



## Make Ready Checklist Inspection

| Inspection Date | Technician     | Property       | Units |
|-----------------|----------------|----------------|-------|
| 03-01-2023      | Andrea Reusser | Rosedale Court | A10   |

| LIVING ROOM:       |    |
|--------------------|----|
| Ceilings / Lights: | Ok |
| Door / Closet:     | Ok |
| Other:             | Ok |
| Walls / Outlets:   | Ok |
| Window:            | Ok |
| Window coverings:  | Ok |

| DINING ROOM:       |    |
|--------------------|----|
| Ceilings / Lights: | Ok |
| Walls / Outlets:   | Ok |
| Window:            | Ok |
| Window coverings:  | Ok |

| KITCHEN:               |     |
|------------------------|-----|
| Backsplash:            | N/A |
| Ceiling Fan:           | Ok  |
| Ceiling Light Fixture: | Ok  |
| Ceiling Lights:        | Ok  |
| Cleaning of Stove:     | Ok  |
| Drip Pan:              | Ok  |
| Faucet:                | Ok  |
| Faucet Knobs:          | Ok  |
| Floors:                | Ok  |
| Formica/Tiles:         | Ok  |
| Garbage Disposal:      | Ok  |

|                                                                                               |     |
|-----------------------------------------------------------------------------------------------|-----|
| Kitchen Sink:                                                                                 | Ok  |
| Microwave:                                                                                    | Ok  |
| Other:                                                                                        | N/A |
| Oven Door Handle:                                                                             | Ok  |
| Oven Racks:                                                                                   | Ok  |
| Range Top:                                                                                    | Ok  |
| Rubber Stopper:                                                                               | Ok  |
| Stove Knob:                                                                                   | Ok  |
| Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.: | Ok  |
| Wall Outlets:                                                                                 | Ok  |
| Washer/Dryer:                                                                                 | N/A |
| Window Coverings:                                                                             | Ok  |

| <b>BEDROOMS:</b>   |     |
|--------------------|-----|
| Ceilings / Lights: | N/A |
| Door / Closet:     | Ok  |
| Floors / Carpet:   | Ok  |
| Other:             | N/A |
| Walls / Outlets:   | Ok  |
| Window:            | Ok  |
| Window coverings:  | Ok  |

| <b>BATHROOM:</b>                                           |     |
|------------------------------------------------------------|-----|
| Cabinets / Mirror:                                         | Ok  |
| Ceiling Lights:                                            | Ok  |
| Cleaning Bathroom:                                         | Ok  |
| Complete Toilet:                                           | Ok  |
| Counter Top:                                               | Ok  |
| Floors:                                                    | Ok  |
| Formica /Tile:                                             | Ok  |
| Is there signs of moisture from outside in the apartment?: | N/A |
| Medicine Cabinet:                                          | Ok  |
| Mirror Cabinet:                                            | Ok  |
| Other:                                                     | N/A |

|                         |     |
|-------------------------|-----|
| Remove Mildew on Tiles: | Ok  |
| Shower Curtain Bar:     | Ok  |
| Shower Head:            | Ok  |
| Sink:                   | Ok  |
| Soad Dish (Tub):        | Ok  |
| Soap Dish (Sink):       | N/A |
| Toilet Paper Holder:    | Ok  |
| Toilet Tank:            | Ok  |
| Towel Bar:              | Ok  |
| Tub Knob(s):            | Ok  |
| Tub Reglazing:          | Ok  |
| Vanity Cabinet:         | Ok  |
| Wall Outlets:           | Ok  |
| Window:                 | N/A |

|                                                                           |     |
|---------------------------------------------------------------------------|-----|
| <b>LOCKS:</b>                                                             |     |
| Door Knob:                                                                | N/A |
| Door Lock:                                                                | Ok  |
| Ensure the apartment door has an automatic closure and closes properly. : | N/A |
| Fix Door when extra lock is removed:                                      | N/A |
| Mail-Box Lock:                                                            | Ok  |

|                                  |    |
|----------------------------------|----|
| <b>KEYS:</b>                     |    |
| Failure To Return Apartment Key: | Ok |
| Failure To Return Mailbox Key:   | Ok |

|                                      |     |
|--------------------------------------|-----|
| <b>DOORS:</b>                        |     |
| Apartment Door:                      | Ok  |
| Apartment Door closes automatically: | N/A |
| Frame:                               | Ok  |
| Hollow:                              | Ok  |
| Solid Core & Steel:                  | Ok  |

