

## **Make Ready Checklist Inspection**

| Inspection Date | Technician     | Property   | Units |
|-----------------|----------------|------------|-------|
| 04-02-2025      | Domenech Plaza | 251 Dekalb | WPH20 |

| LIVING ROOM:       |                                  |
|--------------------|----------------------------------|
| Ceilings / Lights: | Ok                               |
| Door / Closet:     | N/A                              |
| Other:             | Ok                               |
| Walls / Outlets:   | Ok                               |
| Window:            | Ok                               |
| Window coverings:  | Not Ok                           |
| Charges Type       |                                  |
| Charges            | 0                                |
| Comment            | Blind does not go all the way up |



| DINING ROOM:       |    |
|--------------------|----|
| Ceilings / Lights: | Ok |
| Walls / Outlets:   | Ok |
| Window:            | Ok |
| Window coverings:  | Ok |

|--|

| Backsplash: | Ok |  |
|-------------|----|--|
|             |    |  |

| Cabinets:     |                              |
|---------------|------------------------------|
| Cabinet Door: | Not Ok                       |
| Charges Type  |                              |
| Charges       | 0                            |
| Comment       | Cabinet below sink is frayed |



| Cabinets:       |    |
|-----------------|----|
| Cabinet Handle: | Ok |

| Cabinet Shelf:         |          | Ok                       |
|------------------------|----------|--------------------------|
| Ceiling Fan:           | Ok       |                          |
| Ceiling Light Fixture: | Ok       |                          |
| Ceiling Lights:        | Not Ok   |                          |
| Charges Type           |          |                          |
| Charges                | 0        |                          |
| Comment                | Bugs and | dust inside and very dim |



|  | Stove: |
|--|--------|
|  |        |
|  |        |
|  |        |

**Cabinets:** 

| Counter Top:      | Ok  |     |  |
|-------------------|-----|-----|--|
| Dishwasher:       |     |     |  |
| Dishwasher Knob:  |     | Ok  |  |
| Dishwasher:       |     |     |  |
| Dishwasher Rack:  |     | Ok  |  |
| Drip Pan:         | Ok  | Ok  |  |
| Electric Meter:   | N/A | N/A |  |
| Faucet:           | Ok  | Ok  |  |
| Faucet Knobs:     | Ok  | Ok  |  |
| Floors:           | Ok  |     |  |
| Formica/Tiles:    | Ok  |     |  |
| Garbage Disposal: | Ok  | Ok  |  |
| Kitchen Sink:     | Ok  | Ok  |  |
| Microwave:        | Ok  | Ok  |  |
| Other:            | N/A | N/A |  |
| Oven / Range:     |     |     |  |
| Oven Cleaning:    |     | Ok  |  |
| Oven / Range:     |     |     |  |
| Oven door handle: |     | Ok  |  |
| Oven / Range:     |     |     |  |
| Oven drip pan:    |     | Ok  |  |
| Oven / Range:     |     |     |  |
| Oven knobs:       |     | Ok  |  |
| Oven / Range:     |     |     |  |
| Oven Racks:       |     | Ok  |  |
| Oven / Range:     |     |     |  |
| Range burners:    |     | Ok  |  |
| Oven / Range:     |     |     |  |
|                   |     |     |  |

| Oven Door Handle:   | Ok |
|---|----|
| Oven Racks:   | Ok |
| Range Top:  | Ok |
| Rubber Stopper:   | Ok |
| Stove Knob:   | Ok |
| Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.: | Ok |
| Wall Outlets:   | Ok |
| Washer/Dryer:   | Ok |
| Window Coverings:   | Ok |

| BEDROOMS:          |                               |
|--------------------|-------------------------------|
| Ceilings / Lights: | Ok                            |
| Door / Closet:     | Ok                            |
| Floors / Carpet:   | Not Ok                        |
| Charges Type       |                               |
| Charges            | 0                             |
| Comment            | One gap in flooring by window |



| Other:       | Not Ok                   |
|--------------|--------------------------|
| Charges Type |                          |
| Charges      | 0                        |
| Comment      | Vent is dirty in bedroom |



| Walls / Outlets:  | Ok |
|-------------------|----|
| Window:           | Ok |
| Window coverings: | Ok |

| BATHROOM:          |   |
|--------------------|---|
| Cabinets / Mirror: | Ok  |
| Ceiling Lights:    | Ok  |
| Complete Toilet:   | Not Ok  |
| Charges Type       |   |
| Charges            | 0   |
| Comment            | New toilet seat, toliet paper missing and so is shower curtain. |



