

## **Make Ready Checklist Inspection**

| Inspection Date | Technician    | Property          | Units  |
|-----------------|---------------|-------------------|--------|
| 02-08-2021      | Chris Benitez | Towers at Wyncote | 0918-2 |

| LIVING ROOM:       |   |
|--------------------|---|
| Walls / Outlets:   | Ok  |
| Ceilings / Lights: | Ok  |
| Window:            | Ok  |
| Door / Closet:     | Ok  |
| Window coverings:  | Ok  |
| Other:             | Ok  |
| DINING ROOM:       |   |
| Walls / Outlets:   | Not Ok  |
| Charges Type       |   |
| Charges            | 0   |
| Comment            | Den by balcony heater smells like something is burning when turned on |



| Window:           | Ok     |
|-------------------|--------|
| Window coverings: | Not Ok |
| Charges Type      |        |
| Charges           | 0      |



| KITCHEN:     |   |
|--------------|---|
| Cabinets:    | Not Ok  |
| Charges Type |   |
| Charges      | 0   |
| Comment      | Clean inside drawer & cabinet right of dishwasher |



| Cabinet Door: | Not Ok   |
|---------------|--|
| Charges Type  |  |
| Charges       | 0  |
| Comment       | Above microwave & fridge clean sticky exterior |



| Counter Top: | Not Ok                                   |
|--------------|--|
| Charges Type |  |
| Charges      | 0  |
| Comment      | Right of stovetop is moving & not sturdy |



| Dishwasher Rack: | Not Ok     |
|------------------|------------|
| Charges Type     |            |
| Charges          | 0          |
| Comment          | Clean base |



| Microwave:   | Not Ok           |
|--------------|------------------|
| Charges Type |                  |
| Charges      | 0                |
| Comment      | Handle is broken |



| Washer/Dryer: | Not Ok          |
|---------------|-----------------|
| Charges Type  |                 |
| Charges       | 0               |
| Comment       | Fix vent basket |



| Other:       | Not Ok                                 |
|--------------|--|
| Charges Type |  |
| Charges      | 0                                      |
| Comment      | Stovetop/oven is moving and not sturdy |



| BEDROOMS:         |   |
|-------------------|---|
| Window coverings: | Not Ok  |
| Charges Type      |   |
| Charges           | 0   |
| Comment           | Master br blinds handle is broken needs replacement |



| Other:       | Not Ok                                |
|--------------|---------------------------------------|
| Charges Type |                                       |
| Charges      | 0                                     |
| Comment      | 2nd & master br heater not turning on |



| BATHROOM:       |   |
|-----------------|---|
| Vanity Cabinet: | Not Ok  |
| Charges Type    |   |
| Charges         | 0   |
| Comment         | Hall bath - left drawer gets pipe stuck<br>behind it after opening and it won't close |



| Toilet Bowl: | Not Ok |
|--------------|--------|
| Charges Type |        |

| Charges | 0             |
|---------|---------------|
| Comment | Clean toilets |



| LOCKS:  |  |
|---|--|
| Door Lock:  | Ok                                       |
| Door Knob:  | Ok                                       |
| Fix Door when extra lock is removed:                                      | Ok                                       |
| Mail-Box Lock:  | Ok                                       |
| Ensure the apartment door has an automatic closure and closes properly. : | Ok                                       |
| KEYS:   |  |
| Failure To Return Apartment Key:  | Ok                                       |
| Failure To Return Mailbox Key:  | Ok                                       |
| DOORS:  |  |
| Apartment Door:   | Ok                                       |
| Solid Core & Steel:   | Ok                                       |
| Frame:  | Ok                                       |
| Hollow:   | Ok                                       |
| PAINTING:   |  |
| Border Removal (Per Room):  | Not Ok                                   |
| Charges Type  |  |
| Charges   | 0  |
| Comment   | Windows/ door edging needs to be painted |



| CARPET:                         |    |
|---------------------------------|----|
| Shampoo 1 Bedroom:              | Ok |
| Shampoo 2 Bedroom:              | Ok |
| Stain Removal:                  | Ok |
| Burns:                          | Ok |
| Deodorize:                      | Ok |
| Pet Treatment (Odor):           | Ok |
| Replace Carpet 1 Bedroom:       | Ok |
| Replace Carpet 2 Bedroom:       | Ok |
| MISCELLANEOUS:                  |    |
| Remove Debris (Per Bag):        | Ok |
| Removal Of Bulk Items:          | Ok |
| Clear Storage Locker:           | Ok |
| Closet Shelves:                 | Ok |
| Window Sills:                   | Ok |
| Window Screen(s) each:          | Ok |
| Broken Window Glass (Per Pane): | Ok |
| Mini Blind(s) each:             | Ok |
| Vertical Blinds:                | Ok |
| Sliding Mirror/Glass Door (2):  | Ok |
| Carbon Monoxide Detector:       | Ok |
| Smoke Detector Alarm:           | Ok |
| Fire extinguisher:              | Ok |
| Cabinet Equipment:              | Ok |
| Vinly Tile Kitchen:             | Ok |
| Vinly Tile Bathroom:            | Ok |

| Exhaust Fan:   | Ok            |
|--|---------------|
| Phone Jack:  | Ok            |
| Fan Blades:  | Ok            |
| Light Globes:  | Ok            |
| Door Intercom System:  | Ok            |
| Switch Plate Covers:   | Ok            |
| Rallings:  | Ok            |
| Outside Lights:  | Ok            |
| Stoppage by foreign object in any drain:   | Ok            |
| Thermostat Cover:  | Ok            |
| Cleaning of Apartment:   | Ok            |
| Common Area damaged during moveout:  | Ok            |
| If fire stops have been installed throughout the property, ensure fire stops are installed.: | Ok            |
| OVERALL:   |               |
| Signs of Moisture outside the apartment:   | Ok            |
| Signs of Moisture inside the apartment:  | Ok            |
| Resident   | Chris Benitez |



| Lindy Community Representative Name | Chris Benitez    |
|-------------------------------------|------------------|
| Linuy Community Representative Name | CIII IS Dellitez |



| Technician | Chris Benitez |
|------------|---------------|

| Re | sident not available for signature |  |
|----|------------------------------------|--|
| Re | sident refused Signature           |  |