




## Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
03-05-2025	Kenneth Poteat	251 Dekalb	S0702


Approved By	Stephen Cicala
Resident Name	Danielle Bellamy-Holmes
Forwarding Mailing Address	None given
Date Resident Turned in Keys (For evictions - date all belongings were removed)	03-01-2025

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Refrigerator (Freezer)	Cleaning Refrigerator	Clean	Refrigerator cleaning charge.	\$76.32
LIVING ROOM	Other	Clean	Items left behind in living room.	\$50
BEDROOMS	Floors / Carpet	Replace	Vinyl floor damaged, needs repair or replacement.	\$300
BEDROOMS	Other	Clean	Furniture left behind in bedroom.	\$50
BATHROOM	Tub Reglazing	Repair		\$0
MISCELLANEOUS	Was personal property left behind?			\$0
Additional Damage Charges				
Total Charges				\$476.32

<b>LIVING ROOM:</b>	
Other:	Not Ok
Charges Type	Clean
Charges	

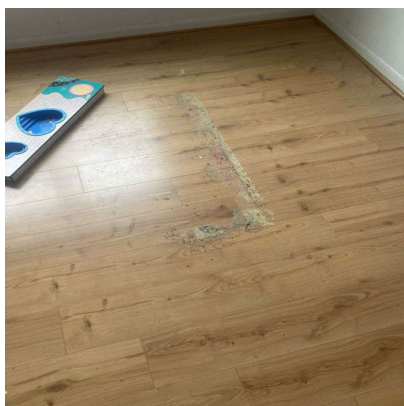
Comment	Items left behind in living room
	

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

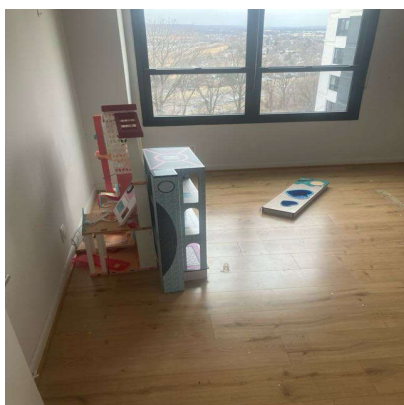
KITCHEN:											
<table> <tr> <th colspan="2">Refrigerator (Freezer):</th></tr> <tr> <td>Cleaning Refrigerator:</td><td>Not Ok</td></tr> <tr> <td>Charges Type</td><td>Clean</td></tr> <tr> <td>Charges</td><td></td></tr> <tr> <td>Comment</td><td>Refrigerator look dirty</td></tr> </table>		Refrigerator (Freezer):		Cleaning Refrigerator:	Not Ok	Charges Type	Clean	Charges		Comment	Refrigerator look dirty
Refrigerator (Freezer):											
Cleaning Refrigerator:	Not Ok										
Charges Type	Clean										
Charges											
Comment	Refrigerator look dirty										
											
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:											
Ok											

BEDROOMS:	
Floors / Carpet:	Not Ok
Charges Type	Replace
Charges	

Comment	Flying will need to be replaced due to damage caused by a tenant
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Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Furniture left behind in bedroom



<b>BATHROOM:</b>	
Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Bathtub will need be Glazing



<b>LOCKS:</b>	
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Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

<b>KEYS:</b>	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

<b>DOORS:</b>	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

<b>PAINTING:</b>	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

<b>CARPET:</b>	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

<b>MISCELLANEOUS:</b>	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok

Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

<b>OVERALL:</b>	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
Lindy Community Representative Name	Kenneth Poteat
	
Technician	Kenneth Poteat
Resident not available for signature	YES