



Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
03-07-2025	Jeff Wilson	Westgate Arms	L4

Approved By	Jeff Wilson
Resident Name	Monique Duffy
Forwarding Mailing Address	118 Wendover Dr. Norristown PA 19401
Date Resident Turned in Keys (For evictions - date all belongings were removed)	03-06-2025

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Oven / Range	Oven Cleaning	Clean	oven cleaning	\$50
Refrigerator (Freezer)	Cleaning Refrigerator	Clean		\$60
Refrigerator (Freezer)	Refrigerator (Shelf and Bars)	Repair	broken door handle	\$75
LIVING ROOM	Walls / Outlets	Repair	holes in wall	\$40
KITCHEN	Cleaning of Stove	Clean		\$60
BEDROOMS	Door / Closet	Replace		\$90
BEDROOMS	Floors / Carpet	Replace	stained carpet	\$375
BEDROOMS	Walls / Outlets	Repair	holes in wall	\$50
LOCKS	Door Lock	Replace		\$25
DOORS	Apartment Door	Replace		\$150
MISCELLANEOUS	Cleaning of Apartment	Clean		\$100
MISCELLANEOUS	Removal Of Bulk Items	Clean	bed frame	\$50
MISCELLANEOUS	Remove Debris (Per Bag)	Clean	5 bags	\$125
MISCELLANEOUS	Was personal property left behind?			\$0

MISCELLANEOUS	Was the resident locked out?			\$0
Additional Damage Charges				
Total Charges				\$1250.00

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Holes in wall



Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok
Cabinets:	
Cabinet Door:	Ok

Cabinets:		
Cabinet Handle:		Ok

Cabinets:		
Cabinet Shelf:		Ok

Ceiling Light Fixture:		Ok
Ceiling Lights:		Ok
Cleaning of Stove:		Not Ok
Charges Type		Clean
Charges		
Comment		Dirty

Counter Top:		Ok
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Dishwasher:		
Dishwasher Knob:		Ok

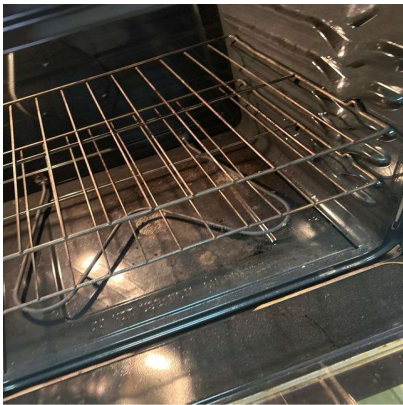
Dishwasher:		
Dishwasher Rack:		Ok

Dishwasher:		
Dishwasher Silverware Holder:		Ok

Drip Pan:		Ok
Electric Meter:		Ok
Faucet:		Ok
Faucet Knobs:		Ok
Floors:		Ok
Formica/Tiles:		Ok
Garbage Disposal:		Ok

Kitchen Sink:	Ok
Microwave:	Ok
Other:	Ok

Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Ok


Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	Ok


Oven / Range:	
Range Hood:	Ok

Oven Door Handle:	Ok
Oven Racks:	Ok

Range Top:		Ok
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Refrigerator (Freezer):		
Cleaning Refrigerator:	Not Ok	
Charges Type	Clean	
Charges		
Comment	Dirty	
		

Refrigerator (Freezer):		
Refrigerator (Drawers):	Ok	

Refrigerator (Freezer):		
Refrigerator (Shelf and Bars):	Not Ok	
Charges Type	Repair	
Charges		
Comment	Door handle broken	
		

Refrigerator (Freezer):		
Refrigerator Crisper Glass/Plastic:	Ok	

Rubber Stopper:	Ok
Stove Knob:	Ok

Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok


BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Not Ok
Charges Type	Replace
Charges	
Comment	Hike in door



Floors / Carpet:	Not Ok
Charges Type	Replace
Charges	
Comment	Stained



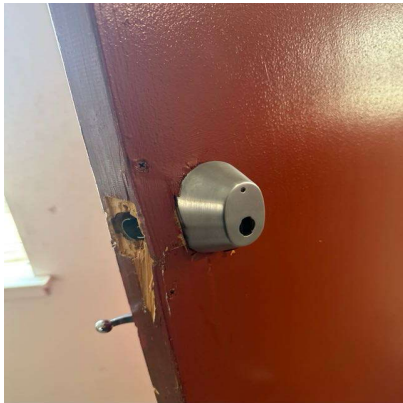
Other:	Ok
Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	

Comment	Holes in wall
	
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok

Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Not Ok
Charges Type	Replace
Charges	
Comment	Broken lock



Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Not Ok
Charges Type	Replace
Charges	
Comment	Broken door

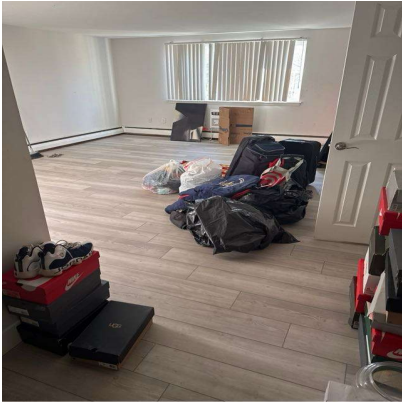



Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

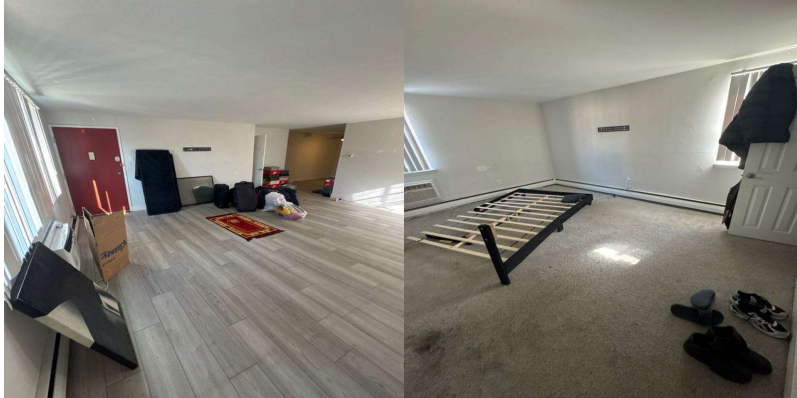
PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Not Ok
Charges Type	Clean
Charges	

Comment	Not clean
	
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Date of Installation	2024-01-07
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	Bed frame
	
Remove Debris (Per Bag):	Not Ok

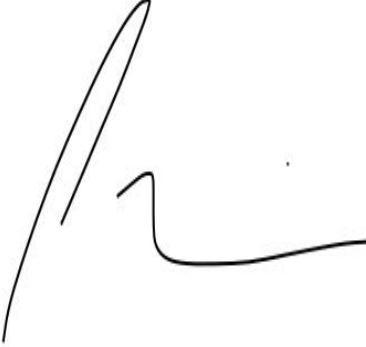
Charges Type	Clean
Charges	
Comment	5 bags on trash



Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Was the resident locked out?:	Not Ok
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
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Lindy Community Representative Name	Jeff Wilson
	
Technician	Jeff Wilson
Resident not available for signature	YES