|                            |    |
|----------------------------|----|
| <b>PAINTING:</b>           |    |
| Border Removal (Per Room): | Ok |

|                               |     |
|-------------------------------|-----|
| Holes in Walls (Each Hole):   | Ok  |
| Over Dark Colors (Per Room):  | Ok  |
| Wallpaper Removal (Per Room): | N/A |

| <b>CARPET:</b>            |     |
|---------------------------|-----|
| Burns:                    | N/A |
| Deodorize:                | Ok  |
| Pet Treatment (Odor):     | Ok  |
| Replace Carpet 1 Bedroom: | N/A |
| Replace Carpet 2 Bedroom: | N/A |
| Shampoo 1 Bedroom:        | Ok  |
| Shampoo 2 Bedroom:        | Ok  |
| Stain Removal:            | Ok  |

| <b>MISCELLANEOUS:</b>                                                                           |     |
|-------------------------------------------------------------------------------------------------|-----|
| Broken Window Glass (Per Pane):                                                                 | Ok  |
| Cabinet Equipment:                                                                              | N/A |
| Carbon Monoxide Detector:                                                                       | Ok  |
| Cleaning of Apartment:                                                                          | Ok  |
| Clear Storage Locker:                                                                           | Ok  |
| Closet Shelves:                                                                                 | Ok  |
| Common Area damaged during moveout:                                                             | N/A |
| Confirm you have installed or there is in place a stainless steel toilet tank water connector.: | Ok  |
| Door Intercom System:                                                                           | Ok  |
| Exhaust Fan:                                                                                    | Ok  |
| Fan Blades:                                                                                     | Ok  |
| If fire stops have been installed throughout the property, ensure fire stops are installed.:    | Ok  |
| Light Globes:                                                                                   | Ok  |
| Mini Blind(s) each:                                                                             | Ok  |
| Outside Lights:                                                                                 | Ok  |
| Phone Jack:                                                                                     | Ok  |
| Rallings:                                                                                       | Ok  |
| Removal Of Bulk Items:                                                                          | Ok  |
| Remove Debris (Per Bag):                                                                        | Ok  |

|                                          |     |
|------------------------------------------|-----|
| Sliding Mirror/Glass Door (2):           | Ok  |
| Smoke Detector Alarm:                    | Ok  |
| Stoppage by foreign object in any drain: | Ok  |
| Switch Plate Covers:                     | Ok  |
| Thermostat Cover:                        | Ok  |
| Vertical Blinds:                         | Ok  |
| Vinly Tile Bathroom:                     | N/A |
| Vinly Tile Kitchen:                      | N/A |
| Window Screen(s) each:                   | Ok  |
| Window Sills:                            | Ok  |

|                                          |    |
|------------------------------------------|----|
| <b>OVERALL:</b>                          |    |
| Signs of Moisture inside the apartment:  | Ok |
| Signs of Moisture outside the apartment: | Ok |

|                                                                                           |    |
|-------------------------------------------------------------------------------------------|----|
| <b>RENOVATED UNITS:</b>                                                                   |    |
| All electrical boxes are to be secure in place and not hanging.:                          | Ok |
| Disposal and dishwasher are to be plug in and not hot hard wired.:                        | Ok |
| Do not overload the circuits.:                                                            | Ok |
| Ground wires are to be hook up.:                                                          | Ok |
| Make sure all wires are connected properly and tight and correct wire nut use.:           | Ok |
| No stabbing of wires into the back of outlet, they are to be put around the screw.:       | Ok |
| On GFCI outlets the hot wire goes to the line side on the fixture and not the load side.: | Ok |
| Plastic boxes are not to be surface-mounted, with a utility box.:                         | Ok |

|                                                                    |    |
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| <b>BATHROOM RENOVATION:</b>                                        |    |
| Install new 1/2 inch ball valves and remove the old gates valves.: | Ok |
| Removal of all sheetrock in the bathroom.:                         | Ok |
| Remove of old drums trap and installing P traps for tub drains.:   | Ok |
| Replace the 1/2 inch copper water lines.:                          | Ok |
| Using 1/2 inch hardi board around the wet area of the tub.:        | Ok |

|          |  |
|----------|--|
| Resident |  |
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|------------------------------------------------------------------------------------|----------------|
|                                                                                    |                |
| Lindy Community Representative Name                                                | Andrea Reusser |
|  |                |
| Technician                                                                         | Andrea Reusser |
| Resident not available for signature                                               |                |