM:	
Walls / Outlets:	Ok
Ceilings / Lights:	Ok
Window:	Ok
Window coverings:	Ok
KITCHEN:	
Electric Meter:	Ok
Cabinets:	Ok
Cabinet Door:	Ok
Cabinet Shelf:	Ok
Cabinet Handle:	Ok
Counter Top:	Ok
Refrigerator (Freezer):	Ok
Refrigerator (Shelf and Bars):	Ok
Refrigerator (Drawers):	Not Ok
Charges Type	
Charges	0



Refrigerator Crisper Glass/Plastic:	Ok
Cleaning Refrigerator:	Ok
Dishwasher Rack:	Ok
Dishwasher Silverware Holder:	Ok
Dishwasher Knob:	Ok
Fire Stops:	Ok
Formica/Tiles:	Ok
Stove Knob:	Ok
Microwave:	Not Ok
Charges Type	
Charges	0
Comment	Handle broken



Cleaning of Stove:	Ok
Ceiling Lights:	Ok
Garbage Disposal:	Ok
Rubber Stopper:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok
Kitchen Sink:	Ok

Faucet Knobs:	Ok
Floors:	Ok
Faucet:	Ok
Drip Pan:	Ok
Range Hood:	Ok
Range Top:	Ok
Ceiling Light Fixture:	Ok
Backsplash:	Ok
Ceiling Fan:	Ok
Washer/Dryer:	Ok
Wall Outlets:	Ok
Window Coverings:	Ok
Other:	Ok
BEDROOMS:	
Walls / Outlets:	Ok
Ceilings / Lights:	Ok
Floors / Carpet:	Ok
Window:	Ok
Window coverings:	Ok
Door / Closet:	Not Ok
Charges Type	
Charges	0
Comment	Broken



Other:	Ok
BATHROOM:	
Medicine Cabinet:	Ok

Mirror Cabinet:	Ok
Vanity Cabinet:	Ok
Sink:	Ok
Toilet Tank Cover:	Ok
Toilet Tank:	Ok
Toilet Bowl:	Ok
Complete Toilet:	Ok
Toilet Paper Holder:	Ok
Shower Head:	Ok
Tub Knob(s):	Ok
Shower Curtain Bar:	Ok
Towel Bar:	Ok
Tub Reglazing:	Ok
Counter Top:	Ok
Soap Dish (Sink):	Ok
Soad Dish (Tub):	Ok
Remove Mildew on Tiles:	Ok
Cleaning Bathroom:	Ok
Wall Outlets:	Ok
Ceiling Lights:	Ok
Floors:	Ok
Formica /Tile:	Ok
Cabinets / Mirror:	Ok
Window:	Ok
Other:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
LOCKS:	
Door Lock:	Ok
Door Knob:	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
DOORS:	
Apartment Door:	Ok

Solid Core & Steel:	Ok
Frame:	Ok
Hollow:	Ok
CARPET:	
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Not Ok
Charges Type	
Charges	0



Replace Carpet 2 Bedroom:	Ok
MISCELLANEOUS:	
Remove Debris (Per Bag):	Ok
Removal Of Bulk Items:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Window Sills:	Ok
Window Screen(s) each:	Ok
Broken Window Glass (Per Pane):	Ok
Mini Blind(s) each:	Ok
Vertical Blinds:	Ok
Sliding Mirror/Glass Door (2):	Ok
Carbon Monoxide Detector:	Ok

Fire extinguisher: Cabinet Equipment: Ok Vinly Tile Kitchen: Ok Vinly Tile Bathroom: Exhaust Fan: Ok Phone Jack: Fan Blades: Ok Light Globes: Ok Door Intercom System: Ok Switch Plate Covers: Ok Ok Qk Ok Ok Ok Ok Ok Ok Ok	K
Vinly Tile Kitchen:OkVinly Tile Bathroom:OkExhaust Fan:OkPhone Jack:OkFan Blades:OkLight Globes:OkDoor Intercom System:OkSwitch Plate Covers:OkRallings:Ok	K
Vinly Tile Bathroom: Exhaust Fan: Ok Phone Jack: Fan Blades: Ok Light Globes: Ok Door Intercom System: Ok Switch Plate Covers: Ok Rallings:	K
Exhaust Fan: Ok Phone Jack: Fan Blades: Light Globes: Ok Door Intercom System: Ok Switch Plate Covers: Ok Rallings:	K
Phone Jack: Fan Blades: Ck Light Globes: Ok Door Intercom System: Ok Switch Plate Covers: Ok Rallings:	K
Fan Blades: Light Globes: Ok Door Intercom System: Ok Switch Plate Covers: Ok Rallings:	K
Light Globes: Door Intercom System: Ok Switch Plate Covers: Ok Rallings:	K
Door Intercom System: Switch Plate Covers: Ok Rallings:	K
Switch Plate Covers: Rallings: Ok	K
Rallings: Ok	K
	K
Outside Lights:	X.
	K
Stoppage by foreign object in any drain: Ok	K
Thermostat Cover:	K
Cleaning of Apartment: Ok	K
Common Area damaged during moveout:	K
If fire stops have been installed throughout the property, ensure fire stops are installed.:	X.
OVERALL:	
Signs of Moisture outside the apartment: Ok	ζ.
Signs of Moisture inside the apartment: Ok	K
Resident	

Technician	Stephen Cofield
Resident not available for signature	
Resident refused Signature	