

## **Move Out Inventory & Condition Form**

Inspection Date	Technician	Property	Units
03-09-2023	Mike Gray	251 Dekalb	S0910

Approved By	Stephen Cicala
Resident Name	Sabra Scott
Forwarding Mailing Address	None given (Eviction)
Date Resident Turned in Keys	03-09-2023

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Dishwasher	Dishwasher Rack	Replace		\$35.00
Oven / Range	Oven Cleaning	Clean	One cleaning charge for all cleaning needed. Not including bulk and HVAC duct cleaning.	\$183.24
Refrigerator (Freezer)	Cleaning Refrigerator	Clean	One cleaning charge for all cleaning needed. Please see above.	\$0.00
Refrigerator (Freezer)	Refrigerator (Drawers)	Replace		\$30.00
Refrigerator (Freezer)	Refrigerator (Shelf and Bars)	Replace		\$40.00
Refrigerator (Freezer)	Refrigerator Crisper Glass/Plastic	Replace		\$30.00
LIVING ROOM	Other	Clean	Pet odor, HVAC ducts need cleaning.	\$250.00
DINING ROOM	Walls / Outlets	Clean		\$0.00
KITCHEN	Cleaning of Stove	Clean	One cleaning charge for all cleaning needed. Please see above.	\$0.00
KITCHEN	Counter Top	Replace		\$300.00

KITCHEN	Microwave	Replace	Microwave burnt inside, replace. Depreciated.	\$195.00
KITCHEN	Other	Clean		\$0.00
BEDROOMS	Other	Clean		\$0.00
BATHROOM	Tub Reglazing	Repair	Two (2) tubs need glazing.	\$600.00
KEYS	Failure To Return Mailbox Key	Replace	Two (2) key fobs, two (2) mailbox keys and two (2) apartment door keys not returned.	\$340.00
PAINTING	Holes in Walls (Each Hole)	Repair	Remove TV wall mount and repair wall, screw holes in wall.	\$200.00
Additional Damage Charges				
Removing 11 large bulk items, sofas, mattresses, furniture, chair.			\$550.00	
Total Charges			\$2753.24	

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	3 sofas table and chair left \$200



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

Ceilings / Lights:	Ok
Walls / Outlets:	Not Ok
Charges Type	Clean
Charges	
Comment	Shelf left \$25



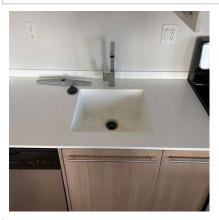
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok
Ceiling Fan:	N/A
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Counter Top:	Not Ok
Charges Type	Replace

Charges	
Comment	Stained replaced



Dishwasher:	
Dishwasher Knob:	Ok

Dishwasher:	
Dishwasher Rack:	Not Ok
Charges Type	Replace
Charges	
Comment	Rusted replace \$200



Dishwasher:		
Dishwasher Silverware Holder:		Ok
Drip Pan:	Ok	
Electric Meter:	Ok	
Faucet:	Ok	
Faucet Knobs:	Ok	
Floors:	Ok	
Formica/Tiles:	Ok	

Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace burned up stained \$325



Other:	Not Ok
Charges Type	Clean
Charges	
Comment	HVAC cleaning pet smell more belongings



Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty \$50



Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Ok

Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	Ok

Oven / Range:	
Range Hood:	Ok

Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok

Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Refrigerator (Freezer):	
Refrigerator (Drawers):	Not Ok
Charges Type	Replace
Charges	
Comment	Broke



Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Not Ok
Charges Type	Replace
Charges	
Comment	Handle broke \$50



Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	Not Ok
Charges Type	Replace
Charges	
Comment	Broke \$50



Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

BEDROOMS:	

Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	2 beds and dresser left \$200



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok

Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Tub glaze \$600



Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Comment	Sofa left in bedroom \$100



Ensure the apartment door has an automatic closure and closes properly. :	Ok
1 1 0	

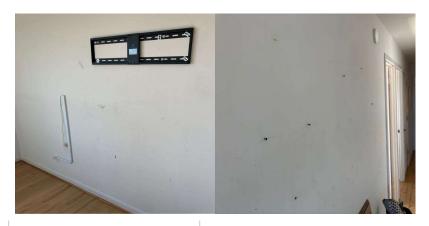
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Not Ok
Charges Type	Replace
Charges	
Comment	2 keys 2 mailbox 2 door keys \$200 fob keys



DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Not Ok
Charges Type	Repair
Charges	
Comment	Wall mount remove and repair screw holes in wall \$200



Over Dark Colors (Per Room): Ok

Wallpaper Removal (Per Room):

Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok

Outside Lights:		Ok
Phone Jack:		Ok
Rallings:		Ok
Removal Of Bulk Items:		Ok
Remove Debris (Per Bag):		Ok
Sliding Mirror/Glass Door (2):		Ok
Smoke Detector Alarm:		Ok
Stoppage by foreign object in any drain:		Ok
Switch Plate Covers:		Ok
Thermostat Cover:		Ok
Vertical Blinds:		Ok
Vinly Tile Bathroom:		Ok
Vinly Tile Kitchen:		Ok
Window Screen(s) each:		Ok
Window Sills:		Ok
OVERALL:		
	01	

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	

L	indy Community Representative Name	Mike Gray



Technician	Mike Gray
Resident not available for signature	YES