



## Make Ready Checklist Inspection

Inspection Date	Technician	Property	Units
02-04-2026	Andrea Reusser	Overlook Apartments	16

<b>LIVING ROOM:</b>	
Ceilings / Lights:	Ok
Door / Closet:	Not Ok
Charges Type	
Charges	0
Comment	Make sure roof access panel is secure and no gaps. A small handle maybe to allow it to be pulled shut?



Other:	Ok
Walls / Outlets:	Not Ok
Charges Type	
Charges	0
Comment	Cable box off wall wires messy Heater covers disconnected and hanging down



Window:	Ok
Window coverings:	Ok

<b>DINING ROOM:</b>	
Ceilings / Lights:	Ok
Walls / Outlets:	Not Ok
Charges Type	
Charges	0
Comment	Heater covers at coming off - not connecting



Window:	Ok
Window coverings:	Ok

<b>KITCHEN:</b>	
Backsplash:	Not Ok
Charges Type	
Charges	0
Comment	Plastic panel at exhaust is coming off wall. Seal around the edges to seal gaps



<b>Cabinets:</b>	
Cabinet Door:	Not Ok
Charges Type	
Charges	0
Comment	Scratched. Can we touch it up? Fridge too close to wall



<b>Cabinets:</b>	
Cabinet Handle:	Ok

<b>Cabinets:</b>	
Cabinet Shelf:	Ok

Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Counter Top:	Ok

<b>Dishwasher:</b>	
Dishwasher Knob:	Ok

<b>Dishwasher:</b>	
Dishwasher Rack:	Ok

<b>Dishwasher:</b>	
Dishwasher Silverware Holder:	Ok

Drip Pan:	Ok
Electric Meter:	N/A
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Is there a FireAvert red box, plug, and solenoid?:	Ok
Date of Installation	2026-02-04
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Ok

<b>Oven / Range:</b>	
Oven Cleaning:	Ok

<b>Oven / Range:</b>	
Oven door handle:	Ok

<b>Oven / Range:</b>	
Oven drip pan:	Ok

<b>Oven / Range:</b>	
Oven knobs:	Ok

<b>Oven / Range:</b>	
Oven Racks:	Ok

<b>Oven / Range:</b>	
Range burners:	Ok

<b>Oven / Range:</b>	
Range Hood:	Ok

Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok

<b>Refrigerator (Freezer):</b>	
Cleaning Refrigerator:	Ok

<b>Refrigerator (Freezer):</b>	
Refrigerator (Drawers):	Ok

<b>Refrigerator (Freezer):</b>	
Refrigerator (Shelf and Bars):	Ok

<b>Refrigerator (Freezer):</b>	
Refrigerator Crisper Glass/Plastic:	Ok

Rubber Stopper:	Not Ok
Charges Type	
Charges	0
Comment	Missing



Stove Knob:	Ok
Wall Outlets:	Ok
Washer/Dryer:	N/A
Window Coverings:	Ok

<b>BEDROOMS:</b>	
Ceilings / Lights:	Ok

Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Not Ok
Charges Type	
Charges	0
Comment	Change out beige cable/phone cover plate in right bedroom



Window:	Ok
Window coverings:	Ok

<b>BATHROOM:</b>	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Not Ok
Charges Type	
Charges	0
Comment	Missing toilet seat



Counter Top:	Ok
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Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Not Ok
Charges Type	
Charges	0
Comment	Chrome shower head, knobs and tub spout. Everything else in bathroom brushed nickel.



Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Not Ok
Charges Type	
Charges	0
Comment	GFCI cover plate is different style than light switch cover



Window:

Ok

<b>LOCKS:</b>	
Door Knob:	Ok
Door Lock:	Not Ok
Charges Type	
Charges	0
Comment	Handle is silver deadbolt is gold. Change deadbolt to silver



Ensure the apartment door has an automatic closure and closes properly. :

Ok

Fix Door when extra lock is removed:

Ok

Mail-Box Lock:

Ok

<b>KEYS:</b>	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

<b>DOORS:</b>	
Apartment Door:	Not Ok
Charges Type	

Charges	0
Comment	Door has to be lifted up to latch and close fully Hinge needs adjusted to account for door hang



Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

<b>PAINTING:</b>	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

<b>CARPET:</b>	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

<b>MISCELLANEOUS:</b>	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	N/A
Carbon Monoxide Detector:	Ok

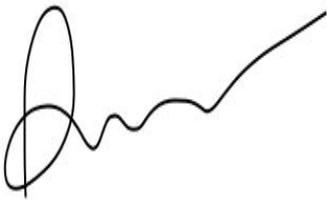
Cleaning of Apartment:	Ok
Clear Storage Locker:	N/A
Closet Shelves:	Ok
Common Area damaged during moveout:	N/A
Confirm you have installed or there is in place a stainless steel toilet tank water connector.:	Ok
Door Intercom System:	N/A
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	N/A
Light Globes:	Ok
Mini Blind(s) each:	N/A
Outside Lights:	N/A
Phone Jack:	Ok
Rallings:	N/A
Removal Of Bulk Items:	N/A
Remove Debris (Per Bag):	N/A
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	N/A
Switch Plate Covers:	N/A
Thermostat Cover:	N/A
Vertical Blinds:	N/A
Vinly Tile Bathroom:	N/A
Vinly Tile Kitchen:	N/A
Window Screen(s) each:	Ok
Window Sills:	Ok

<b>OVERALL:</b>	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	vacant unit
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Lindy Community Representative Name

Andrea Reusser

A handwritten signature in black ink, consisting of a large loop on the left and a series of smaller loops and a final upward stroke on the right.

Technician

Andrea Reusser

Resident not available for signature