



Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
03-03-2025	Joseph Cooper	The Diamond at Phoenixville	322

Approved By	Travis Poston
Resident Name	Joscelyn Ponce
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys (For evictions - date all belongings were removed)	03-03-2025

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Cabinets	Cabinet Door	Replace	replace 3 cabinet doors in kitchen	\$150
LIVING ROOM	Door / Closet	Replace		\$14
LIVING ROOM	Other	Replace		\$0
KITCHEN	Garbage Disposal	Clean		\$0
BEDROOMS	Door / Closet	Replace		\$90
BEDROOMS	Window coverings	Repair	NA	\$0
BATHROOM	Cleaning Bathroom	Clean		\$75
BATHROOM	Formica /Tile	Clean		\$0
BATHROOM	Other	Repair		\$0
CARPET	Replace Carpet 1 Bedroom	Replace	replace den carpet	\$400
CARPET	Replace Carpet 2 Bedroom	Replace	replace bedroom carpet	\$400
MISCELLANEOUS	Cleaning of Apartment	Clean		\$100
MISCELLANEOUS	Removal Of Bulk Items	Clean	bulk removal-glass left by trash area in garage	\$50

MISCELLANEOUS	Remove Debris (Per Bag)	Clean		\$0
MISCELLANEOUS	Was personal property left behind?		left cups, pans, pictures, etc.	\$50
MISCELLANEOUS	Was the resident locked out?			\$0
Additional Damage Charges				
baseboard replacement				\$350
Total Charges				\$1679.00

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Not Ok
Charges Type	Replace
Charges	
Comment	Door trim damaged x 2



Other:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace damaged base boards x 2



Walls / Outlets:	Ok
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Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok

Cabinets:	
Cabinet Door:	Not Ok
Charges Type	Replace
Charges	
Comment	Damage to 3 doors



Cabinets:	
Cabinet Handle:	Ok

Cabinets:	
Cabinet Shelf:	Ok


Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Counter Top:	Ok

Dishwasher:		
Dishwasher Knob:		Ok

Dishwasher:		
Dishwasher Rack:		Ok

Dishwasher:		
Dishwasher Silverware Holder:		Ok

Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Not Ok
Charges Type	Clean
Charges	
Comment	Unclog garbage disposal



Kitchen Sink:	Ok
Microwave:	Ok
Other:	Ok

Oven / Range:		
Oven Cleaning:		Ok

Oven / Range:		
Oven door handle:		Ok

Oven / Range:		
Oven drip pan:		Ok

Oven / Range:		
Oven knobs:		Ok

Oven / Range:		
Oven Racks:		Ok

Oven / Range:		
Range burners:		Ok

Oven / Range:		
Range Hood:		Ok

Oven Door Handle:		Ok
Oven Racks:		Ok
Range Top:		Ok

Refrigerator (Freezer):		
Cleaning Refrigerator:		Ok

Refrigerator (Freezer):		
Refrigerator (Drawers):		Ok

Refrigerator (Freezer):		
Refrigerator (Shelf and Bars):		Ok

Refrigerator (Freezer):		
Refrigerator Crisper Glass/Plastic:		Ok

Rubber Stopper:		Ok
Stove Knob:		Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:		Ok
Wall Outlets:		Ok
Washer/Dryer:		Ok
Window Coverings:		Ok

BEDROOMS:	
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Ceilings / Lights:	Ok
Door / Closet:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace door frame



Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Not Ok
Charges Type	Repair
Charges	
Comment	Window sill damage



BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Not Ok
Charges Type	Clean

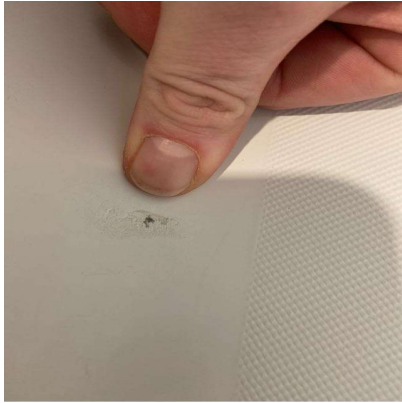
Charges	
Comment	Full clean



Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Not Ok
Charges Type	Clean
Charges	
Comment	Remove heavy adhesive- 75\$



Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Not Ok
Charges Type	Repair
Charges	
Comment	Tub damage - 50\$



Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

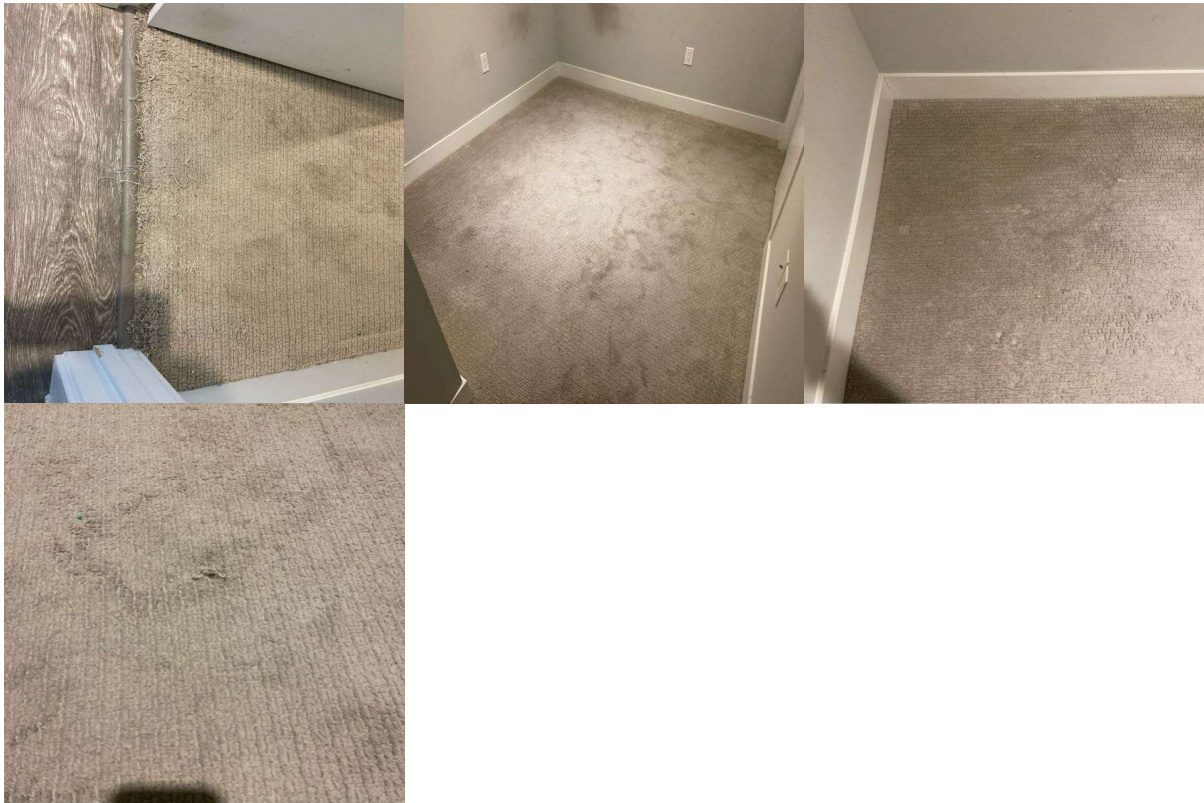
KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok

Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Den



Replace Carpet 2 Bedroom:	Not Ok
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Charges Type	Replace
Charges	
Comment	Bedroom



Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Not Ok
Charges Type	Clean
Charges	
Comment	Cleaning

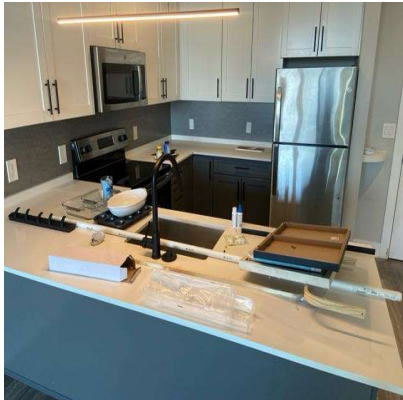


Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Date of Installation	2025-03-03
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash out - glass and wood left at dumpster area



Remove Debris (Per Bag):	Not Ok
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Charges Type	Clean
Charges	
Comment	Trash out



Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Was the resident locked out?:	Not Ok
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
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Lindy Community Representative Name	Joseph Cooper
	
Technician	Joseph Cooper
Resident not available for signature	YES