



## Make Ready Checklist Inspection

| Inspection Date | Technician | Property          | Units  |
|-----------------|------------|-------------------|--------|
| 02-21-2025      | Kayla Lee  | Towers at Wyncote | 0205-3 |

|                     |                     |
|---------------------|---------------------|
| <b>LIVING ROOM:</b> |                     |
| Ceilings / Lights:  | Ok                  |
| Door / Closet:      | Not Ok              |
| Charges Type        |                     |
| Charges             | 0                   |
| Comment             | Door off the hinges |



|                   |    |
|-------------------|----|
| Other:            | Ok |
| Plank Flooring:   | Ok |
| Walls / Outlets:  | Ok |
| Window:           | Ok |
| Window coverings: | Ok |

|                     |    |
|---------------------|----|
| <b>DINING ROOM:</b> |    |
| Ceilings / Lights:  | Ok |
| Plank Flooring:     | Ok |
| Walls / Outlets:    | Ok |
| Window:             | Ok |

|                   |    |
|-------------------|----|
| Window coverings: | Ok |
|-------------------|----|

|                 |    |
|-----------------|----|
| <b>KITCHEN:</b> |    |
| Backsplash:     | Ok |

|                  |    |
|------------------|----|
| <b>Cabinets:</b> |    |
| Cabinet Door:    | Ok |

|                  |    |
|------------------|----|
| <b>Cabinets:</b> |    |
| Cabinet Handle:  | Ok |

|                  |    |
|------------------|----|
| <b>Cabinets:</b> |    |
| Cabinet Shelf:   | Ok |

|                        |                        |
|------------------------|------------------------|
| Ceiling Fan:           | Ok                     |
| Ceiling Light Fixture: | Ok                     |
| Ceiling Lights:        | Not Ok                 |
| Charges Type           |                        |
| Charges                | 0                      |
| Comment                | Needs to be screwed on |



|                    |                           |
|--------------------|---------------------------|
| Cleaning of Stove: | Not Ok                    |
| Charges Type       |                           |
| Charges            | 0                         |
| Comment            | Stove needs to be cleaned |



|              |                     |
|--------------|---------------------|
| Counter Top: | Not Ok              |
| Charges Type |                     |
| Charges      | 0                   |
| Comment      | Needs to be cleaned |



|                               |    |
|-------------------------------|----|
| <b>Dishwasher:</b>            |    |
| Dishwasher Knob:              | Ok |
| <b>Dishwasher:</b>            |    |
| Dishwasher Rack:              | Ok |
| <b>Dishwasher:</b>            |    |
| Dishwasher Silverware Holder: | Ok |
| Drip Pan:                     | Ok |
| Electric Meter:               | Ok |
| Faucet:                       | Ok |
| Faucet Knobs:                 | Ok |
| Floors:                       | Ok |
| Formica/Tiles:                | Ok |
| Garbage Disposal:             | Ok |

|               |                          |
|---------------|--------------------------|
| Kitchen Sink: | Ok                       |
| Microwave:    | Not Ok                   |
| Charges Type  |                          |
| Charges       | 0                        |
| Comment       | Needs grease cleaned off |



|        |    |
|--------|----|
| Other: | Ok |
|--------|----|

|                      |    |
|----------------------|----|
| <b>Oven / Range:</b> |    |
| Oven Cleaning:       | Ok |

|                      |    |
|----------------------|----|
| <b>Oven / Range:</b> |    |
| Oven door handle:    | Ok |

|                      |    |
|----------------------|----|
| <b>Oven / Range:</b> |    |
| Oven drip pan:       | Ok |

|                      |    |
|----------------------|----|
| <b>Oven / Range:</b> |    |
| Oven knobs:          | Ok |

|                      |    |
|----------------------|----|
| <b>Oven / Range:</b> |    |
| Oven Racks:          | Ok |

|                      |    |
|----------------------|----|
| <b>Oven / Range:</b> |    |
| Range burners:       | Ok |

|                      |    |
|----------------------|----|
| <b>Oven / Range:</b> |    |
| Range Hood:          | Ok |

|                   |    |
|-------------------|----|
| Oven Door Handle: | Ok |
| Oven Racks:       | Ok |

|                                                                                               |    |
|-----------------------------------------------------------------------------------------------|----|
| Range Top:                                                                                    | Ok |
| Rubber Stopper:                                                                               | Ok |
| Stove Knob:                                                                                   | Ok |
| Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.: | Ok |
| Wall Outlets:                                                                                 | Ok |
| Washer/Dryer:                                                                                 | Ok |
| Window Coverings:                                                                             | Ok |

| <b>BEDROOMS:</b>   |                                           |
|--------------------|-------------------------------------------|
| Ceilings / Lights: | Ok                                        |
| Door / Closet:     | Ok                                        |
| Floors / Carpet:   | Ok                                        |
| Other:             | Not Ok                                    |
| Charges Type       |                                           |
| Charges            | 0                                         |
| Comment            | Needs extermination and mirror is cracked |

