

## **Move Out Inventory & Condition Form**

Inspection Date	Technician	Property	Units
04-03-2024	Sharon Waples	Haverford Court	E101

Approved By	Sharon Waples
Resident Name	Malik James
Forwarding Mailing Address	7400 Haverford Avenue E323Philadelphia,PA 19151
Date Resident Turned in Keys	03-31-2024

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
BATHROOM	Vanity Cabinet	Replace	older vanity- broken door	\$50.00
MISCELLANEOUS	Sliding Mirror/Glass Door (2)	Replace		\$200.00
MISCELLANEOUS	Was personal property left behind?			\$0.00
Additional Damage Charges				
Total Charges			\$250.00	

	Amenities to be added to this Unit
Plank Flooring	

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok

Window coverings:	Ok			
DINING ROOM:				
Ceilings / Lights:	0	)k		
Walls / Outlets:	0	)k		
Window:	0	)k		
Window coverings:	0	)k		
KITCHEN:				
Backsplash:			C	)k
Cabinets:			С	Οk
Ceiling Fan:			C	)k
Ceiling Light Fixture:			С	)k
Ceiling Lights:			C	Οk
Cleaning of Stove:			C	Οk
Counter Top:			C	Οk
Dishwasher:				
Dishwasher Knob:		Ok		
Dishwasher:				
Dishwasher Rack:		Ok		
Dishwasher:				
Dishwasher Silverware Holder:			Ok	
Drip Pan:			C	Οk
Electric Meter:			C	Οk
Faucet:			С	Οk
Faucet Knobs:			C	)k
Floors:			C	)k
Formica/Tiles:			С	Ok
Garbage Disposal:			С	Ok
Kitchen Sink:			С	Οk
Microwave:			С	Οk
Other:			C	Οk
Oven / Range:			С	Ok

Oven Door Handle:		Ok
Oven Racks:		Ok
Range Top:		Ok
Refrigerator (Freezer):		
Cleaning Refrigerator:	Ok	
Refrigerator (Freezer):		
Refrigerator (Drawers):	Ok	
Refrigerator (Freezer):		
Refrigerator (Shelf and Bars):	Ok	
Refrigerator (Freezer):		
Refrigerator Crisper Glass/Plastic:	Ok	
Rubber Stopper:		Ok
Stove Knob:		Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:		Ok
Wall Outlets:		Ok
Washer/Dryer:		Ok
Window Coverings:		Ok
BEDROOMS:		

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok

Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Not Ok
Charges Type	Replace
Charges	
Comment	Cabinet door to is broken



Wall Outlets:	Ok
Window:	Ok

LOC	CKS:	
Doo	r Knob:	Ok

Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok

Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	N/A
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Date of Installation	2024-02-07
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	N/A
Phone Jack:	Ok
Rallings:	N/A
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Not Ok
Charges Type	Replace
Charges	
Comment	Hallway closet door glass broken.



Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	N/A

Vinly Tile Kitchen:	N/A
Was personal property left behind?:	No
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resider		
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Sharon Waples

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Technician	Sharon Waples
Resident not available for signature	YES