

Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
03-07-2024	Kenneth Poteat	251 Dekalb	E0102

Approved By	Auto Approved
Resident Name	Jordan Williams
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	03-04-2024

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
LIVING ROOM	Other	Clean		\$0.00
BEDROOMS	Other	Clean		\$0.00
Additional Damage Charges				
Total Charges		\$0.00		

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Furniture left in apartment



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok
Cabinets:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Counter Top:	Ok
Dishwasher:	Ok
Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Ok

Microwave:		Ok
Other:		Ok
Oven / Range:		Ok
Oven Door Handle:		Ok
Oven Racks:		Ok
Range Top:		Ok
Refrigerator (Freezer):		
Cleaning Refrigerator:	Ok	
Refrigerator (Freezer):		
Refrigerator (Drawers):	Ok	
Refrigerator (Freezer):		
Refrigerator (Shelf and Bars):	Ok	
Refrigerator (Freezer):		
Refrigerator Crisper Glass/Plastic:	Ok	
Rubber Stopper:		Ok
Stove Knob:		Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:		Ok
Wall Outlets:		Ok
Washer/Dryer:		Ok
Window Coverings:		Ok
RFDROOMS:		

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Furniture left in bedrooms



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok

Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok

Stain Removal: Ok

MISCELLANEOUS:		
Broken Window Glass (Per Pane):		Ok
Cabinet Equipment:		Ok
Carbon Monoxide Detector:		Ok
Cleaning of Apartment:		Ok
Clear Storage Locker:		Ok
Closet Shelves:		Ok
Common Area damaged during moveout:		Ok
Door Intercom System:		Ok
Exhaust Fan:		Ok
Fan Blades:		Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:		Ok
Light Globes:		Ok
Mini Blind(s) each:		Ok
Outside Lights:		Ok
Phone Jack:		Ok
Rallings:		Ok
Removal Of Bulk Items:		Ok
Remove Debris (Per Bag):		Ok
Sliding Mirror/Glass Door (2):		Ok
Smoke Detector Alarm:		Ok
Stoppage by foreign object in any drain:		Ok
Switch Plate Covers:		Ok
Thermostat Cover:		Ok
Vertical Blinds:		Ok
Vinly Tile Bathroom:		Ok
Vinly Tile Kitchen:		Ok
Was personal property left behind?:		Yes
Estimated Value of Personal Property is.	\$0	
Window Screen(s) each:		Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Ok

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Lindy Community Representative Name	Kenneth Poteat
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Window Sills:

Technician	Kenneth Poteat
Resident not available for signature	YES