



Move Out Inventory & Condition Form



Inspection Date	Technician	Property	Units
03-14-2025	Kenneth Poteat	251 Dekalb	WPH07

Approved By	Stephen Cicala
Resident Name	Tariq Rashad
Forwarding Mailing Address	2700 Neabsco Common Pl., Woodbridge, VA 22191
Date Resident Turned in Keys (For evictions - date all belongings were removed)	02-25-2025

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
LIVING ROOM	Ceilings / Lights	Repair		\$0
KITCHEN	Kitchen Sink	Clean		\$0
KITCHEN	Other	Clean		\$0
BATHROOM	Cleaning Bathroom	Clean	One cleaning charge for all cleaning needed, bathroom and kitchen sink.	\$95.4
BATHROOM	Other	Clean		\$0
MISCELLANEOUS	Was personal property left behind?			\$0
Additional Damage Charges				
Total Charges				\$95.40

LIVING ROOM:	
Ceilings / Lights:	Not Ok
Charges Type	Repair
Charges	
Comment	Cracks in living room ceiling will need to be repaired



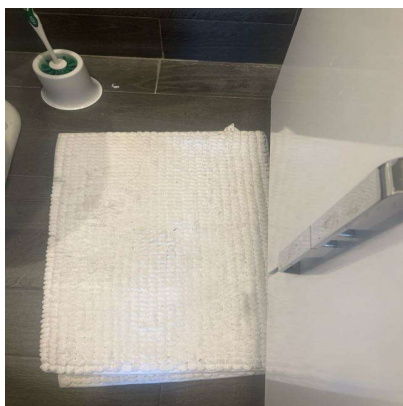
KITCHEN:	
Kitchen Sink:	Not Ok
Charges Type	Clean
Charges	
Comment	Kitchen sink left dirty
	
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Items left behind the kitchen
	
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Bathroom dirty



Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Items left behind in the bathroom



LOCKS:	
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Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok

Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
Lindy Community Representative Name	Kenneth Poteat
	
Technician	Kenneth Poteat
Resident not available for signature	YES