

Move Out Inventory & Condition Form

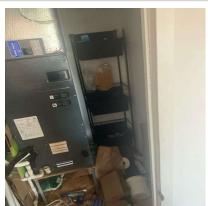
Inspection Date	Technician	Property	Units
04-01-2025	Kenneth Poteat	251 Dekalb	W0306

Approved By	Stephen Cicala
Resident Name	Rachel Laskey
Forwarding Mailing Address	None given (eviction)
Date Resident Turned in Keys (For evictions - date all belongings were removed)	03-05-2025

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Dishwasher	Dishwasher Rack	Clean	Items left in dishwasher	\$25
Cabinets	Cabinet Shelf	Clean	Items left in kitchen, trash out.	\$100
Refrigerator (Freezer)	Cleaning Refrigerator	Clean	One cleaning charge for all cleaning needed. Please see above.	\$0
LIVING ROOM	Door / Closet	Clean	No charge to resident.	\$0
LIVING ROOM	Other	Clean	Trash left in living room.	\$250
DINING ROOM	Walls / Outlets	Repair	Trash left in dining room.	\$50
KITCHEN	Cleaning of Stove	Clean	One cleaning charge for all cleaning needed, less trash, bulk, and HVAC cleaning.	\$228.96
KITCHEN	Kitchen Sink	Clean		\$0
KITCHEN	Microwave	Replace	No charge.	\$0
KITCHEN	Other	Clean		\$0

BEDROOMS	Door / Closet	Clean	Bulk items, bedframe, furniture, and trash removal.	\$200
BEDROOMS	Other	Clean		\$0
BEDROOMS	Walls / Outlets	Repair		\$0
BATHROOM	Cleaning Bathroom	Clean	Remove trash from bathroom	\$75
BATHROOM	Vanity Cabinet	Clean		\$0
DOORS	Hollow	Replace	Door needs replacement, broken at base of door.	\$48
MISCELLANEOUS	Was personal property left behind?			\$0
MISCELLANEOUS	Was the resident locked out?			\$0
Additional Damage Charges				
Tower fob, apartment fob, and mailbox key not returned			\$170	
Total Charges			\$1146.96	

LIVING ROOM:	
Door / Closet:	Not Ok
Charges Type	Clean
Charges	
Comment	Furniture in closet Trash left as well



Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Furniture and trash left behind in living room



DINING ROOM:	
Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Items left hanging on walls furniture also left behind the dining room



Cabinets:	
Cabinet Shelf:	Not Ok
Charges Type	Clean
Charges	
Comment	Items left behind in all cabinet cabinets



Cleaning of Stove:	Not Ok
Charges Type	Clean
Charges	
Comment	Stove left dirty pots, and pans left in and on top of the stove



Dishwasher:	
Dishwasher Rack:	Not Ok
Charges Type	Clean
Charges	
Comment	Dishes left in dish



Kitchen Sink:	Not Ok
Charges Type	Clean
Charges	
Comment	Sink left dirty Items left behind



Microwave:	Not Ok
Charges Type	Replace
Charges	
Comment Microwave may need to be replaced due to the amount of grease that in the microwave	



Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Dishes left in cabinets Appliances also left behind



Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	The other items left behind



Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:

Ok

BEDROOMS:	
Door / Closet:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash left in closet



Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Closes and furniture left throughout bedroom



Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Writing on wall Pictures left on wall



BATHROOM:	
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash left in bathroom

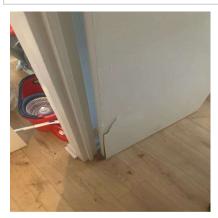


Vanity Cabinet:	Not Ok
Charges Type	Clean
Charges	
Comment	Items left



DOORS:	
Hollow:	Not Ok

Charges Type	Replace
Charges	
Comment	Bedroom door damaged



PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok

Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Was the resident locked out?:	Not Ok
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
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Lindy Community Representative Name	Kenneth Poteat
Technician	Kenneth Poteat
Resident not available for signature	YES