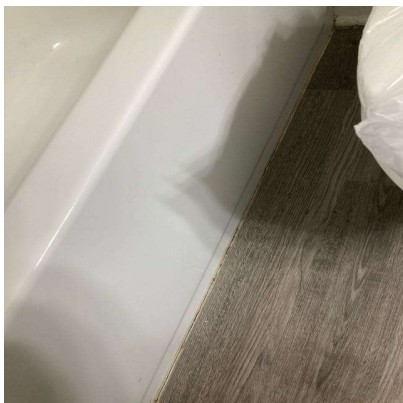


|                  |                                  |
|------------------|----------------------------------|
| Plank Flooring:  | Ok                               |
| Walls / Outlets: | Not Ok                           |
| Charges Type     |                                  |
| Charges          | 0                                |
| Comment          | Stain and possible water damage? |



|                   |    |
|-------------------|----|
| Window:           | Ok |
| Window coverings: | Ok |

| <b>BATHROOM:</b>                                           |             |
|------------------------------------------------------------|-------------|
| Cabinets / Mirror:                                         | Ok          |
| Ceiling Lights:                                            | Ok          |
| Cleaning Bathroom:                                         | Ok          |
| Complete Toilet:                                           | Ok          |
| Counter Top:                                               | Ok          |
| Floors:                                                    | Ok          |
| Formica /Tile:                                             | Ok          |
| Is there signs of moisture from outside in the apartment?: | Ok          |
| Medicine Cabinet:                                          | Ok          |
| Mirror Cabinet:                                            | Ok          |
| Other:                                                     | Not Ok      |
| Charges Type                                               |             |
| Charges                                                    | 0           |
| Comment                                                    | Needs caulk |



|                 |    |
|-----------------|----|
| Plank Flooring: | Ok |
|-----------------|----|

|                         |    |
|-------------------------|----|
| Remove Mildew on Tiles: | Ok |
| Shower Curtain Bar:     | Ok |
| Shower Head:            | Ok |
| Sink:                   | Ok |
| Soad Dish (Tub):        | Ok |
| Soap Dish (Sink):       | Ok |
| Toilet Paper Holder:    | Ok |
| Toilet Tank:            | Ok |
| Towel Bar:              | Ok |
| Tub Knob(s):            | Ok |
| Tub Reglazing:          | Ok |
| Vanity Cabinet:         | Ok |
| Wall Outlets:           | Ok |
| Window:                 | Ok |

|                                                                           |    |
|---------------------------------------------------------------------------|----|
| <b>LOCKS:</b>                                                             |    |
| Door Knob:                                                                | Ok |
| Door Lock:                                                                | Ok |
| Ensure the apartment door has an automatic closure and closes properly. : | Ok |
| Fix Door when extra lock is removed:                                      | Ok |
| Mail-Box Lock:                                                            | Ok |

|                                  |    |
|----------------------------------|----|
| <b>KEYS:</b>                     |    |
| Failure To Return Apartment Key: | Ok |
| Failure To Return Mailbox Key:   | Ok |

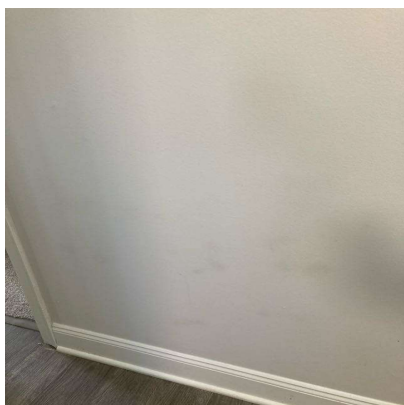
|                                      |    |
|--------------------------------------|----|
| <b>DOORS:</b>                        |    |
| Apartment Door:                      | Ok |
| Apartment Door closes automatically: | Ok |
| Frame:                               | Ok |
| Hollow:                              | Ok |
| Solid Core & Steel:                  | Ok |

|                            |    |
|----------------------------|----|
| <b>PAINTING:</b>           |    |
| Border Removal (Per Room): | Ok |

