



Move Out Inventory & Condition Form


Inspection Date	Technician	Property	Units
03-05-2025	Kenneth Poteat	251 Dekalb	EPH24

Approved By	Stephen Cicala
Resident Name	Kyrell Artis
Forwarding Mailing Address	908 East Prince Street, Philadelphia. PA 19138
Date Resident Turned in Keys (For evictions - date all belongings were removed)	03-03-2025

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Oven / Range	Oven Cleaning	Clean	One cleaning charge for all cleaning needed. Less trash, bulk, or HVAC duct cleaning.	\$228.96
Cabinets	Cabinet Door	Replace	No charge to resident.	\$0
Refrigerator (Freezer)	Cleaning Refrigerator	Clean	One cleaning charge for all cleaning needed. Please see above.	\$0
BEDROOMS	Walls / Outlets	Repair	Stickers left on bedroom wall, need to be removed.	\$48
BATHROOM	Tub Reglazing	Repair		\$0
MISCELLANEOUS	Was personal property left behind?			\$0
Additional Damage Charges				
Total Charges				\$276.96

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:											
<table> <tr> <th colspan="2">Cabinets:</th></tr> <tr> <td>Cabinet Door:</td><td>Not Ok</td></tr> <tr> <td>Charges Type</td><td>Replace</td></tr> <tr> <td>Charges</td><td></td></tr> <tr> <td>Comment</td><td>Spacer next to the stove damaged</td></tr> </table>		Cabinets:		Cabinet Door:	Not Ok	Charges Type	Replace	Charges		Comment	Spacer next to the stove damaged
Cabinets:											
Cabinet Door:	Not Ok										
Charges Type	Replace										
Charges											
Comment	Spacer next to the stove damaged										
											

Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Oven left dirty



Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Refrigerator or freezer left dirty



Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:

Ok

BEDROOMS:	
Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Stickers left on the walls will need to be removed



BATHROOM:	
Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Bathtub and shower pan will need glazing



LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok

Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok

Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
<div> <div>Lindy Community Representative Name</div> <div>Kenneth Poteat</div> </div>	

KP

Technician

Kenneth Poteat

Resident not available for signature

YES