



Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
03-25-2022	Saleesha Sin	450 Green Apartments	H309

Approved By	Stephen Cicala
Resident Name	Sara Woods
Forwarding Mailing Address	None given.
Date Resident Turned in Keys	03-22-2022

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Oven / Range	Oven Cleaning	Clean	One cleaning charge for all cleaning needed.	\$183.24
Refrigerator (Freezer)	Cleaning Refrigerator	Clean	One cleaning charge for all cleaning needed. Please see above.	\$0.00
KITCHEN	Cleaning of Stove	Clean	One cleaning charge for all cleaning needed. Please see above.	\$0.00
KITCHEN	Other	Clean		\$0.00
BATHROOM	Cleaning Bathroom	Clean	One cleaning charge for all cleaning needed. Please see above.	\$0.00
BATHROOM	Soad Dish (Tub)	Clean		\$0.00
BATHROOM	Tub Reglazing	Repair		\$0.00
KEYS	Failure To Return Apartment Key	Replace		\$50.00
KEYS	Failure To Return Mailbox Key	Replace		\$20.00

PAINTING	Holes in Walls (Each Hole)	Repair	Hole in master bedroom wall.	\$48.00
CARPET	Stain Removal	Clean	Brown stains on carpet.	\$60.00
MISCELLANEOUS	Removal Of Bulk Items	Clean	Couch and table left in the living room.	\$50.00
Additional Damage Charges				
Total Charges				\$411.24

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok
Cabinets:	
Cabinet Door:	Ok
Cabinets:	
Cabinet Handle:	Ok
Cabinets:	
Cabinet Shelf:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok

Cleaning of Stove:	Not Ok
Charges Type	Clean
Charges	
Comment	Needs clean



Counter Top:	Ok
--------------	----

Dishwasher:	
Dishwasher Knob:	Ok

Dishwasher:	
Dishwasher Rack:	Ok

Dishwasher:	
Dishwasher Silverware Holder:	Ok

Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Fire Stops:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Left bottles and misc. items



Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Needs cleaning



Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Ok

Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	Ok

Oven / Range:		
Range Hood:		Ok
Oven Door Handle:	Ok	
Oven Racks:	Ok	
Range Top:	Ok	
Refrigerator (Freezer):		
Cleaning Refrigerator:	Not Ok	
Charges Type	Clean	
Charges		
Comment	Needs cleaning	
		
Refrigerator (Freezer):		
Refrigerator (Drawers):	Ok	
Refrigerator (Freezer):		
Refrigerator (Shelf and Bars):	Ok	
Refrigerator (Freezer):		
Refrigerator Crisper Glass/Plastic:	Ok	
Rubber Stopper:	Ok	
Stove Knob:	Ok	
Wall Outlets:	Ok	
Washer/Dryer:	Ok	
Window Coverings:	Ok	
BEDROOMS:		
Ceilings / Lights:	Ok	

Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Needs cleaning



Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Not Ok

Charges Type	Clean
Charges	
Comment	Needs cleaning



Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Tub stained and starting to peel



Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok

Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Not Ok
Charges Type	Replace
Charges	
Comment	No keys



Failure To Return Mailbox Key:	Not Ok
Charges Type	Replace
Charges	
Comment	No mail key



DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok

Solid Core & Steel:	Ok
---------------------	----

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Not Ok
Charges Type	Repair
Charges	
Comment	Hole in master bedroom wall



Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Not Ok
Charges Type	Clean
Charges	
Comment	Stains on carpet in multiple areas



MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
Fire extinguisher:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
If there are sprinkler heads, are they painted?:	Yes
If there are sprinklers, are the sprinkler pipes painted?:	Yes
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	Left furniture



Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
<div> <div>Lindy Community Representative Name</div> <div>Saleesha Sin</div> </div>	



Technician	Saleesha Sin
Resident not available for signature	YES
Resident refused Signature	NO