

Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
02-06-2024	Shawn Hargett	Academia Suites	G413

Approved By	Jacquelyn Owens
Resident Name	Jade Martin-Parker
Forwarding Mailing Address	UNKNOWN/LOCKOUT
Date Resident Turned in Keys	02-05-2024

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Refrigerator (Freezer)	Cleaning Refrigerator	Clean		\$60.00
Refrigerator (Freezer)	Refrigerator (Shelf and Bars)	Clean		\$0.00
LIVING ROOM	Other	Repair		\$0.00
LIVING ROOM	Window	Repair		\$0.00
LIVING ROOM	Window coverings	Replace		\$20.00
KITCHEN	Cleaning of Stove	Clean		\$60.00
KITCHEN	Kitchen Sink	Clean		\$0.00
KITCHEN	Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.	Replace		\$0.00
BATHROOM	Sink	Repair		\$0.00
BATHROOM	Tub Reglazing	Repair		\$0.00
LOCKS	Door Lock	Repair		\$0.00
KEYS	Failure To Return Apartment Key	Replace		\$50.00
KEYS	Failure To Return Mailbox Key	Replace		\$20.00
DOORS	Apartment Door	Repair		\$75.00
MISCELLANEOUS	Cleaning of Apartment	Clean		\$100.00

Additional Damage Charges	
Total Charges	\$385.00

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	Repair
Charges	
Comment	Closet, drawers, broken



Walls / Outlets:	Ok
Window:	Not Ok
Charges Type	Repair
Charges	
Comment	Two. Broken windows.



Window coverings:	Not Ok
Charges Type	Replace
Charges	
Comment	Blind broke



DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok
Cabinets:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Not Ok
Charges Type	Clean
Charges	
Comment	Stove, sturdy, and burnt spots in the oven



Counter Top:	Ok

Dishwasher:	
Dishwasher Knob:	Ok

Dishwasher:	
Dishwasher Rack:	Ok

Dishwasher:		
Dishwasher Silverware Holder:		Ok
Drip Pan: Ok		
Electric Meter:	Ok	
Faucet:	Ok	
Faucet Knobs:	Ok	
Floors:	Ok	
Formica/Tiles:	Ok	
Garbage Disposal:	Ok	
Kitchen Sink:	Not Ok	
Charges Type	Clean	
Charges		
Comment	Dirty	



Microwave:	Ok
Other:	Ok

Oven / Range:	
Oven Cleaning:	Ok

Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Ok

Ove	en / Range:	
Ove	en Racks:	Ok

Oven / Range:	
Range burners:	Ok

Oven / Range:	
Range Hood:	Ok

Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok

Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Food



Refrigerator (Freezer):	
Refrigerator (Drawers):	Ok

Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Not Ok
Charges Type	Clean
Charges	
Comment	Refrigerator was left with food



Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	Ok

Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Not Ok
Charges Type	Replace
Charges	
Comment	No Fire stop



Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

BEDROOMS:	
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Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Not Ok
Charges Type	Repair
Charges	
Comment	Cigarette burns on sink



Soad Dish (Tub):	Ok	
Soap Dish (Sink):	Ok	
Toilet Paper Holder:	Ok	
Toilet Tank:	Ok	
Towel Bar:	Ok	
Tub Knob(s):	Ok	
Tub Reglazing:	Not Ok	
Charges Type	Repair	
Charges		
Comment	Shower needs to be reglaze	



Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Not Ok
Charges Type	Repair
Charges	
Comment	Door knob is broken The door also is broken The door cannot close all the way have to repair door springs



Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Not Ok
Charges Type	Replace
Charges	
Comment	No Key
Failure To Return Mailbox Key:	Not Ok
Charges Type	Replace
Charges	
Comment	No key

DOORS:	
Apartment Door:	Not Ok
Charges Type	Repair
Charges	
Comment	Apartment door cannot close and have scratches



Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Not Ok
Charges Type	Clean
Charges	
Comment	Apartment left dirty



Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Comment	The tenant broke a mirror weeks prior before moving out in the vest of you which cost \$300
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	Yes

Estimated Value of Personal Property is.	\$0	
Window Screen(s) each:		Ok
Willdow Screen(s) each:		OK .
Window Sills:		Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident				
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Lindy Community Danyagantativa Nama	Chaym Hangatt
Lindy Community Representative Name	Shawn Hargett

Technician	Shawn Hargett
Resident not available for signature	YES