

## **Make Ready Checklist Inspection**

| <b>Inspection Date</b> | Technician    | Property    | Units |
|------------------------|---------------|-------------|-------|
| 03-17-2023             | Casey Carpino | Meadowbrook | 971   |

| LIVING ROOM:       |    |
|--------------------|----|
| Ceilings / Lights: | Ok |
| Door / Closet:     | Ok |
| Other:             | Ok |
| Walls / Outlets:   | Ok |
| Window:            | Ok |
| Window coverings:  | Ok |

| DINING ROOM:       |    |
|--------------------|----|
| Ceilings / Lights: | Ok |
| Walls / Outlets:   | Ok |
| Window:            | Ok |
| Window coverings:  | Ok |

| KITCHEN:               |    |
|------------------------|----|
| Backsplash:            | Ok |
| Cabinets:              | Ok |
| Ceiling Fan:           | Ok |
| Ceiling Light Fixture: | Ok |
| Ceiling Lights:        | Ok |
| Cleaning of Stove:     | Ok |
| Counter Top:           | Ok |
| Dishwasher:            | Ok |
| Drip Pan:              | Ok |
| Electric Meter:        | Ok |
| Faucet:                | Ok |

| Faucet Knobs:   | Ok |
|---|----|
| Floors:   | Ok |
| Formica/Tiles:  | Ok |
| Garbage Disposal:   | Ok |
| Kitchen Sink:   | Ok |
| Microwave:  | Ok |
| Other:  | Ok |
| Oven / Range:   | Ok |
| Oven Door Handle:   | Ok |
| Oven Racks:   | Ok |
| Range Top:  | Ok |
| Refrigerator (Freezer):   | Ok |
| Rubber Stopper:   | Ok |
| Stove Knob:   | Ok |
| Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.: | Ok |
| Wall Outlets:   | Ok |
| Washer/Dryer:   | Ok |
| Window Coverings:   | Ok |

| BEDROOMS:          |    |
|--------------------|----|
| Ceilings / Lights: | Ok |
| Door / Closet:     | Ok |
| Floors / Carpet:   | Ok |
| Other:             | Ok |
| Walls / Outlets:   | Ok |
| Window:            | Ok |
| Window coverings:  | Ok |

| BATHROOM:          |    |
|--------------------|----|
| Cabinets / Mirror: | Ok |
| Ceiling Lights:    | Ok |
| Cleaning Bathroom: | Ok |
| Complete Toilet:   | Ok |
| Counter Top:       | Ok |

| Floors:  | Not Ok                      |
|--|-----------------------------|
| Charges Type   |                             |
| Charges  | 0                           |
| Comment  | Bathroom needs new caulking |
| Formica /Tile:   | Ok                          |
| Is there signs of moisture from outside in the apartment?: | Not Ok                      |
| Charges Type   |                             |
| Charges  | 0                           |
| Comment  | The tub faucet is dripping  |
| Medicine Cabinet:  | Ok                          |
| Mirror Cabinet:  | Ok                          |
| Other:   | Ok                          |
| Remove Mildew on Tiles:                                    | Ok                          |
| Shower Curtain Bar:  | Ok                          |
| Shower Head:   | Ok                          |
| Sink:  | Ok                          |
| Soad Dish (Tub):   | Ok                          |
| Soap Dish (Sink):  | Ok                          |
| Toilet Paper Holder:                                       | Ok                          |
| Toilet Tank:   | Ok                          |
| Towel Bar:   | Ok                          |
| Tub Knob(s):   | Ok                          |
| Tub Reglazing:   | Ok                          |
| Vanity Cabinet:  | Ok                          |
| Wall Outlets:  | Ok                          |
| Window:  | Ok                          |

| LOCKS:  |    |
|---|----|
| Door Knob:  | Ok |
| Door Lock:  | Ok |
| Ensure the apartment door has an automatic closure and closes properly. : | Ok |
| Fix Door when extra lock is removed:                                      | Ok |
| Mail-Box Lock:  | Ok |

| KEYS:                            |    |
|----------------------------------|----|
| Failure To Return Apartment Key: | Ok |
| Failure To Return Mailbox Key:   | Ok |

| DOORS:                               |  |
|--------------------------------------|--|
| Apartment Door:                      | Not Ok   |
| Charges Type                         |  |
| Charges                              | 0  |
| Comment                              | The laundry doors and the hallway linen closet doors are difficult to open and close |
| Apartment Door closes automatically: | Ok   |
| Frame:                               | Ok   |
| Hollow:                              | Ok   |
| Solid Core & Steel:                  | Ok   |

| PAINTING:                     |    |
|-------------------------------|----|
| Border Removal (Per Room):    | Ok |
| Holes in Walls (Each Hole):   | Ok |
| Over Dark Colors (Per Room):  | Ok |
| Wallpaper Removal (Per Room): | Ok |

| CARPET:                   |    |
|---------------------------|----|
| Burns:                    | Ok |
| Deodorize:                | Ok |
| Pet Treatment (Odor):     | Ok |
| Replace Carpet 1 Bedroom: | Ok |
| Replace Carpet 2 Bedroom: | Ok |
| Shampoo 1 Bedroom:        | Ok |
| Shampoo 2 Bedroom:        | Ok |
| Stain Removal:            | Ok |

| MISCELLANEOUS:                  |        |
|---------------------------------|--------|
| Broken Window Glass (Per Pane): | Ok     |
| Cabinet Equipment:              | Ok     |
| Carbon Monoxide Detector:       | Ok     |
| Cleaning of Apartment:          | Not Ok |

| Charges Type  |                                   |
|---|-----------------------------------|
| Charges   | 0                                 |
| Comment   | Needs another cleaning throughout |
| Clear Storage Locker:   | Ok                                |
| Closet Shelves:   | Ok                                |
| Common Area damaged during moveout:   | Ok                                |
| Confirm you have installed or there is in place a stainless steel toilet tank water connector.: | Ok                                |
| Door Intercom System:   | Ok                                |
| Exhaust Fan:  | Ok                                |
| Fan Blades:   | Ok                                |
| If fire stops have been installed throughout the property, ensure fire stops are installed.:    | Ok                                |
| Light Globes:   | Ok                                |
| Mini Blind(s) each:   | Ok                                |
| Outside Lights:   | Ok                                |
| Phone Jack:   | Ok                                |
| Rallings:   | Ok                                |
| Removal Of Bulk Items:  | Ok                                |
| Remove Debris (Per Bag):  | Ok                                |
| Sliding Mirror/Glass Door (2):  | Ok                                |
| Smoke Detector Alarm:   | Ok                                |
| Stoppage by foreign object in any drain:  | Ok                                |
| Switch Plate Covers:  | Ok                                |
| Thermostat Cover:   | Ok                                |
| Vertical Blinds:  | Ok                                |
| Vinly Tile Bathroom:  | Ok                                |
| Vinly Tile Kitchen:   | Ok                                |
| Window Screen(s) each:  | Ok                                |
| Window Sills:   | Ok                                |

| OVERALL:                                 |    |
|--|----|
| Signs of Moisture inside the apartment:  | Ok |
| Signs of Moisture outside the apartment: | Ok |

| Resident  |                              |
|---|------------------------------|
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| Lindy Community Representative Name             | Casey Carpino                |
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| Lindy Community Representative Name             | Casey Carpino                |
| Lindy Community Representative Name  Technician | Casey Carpino  Casey Carpino |