



# Move Out Inventory & Condition Form

## Damage Summary

| Main Category | Sub Category             | Charges Type | Note | Charges   |
|---------------|--------------------------|--------------|------|-----------|
| KITCHEN       | Cleaning Refrigerator    | Clean        |      | \$60.00   |
| KITCHEN       | Cleaning of Stove        | Clean        |      | \$60.00   |
| CARPET        | Replace Carpet 2 Bedroom | Replace      |      | \$1100.00 |
| Total Charges |                          |              |      | \$1220.00 |

| Inspection Date | Technician   | Property         | Units |
|-----------------|--------------|------------------|-------|
| 03-11-2020      | Nancy Benner | Fountain Gardens | A210  |

|                     |    |
|---------------------|----|
| <b>LIVING ROOM:</b> |    |
| Walls / Outlets:    | Ok |
| Ceilings / Lights:  | Ok |
| Window:             | Ok |
| Door / Closet:      | Ok |
| Window coverings:   | Ok |
| Other:              | Ok |
| <b>DINING ROOM:</b> |    |
| Walls / Outlets:    | Ok |
| Ceilings / Lights:  | Ok |
| Window:             | Ok |
| Window coverings:   | Ok |
| <b>KITCHEN:</b>     |    |
| Electric Meter:     | Ok |
| Cabinets:           | Ok |
| Cabinet Door:       | Ok |
| Cabinet Shelf:      | Ok |

|                                     |                          |
|-------------------------------------|--------------------------|
| Cabinet Handle:                     | Ok                       |
| Counter Top:                        | Ok                       |
| Refrigerator (Freezer):             | Ok                       |
| Refrigerator (Shelf and Bars):      | Ok                       |
| Refrigerator (Drawers):             | Ok                       |
| Refrigerator Crisper Glass/Plastic: | Ok                       |
| Cleaning Refrigerator:              | Not Ok                   |
| Charges Type                        | Clean                    |
| Charges                             |                          |
| Comment                             | Fridge and freezer dirty |



|                               |                  |
|-------------------------------|------------------|
| Dishwasher Rack:              | Ok               |
| Dishwasher Silverware Holder: | Ok               |
| Dishwasher Knob:              | Ok               |
| Fire Stops:                   | Ok               |
| Formica/Tiles:                | Ok               |
| Stove Knob:                   | Ok               |
| Microwave:                    | Ok               |
| Cleaning of Stove:            | Not Ok           |
| Charges Type                  | Clean            |
| Charges                       |                  |
| Comment                       | Oven/stove dirty |



|                        |    |
|------------------------|----|
| Ceiling Lights:        | Ok |
| Garbage Disposal:      | Ok |
| Rubber Stopper:        | Ok |
| Oven Door Handle:      | Ok |
| Oven Racks:            | Ok |
| Kitchen Sink:          | Ok |
| Faucet Knobs:          | Ok |
| Floors:                | Ok |
| Faucet:                | Ok |
| Drip Pan:              | Ok |
| Range Hood:            | Ok |
| Range Top:             | Ok |
| Ceiling Light Fixture: | Ok |
| Backsplash:            | Ok |
| Ceiling Fan:           | Ok |
| Washer/Dryer:          | Ok |
| Wall Outlets:          | Ok |
| Window Coverings:      | Ok |
| Other:                 | Ok |
| <b>BEDROOMS:</b>       |    |
| Walls / Outlets:       | Ok |
| Ceilings / Lights:     | Ok |
| Floors / Carpet:       | Ok |
| Window:                | Ok |
| Window coverings:      | Ok |
| Door / Closet:         | Ok |

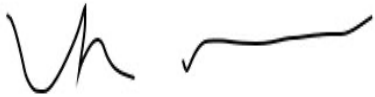
|  |    |
|--|----|
| Other:   | Ok |
| <b>BATHROOM:</b>   |    |
| Medicine Cabinet:  | Ok |
| Mirror Cabinet:  | Ok |
| Vanity Cabinet:  | Ok |
| Sink:  | Ok |
| Toilet Tank Cover:   | Ok |
| Toilet Tank:   | Ok |
| Toilet Bowl:   | Ok |
| Complete Toilet:   | Ok |
| Toilet Paper Holder:                                       | Ok |
| Shower Head:   | Ok |
| Tub Knob(s):   | Ok |
| Shower Curtain Bar:  | Ok |
| Towel Bar:   | Ok |
| Tub Reglazing:   | Ok |
| Counter Top:   | Ok |
| Soap Dish (Sink):  | Ok |
| Soad Dish (Tub):   | Ok |
| Remove Mildew on Tiles:                                    | Ok |
| Cleaning Bathroom:   | Ok |
| Wall Outlets:  | Ok |
| Ceiling Lights:  | Ok |
| Floors:  | Ok |
| Formica /Tile:   | Ok |
| Cabinets / Mirror:   | Ok |
| Window:  | Ok |
| Other:   | Ok |
| Is there signs of moisture from outside in the apartment?: | Ok |
| <b>LOCKS:</b>  |    |
| Door Lock:   | Ok |
| Door Knob:   | Ok |
| Fix Door when extra lock is removed:                       | Ok |
| Mail-Box Lock:   | Ok |

