

Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
04-02-2025	Jason Aleman	251 Dekalb	E0101

Approved By	Stephen Cicala
Resident Name	Angela Scarlett
Forwarding Mailing Address	1578 East 96th Street, Brooklyn, NY 11236
Date Resident Turned in Keys (For evictions - date all belongings were removed)	04-01-2025

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Refrigerator (Freezer)	Cleaning Refrigerator	Clean	One cleaning charge for all cleaning needed. Please see above.	\$0
LIVING ROOM	Door / Closet	Repair	Repair needed on barn door.	\$36
BEDROOMS	Floors / Carpet	Clean		\$0
BATHROOM	Cleaning Bathroom	Clean	One cleaning charge for all cleaning needed. Please see above.	\$0
BATHROOM	Complete Toilet	Clean		\$0
BATHROOM	Remove Mildew on Tiles	Clean	One cleaning charge for all cleaning needed. Please see above.	\$0
BATHROOM	Sink	Clean	One cleaning charge for all cleaning needed. Except carpet cleaning.	\$228.96
BATHROOM	Tub Reglazing	Repair		\$0
CARPET	Replace Carpet 1 Bedroom	Clean	Carpet stains, cleaning needed.	\$180
Additional Damage Charges				

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Not Ok
Charges Type	Repair
Charges	
Comment	Barn door damaged



Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	
Cabinets:	
Cabinet Door:	Ok
Cabinets:	
Cabinet Handle:	Ok

Cabinets:		
Cabinet Shelf:	Ok	
Ceiling Fan:		0
Ceiling Light Fixture:		0
Ceiling Lights:		0
Cleaning of Stove:		О
Counter Top:		0
Dishwasher:		
Dishwasher Knob:	Ok	
Dishwasher:		
Dishwasher Rack:	Ok	
Dishwasher:		
Dishwasher Silverware Holder:		Ok
Drip Pan:		0
Electric Meter:		0
Faucet:		0
Faucet Knobs:		0
Floors:		0
Formica/Tiles:		0
Garbage Disposal:		0
Kitchen Sink:		0
Microwave:		0
Other:		0
Oven / Range:		
Oven Cleaning:	Ok	
Oven / Range:		
Oven door handle:	Ok	
Oven / Range:		
Oven drip pan:	Ok	

Oven / Range:	
Oven knobs:	Ok

Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	Ok

	Oven / Range:		
	Range Hood:	Ok	
(Oven Door Handle:		Ok
(Oven Racks:		Ok
I	Range Top:		Ok

Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean



Refrigerator (Freezer):	
Refrigerator (Drawers):	Ok

Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Ok

Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	Ok

Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Not Ok
Charges Type	Clean
Charges	
Comment	Debris left 3rd bedroom



Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean master bathroom



Complete Toilet:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean half bath



Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Not Ok
Charges Type	Clean
Charges	
Comment	Guest bath stain



Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Not Ok
Charges Type	Clean
Charges	
Comment	Guest sink not clean



Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Comment	Missing arm
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Guest bath peeling Looks pulled



Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:

Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Master carpet stains



Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok

Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident				
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Jason Aleman



Technician	Jason Aleman	
Resident not available for signature	NO	