

Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
03-15-2024	Jeff Wilson	450 Green Apartments	D308

Approved By	Jeff Wilson
Resident Name	Daniele Smith
Forwarding Mailing Address	Non given
Date Resident Turned in Keys	03-06-2024

Damage Summary						
Main Category	Sub Category	Charges Type	Note	Charges		
Oven / Range	Oven Cleaning	Clean	oven cleaning	\$60.00		
KITCHEN	Rubber Stopper	Replace		\$5.00		
BATHROOM	Remove Mildew on Tiles	Repair	mildew	\$50.00		
KEYS	Failure To Return Apartment Key	Replace		\$50.00		
KEYS	Failure To Return Mailbox Key	Replace		\$20.00		
MISCELLANEOUS	Cleaning of Apartment	Clean		\$100.00		
MISCELLANEOUS	Removal Of Bulk Items	Clean	4 items	\$200.00		
MISCELLANEOUS Remove Debris (Per Bag) Clean 4 bags						
Additional Damage Charges						
			Total Charges	\$585.00		

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Ok

Window:	Ok		
Window coverings:	Ok		
DINING ROOM:			
Ceilings / Lights:	Ok		
Walls / Outlets:	Ok		
Window:	Ok		
Window coverings:	Ok		
KITCHEN:			
Backsplash:		Ok	
Cabinets:			
Cabinet Door:	Ok		
Cabinets:			
Cabinet Handle:	Ok		
Cabinets:			
Cabinet Shelf:	Ok		
Ceiling Fan:		Ok	
Ceiling Light Fixture:		Ok	
Ceiling Lights:		Ok	
Cleaning of Stove:		Ok	
Counter Top:		Ok	
Dishwasher:			
Dishwasher Knob:	0	k	
Dishwasher:			
Dishwasher Rack:	0.	k	
Dishwasher:			
Dishwasher Silverware Holder:		Ok	
Drip Pan:		Ok	
Electric Meter:		Ok	
Faucet:		Ok	

Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Ok

Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Oven door handle: Ok	Oven / Range:	
	Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Ok

0	ven / Range:	
О	ven Racks:	Ok

Oven / Range:	
Range burners:	Ok

Oven / Range:			
Range Hood:	Ok		
Oven Door Handle:			Ok
Oven Racks:			Ok
Range Top:			Ok
Refrigerator (Freezer):			
Cleaning Refrigerator:		Ok	

Refrigerator (Freezer):	
Refrigerator (Drawers):	Ok

Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Ok

Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic: O	k
Rubber Stopper:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace



Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Not Ok
Charges Type	Repair
Charges	
Comment	Mildew



Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok

Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

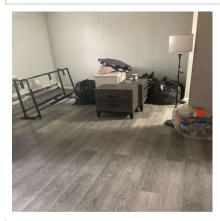
KEYS:	
Failure To Return Apartment Key:	Not Ok
Charges Type	Replace
Charges	
Comment	No key
Failure To Return Mailbox Key:	Not Ok
Charges Type	Replace
Charges	
Comment	No key

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok

Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Date of Installation	2024-01-15
If there are sprinkler heads, are they painted?:	Yes
If there are sprinklers, are the sprinkler pipes painted?:	Yes
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	5 items tables



Remove Debris (Per Bag):	Not Ok
Charges Type	Clean
Charges	
Comment	4 bags



Sliding Mirror/Glass Door (2):		Ok
Smoke Detector Alarm:		Ok
Stoppage by foreign object in any drain:		Ok
Switch Plate Covers:		Ok
Thermostat Cover:		Ok
Vertical Blinds:		Ok
Vinly Tile Bathroom:		Ok
Vinly Tile Kitchen:		Ok
Was personal property left behind?:		Yes
Estimated Value of Personal Property is.	\$0	
Window Screen(s) each:		Ok
Window Sills:		Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident			
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Technician	Jeff Wilson
Resident not available for signature	YES