|   |  |
|---|--|
| Ensure the apartment door has an automatic closure and closes properly. : | Ok   |
| <b>KEYS:</b>  |  |
| Failure To Return Apartment Key:  | Ok   |
| Failure To Return Mailbox Key:  | Ok   |
| <b>DOORS:</b>   |  |
| Apartment Door:   | Ok   |
| Solid Core & Steel:   | Ok   |
| Frame:  | Ok   |
| Hollow:   | Ok   |
| <b>PAINTING:</b>  |  |
| Over Dark Colors (Per Room):  | Ok   |
| Holes in Walls (Each Hole):   | Ok   |
| Wallpaper Removal (Per Room):   | Ok   |
| Border Removal (Per Room):  | Ok   |
| <b>CARPET:</b>  |  |
| Replace Carpet 2 Bedroom:   | Not Ok   |
| Charges Type  | Replace  |
| Charges   |  |
| Comment   | Must replace due to stains and tears from animal (cat) |



| <b>MISCELLANEOUS:</b>  |    |
|--|----|
| Remove Debris (Per Bag):   | Ok |
| Removal Of Bulk Items:   | Ok |
| Clear Storage Locker:  | Ok |
| Closet Shelves:  | Ok |
| Window Sills:  | Ok |
| Window Screen(s) each:   | Ok |
| Broken Window Glass (Per Pane):  | Ok |
| Mini Blind(s) each:  | Ok |
| Vertical Blinds:   | Ok |
| Sliding Mirror/Glass Door (2):   | Ok |
| Carbon Monoxide Detector:  | Ok |
| Smoke Detector Alarm:  | Ok |
| Fire extinguisher:   | Ok |
| Cabinet Equipment:   | Ok |
| Vinly Tile Kitchen:  | Ok |
| Vinly Tile Bathroom:   | Ok |
| Exhaust Fan:   | Ok |
| Phone Jack:  | Ok |
| Fan Blades:  | Ok |
| Light Globes:  | Ok |
| Door Intercom System:  | Ok |
| Switch Plate Covers:   | Ok |
| Rallings:  | Ok |
| Outside Lights:  | Ok |
| Stoppage by foreign object in any drain:   | Ok |
| Thermostat Cover:  | Ok |
| Cleaning of Apartment:   | Ok |
| Common Area damaged during moveout:  | Ok |
| If fire stops have been installed throughout the property, ensure fire stops are installed.: | Ok |
| <b>OVERALL:</b>  |    |
| Signs of Moisture inside the apartment:  | Ok |
| Signs of Moisture outside the apartment:   | Ok |

|   |    |
|---|----|
| <b>RENOVATED UNITS:</b>   |    |
| Do not overload the circuits.:  | Ok |
| On GFCI outlets the hot wire goes to the line side on the fixture and not the load side.: | Ok |
| Ground wires are to be hook up.:  | Ok |
| Make sure all wires are connected properly and tight and correct wire nut use.:           | Ok |
| Plastic boxes are not to be surface-mounted, with a utility box.:                         | Ok |
| Disposal and dishwasher are to be plug in and not hot hard wired.:                        | Ok |
| No stabbing of wires into the back of outlet, they are to be put around the screw.:       | Ok |
| All electrical boxes are to be secure in place and not hanging.:                          | Ok |
| <b>BATHROOM RENOVATION:</b>   |    |
| Replace the 1/2 inch copper water lines.:   | Ok |
| Removal of all sheetrock in the bathroom.:  | Ok |
| Install new 1/2 inch ball valves and remove the old gates valves.:                        | Ok |
| Using 1/2 inch hardi board around the wet area of the tub.:                               | Ok |
| Remove of old drums trap and installing P traps for tub drains.:                          | Ok |
| Resident  |    |

|   |                     |
|---|---------------------|
| Lindy Community Representative Name   | Nancy Benner        |
|  |                     |
| Forwarding Mailing Address  | Lock out none given |

|                                      |              |
|--------------------------------------|--------------|
| Date Resident Turned in Keys         | 03-05-2020   |
| Technician                           | Nancy Benner |
| Resident not available for signature | YES          |
| Resident refused Signature           | NO           |