|                               |    |
|-------------------------------|----|
| Holes in Walls (Each Hole):   | Ok |
| Over Dark Colors (Per Room):  | Ok |
| Wallpaper Removal (Per Room): | Ok |

| <b>CARPET:</b>            |    |
|---------------------------|----|
| Burns:                    | Ok |
| Deodorize:                | Ok |
| Pet Treatment (Odor):     | Ok |
| Replace Carpet 1 Bedroom: | Ok |
| Replace Carpet 2 Bedroom: | Ok |
| Shampoo 1 Bedroom:        | Ok |
| Shampoo 2 Bedroom:        | Ok |
| Stain Removal:            | Ok |

| <b>MISCELLANEOUS:</b>           |                     |
|---------------------------------|---------------------|
| Broken Window Glass (Per Pane): | Ok                  |
| Cabinet Equipment:              | Ok                  |
| Carbon Monoxide Detector:       | Ok                  |
| Cleaning of Apartment:          | Not Ok              |
| Charges Type                    |                     |
| Charges                         | 0                   |
| Comment                         | The wall has stains |



|                                                                                                 |    |
|-------------------------------------------------------------------------------------------------|----|
| Clear Storage Locker:                                                                           | Ok |
| Closet Shelves:                                                                                 | Ok |
| Common Area damaged during moveout:                                                             | Ok |
| Confirm you have installed or there is in place a stainless steel toilet tank water connector.: | Ok |
| Door Intercom System:                                                                           | Ok |

|                                                                                              |    |
|----------------------------------------------------------------------------------------------|----|
| Dryer Vent Check water filled to level identified:                                           | Ok |
| Exhaust Fan:                                                                                 | Ok |
| Fan Blades:                                                                                  | Ok |
| If fire stops have been installed throughout the property, ensure fire stops are installed.: | Ok |
| Light Globes:                                                                                | Ok |
| Mini Blind(s) each:                                                                          | Ok |
| Outside Lights:                                                                              | Ok |
| Phone Jack:                                                                                  | Ok |
| Rallings:                                                                                    | Ok |
| Removal Of Bulk Items:                                                                       | Ok |
| Remove Debris (Per Bag):                                                                     | Ok |
| Sliding Mirror/Glass Door (2):                                                               | Ok |
| Smoke Detector Alarm:                                                                        | Ok |
| Stoppage by foreign object in any drain:                                                     | Ok |
| Switch Plate Covers:                                                                         | Ok |
| Thermostat Cover:                                                                            | Ok |
| Vertical Blinds:                                                                             | Ok |
| Vinly Tile Bathroom:                                                                         | Ok |
| Vinly Tile Kitchen:                                                                          | Ok |
| Window Screen(s) each:                                                                       | Ok |
| Window Sills:                                                                                | Ok |

|                                          |    |
|------------------------------------------|----|
| <b>OVERALL:</b>                          |    |
| Signs of Moisture inside the apartment:  | Ok |
| Signs of Moisture outside the apartment: | Ok |

|                                                                                           |    |
|-------------------------------------------------------------------------------------------|----|
| <b>RENOVATED UNITS:</b>                                                                   |    |
| All electrical boxes are to be secure in place and not hanging.:                          | Ok |
| Disposal and dishwasher are to be plug in and not hot hard wired.:                        | Ok |
| Do not overload the circuits.:                                                            | Ok |
| Ground wires are to be hook up.:                                                          | Ok |
| Make sure all wires are connected properly and tight and correct wire nut use.:           | Ok |
| No stabbing of wires into the back of outlet, they are to be put around the screw.:       | Ok |
| On GFCI outlets the hot wire goes to the line side on the fixture and not the load side.: | Ok |

Plastic boxes are not to be surface-mounted, with a utility box.: Ok

| BATHROOM RENOVATION:                                               |    |
|--------------------------------------------------------------------|----|
| Install new 1/2 inch ball valves and remove the old gates valves.: | Ok |
| Removal of all sheetrock in the bathroom.:                         | Ok |
| Remove of old drums trap and installing P traps for tub drains.:   | Ok |
| Replace the 1/2 inch copper water lines.:                          | Ok |
| Using 1/2 inch hardi board around the wet area of the tub.:        | Ok |

|                                                                                     |           |
|-------------------------------------------------------------------------------------|-----------|
| Resident                                                                            |           |
| Lindy Community Representative Name                                                 | Kayla Lee |
|  |           |
| Technician                                                                          | Kayla Lee |
| Resident not available for signature                                                |           |

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