



Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
03-12-2025	Joseph Cooper	The Diamond at Phoenixville	443

Approved By	Travis Poston
Resident Name	Caroline Zortman
Forwarding Mailing Address	5004 Cedar Elm Drive, McKinney TX 75070
Date Resident Turned in Keys (For evictions - date all belongings were removed)	03-05-2025

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Oven / Range	Oven Cleaning	Clean		\$0
Refrigerator (Freezer)	Cleaning Refrigerator	Clean		\$60
KITCHEN	Cleaning of Stove	Clean		\$60
KITCHEN	Microwave	Clean		\$0
BEDROOMS	Walls / Outlets	Repair		\$0
BATHROOM	Cleaning Bathroom	Clean		\$75
BATHROOM	Other	Clean		\$0
BATHROOM	Vanity Cabinet	Repair	bathroom vanity rack repaired	\$35
MISCELLANEOUS	Cleaning of Apartment	Clean		\$100
MISCELLANEOUS	Removal Of Bulk Items	Clean		\$0
MISCELLANEOUS	Remove Debris (Per Bag)	Clean		\$0

MISCELLANEOUS	Was personal property left behind?		left shampoo bottles, 2 shelves, Swiffer, toilet plunger, tide pods	\$25
MISCELLANEOUS	Was the resident locked out?			\$0
Additional Damage Charges				
Total Charges				\$355.00

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok
Cabinets:	
Cabinet Door:	Ok
Cabinets:	
Cabinet Handle:	Ok
Cabinets:	
Cabinet Shelf:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok

Ceiling Lights:	Ok
Cleaning of Stove:	Not Ok
Charges Type	Clean
Charges	
Comment	Cleaning



Counter Top:	Ok
Dishwasher:	
Dishwasher Knob:	Ok
Dishwasher:	
Dishwasher Rack:	Ok
Dishwasher:	
Dishwasher Silverware Holder:	Ok
Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean



Other:

Ok

Oven / Range:

Oven Cleaning:

Not Ok

Charges Type

Clean

Charges

Comment

Cleaning



Oven / Range:

Oven door handle:

Ok

Oven / Range:

Oven drip pan:

Ok

Oven / Range:

Oven knobs:

Ok

Oven / Range:

Oven Racks:

Ok

Oven / Range:

Range burners:

Ok

Oven / Range:	
Range Hood:	Ok

Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok

Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Cleaning



Refrigerator (Freezer):	
Refrigerator (Drawers):	Ok

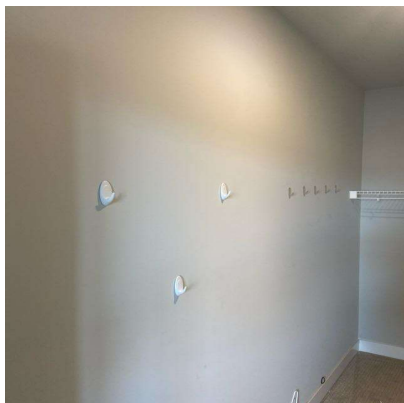
Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Ok

Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	Ok

Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

BEDROOMS:	
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Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	15 adhesive hooks left throughout the apartment



Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean both bathrooms



Complete Toilet:	Ok
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Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Removal of heavy adhesive- 50\$



Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Not Ok
Charges Type	Repair
Charges	
Comment	Broken drawer



Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok

Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Not Ok
Charges Type	Clean
Charges	
Comment	Full apartment clean Left very dirty

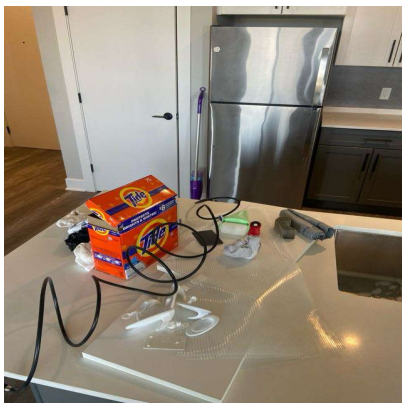


Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Date of Installation	2025-03-12
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok

Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	Bulk trash



Remove Debris (Per Bag):	Not Ok
Charges Type	Clean
Charges	
Comment	Trash out



Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0

Was the resident locked out?:	Not Ok
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
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Lindy Community Representative Name	Joseph Cooper
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Technician	Joseph Cooper
Resident not available for signature	YES