| Counter Top:      | Ok     |
|-------------------|--------|
| Floors:           | Ok     |
| Formica /Tile:    | Ok     |
| Medicine Cabinet: | N/A    |
| Mirror Cabinet:   | Ok     |
| Other:            | Not Ok |
| Charges Type      |        |
| Charges           | 0      |



| Remove Mildew on Tiles: | Ok                        |
|-------------------------|---------------------------|
| Shower Curtain Bar:     | Ok                        |
| Shower Head:            | Ok                        |
| Sink:                   | Not Ok                    |
| Charges Type            |                           |
| Charges                 | 0                         |
| Comment                 | 1 faucet is missing spot. |



| Soad Dish (Tub):     | Ok  |
|----------------------|-----|
| Soap Dish (Sink):    | N/A |
| Toilet Paper Holder: | Ok  |
| Toilet Tank:         | Ok  |
| Towel Bar:           | Ok  |
| Tub Knob(s):         | Ok  |
| Tub Reglazing:       | Ok  |
| Vanity Cabinet:      | Ok  |
| Wall Outlets:        | Ok  |
| Window:              | Ok  |

| LOCKS:  |                 |
|---|-----------------|
| Door Knob:  | Not Ok          |
| Charges Type  |                 |
| Charges   | 0               |
| Comment   | Door knob loose |
| Door Lock:  | Ok              |
| Ensure the apartment door has an automatic closure and closes properly. : | Ok              |
| Fix Door when extra lock is removed:                                      | Ok              |
| Mail-Box Lock:  | N/A             |

| KEYS:                            |     |
|----------------------------------|-----|
| Failure To Return Apartment Key: | N/A |
| Failure To Return Mailbox Key:   | N/A |

| DOORS:                               |    |
|--------------------------------------|----|
| Apartment Door:                      | Ok |
| Apartment Door closes automatically: | Ok |
| Frame:                               | Ok |
| Hollow:                              | Ok |
| Solid Core & Steel:                  | Ok |

| PAINTING:                     |    |
|-------------------------------|----|
| Border Removal (Per Room):    | Ok |
| Holes in Walls (Each Hole):   | Ok |
| Over Dark Colors (Per Room):  | Ok |
| Wallpaper Removal (Per Room): | Ok |

| CARPET:                   |    |
|---------------------------|----|
| Deodorize:                | Ok |
| Pet Treatment (Odor):     | Ok |
| Replace Carpet 1 Bedroom: | Ok |
| Replace Carpet 2 Bedroom: | Ok |
| Shampoo 1 Bedroom:        | Ok |
| Shampoo 2 Bedroom:        | Ok |
| Stain Removal:            | Ok |

| MISCELLANEOUS:  |    |
|---|----|
| Broken Window Glass (Per Pane):   | Ok |
| Cabinet Equipment:  | Ok |
| Carbon Monoxide Detector:   | Ok |
| Cleaning of Apartment:  | Ok |
| Clear Storage Locker:   | Ok |
| Closet Shelves:   | Ok |
| Common Area damaged during moveout:   | Ok |
| Confirm you have installed or there is in place a stainless steel toilet tank water connector.: | Ok |
| Door Intercom System:   | Ok |
| Exhaust Fan:  | Ok |
| Fan Blades:   | Ok |
| If fire stops have been installed throughout the property, ensure fire stops are installed.:    | Ok |
| Light Globes:   | Ok |
| Mini Blind(s) each:   | Ok |
| Outside Lights:   | Ok |
| Phone Jack:   | Ok |
| Rallings:   | Ok |
| Removal Of Bulk Items:  | Ok |
| Remove Debris (Per Bag):  | Ok |
| Sliding Mirror/Glass Door (2):  | Ok |
| Smoke Detector Alarm:   | Ok |
| Stoppage by foreign object in any drain:  | Ok |
| Switch Plate Covers:  | Ok |
| Thermostat Cover:   | Ok |
| Vertical Blinds:  | Ok |
| Vinly Tile Bathroom:  | Ok |
| Vinly Tile Kitchen:   | Ok |
| Window Screen(s) each:  | Ok |
| Window Sills:   | Ok |

| OVERALL:                                |    |  |
|---|----|--|
| Signs of Moisture inside the apartment: | Ok |  |

| Signs of Moisture outside the apartment: |                | Ok |
|--|----------------|----|
| Resident                                 |                |    |
|  |                |    |
|  |                |    |
|  |                |    |
|  |                |    |
|  |                |    |
| Lindy Community Representative Name      | Domenech Plaza |    |
|  |                |    |
| Technician                               | Domenech Plaza |    |
| Resident not available for signature     |                |    |