



## Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
02-04-2025	William Steever	Park at Westminster	D25

Approved By	Ketty Bailey
Resident Name	Katharine Colgan
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	02-02-2025

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
LIVING ROOM	Other	Clean	bulk trash items and trash left in the room	\$100.00
KITCHEN	Other	Clean	kitchen very dirty and items left in appliances and counter tops	\$100.00
BEDROOMS	Floors / Carpet	Replace	carpets dirty and need shampoo	\$150.00
BEDROOMS	Other	Clean	bulk trash items and trash left in room	\$100.00
BATHROOM	Cleaning Bathroom	Clean	both bathrooms very dirty and trash left in each room	\$100.00
PAINTING	Over Dark Colors (Per Room)	Repair		\$150.00
CARPET	Stain Removal	Replace	carpets dirty and needs shampoo	\$150.00
MISCELLANEOUS	Removal Of Bulk Items	Clean	bulk trash items and trash left in room	\$100.00
MISCELLANEOUS	Was personal property left behind?		bulk trash items and trash left in each room	\$100.00

MISCELLANEOUS	Was the resident locked out?			\$0.00
<b>Additional Damage Charges</b>				
Total Charges				\$1050.00

<b>LIVING ROOM:</b>	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Left room filled with furniture and trash



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

<b>DINING ROOM:</b>	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

<b>KITCHEN:</b>	
Backsplash:	Ok
Cabinets:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok

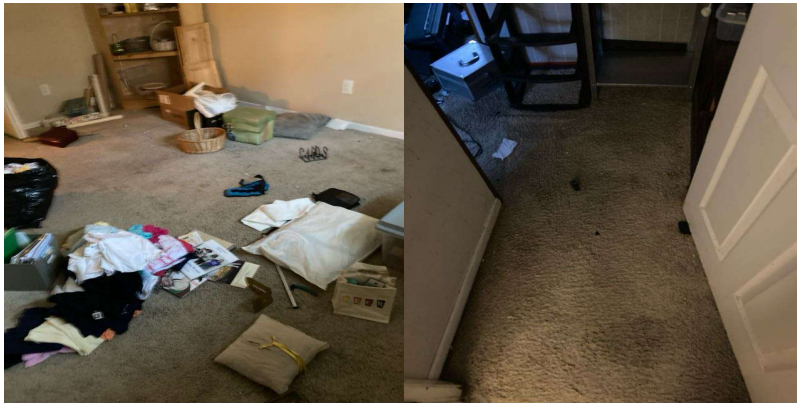
Cleaning of Stove:	Ok
Counter Top:	Ok
Dishwasher:	Ok
Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Left filled with trash



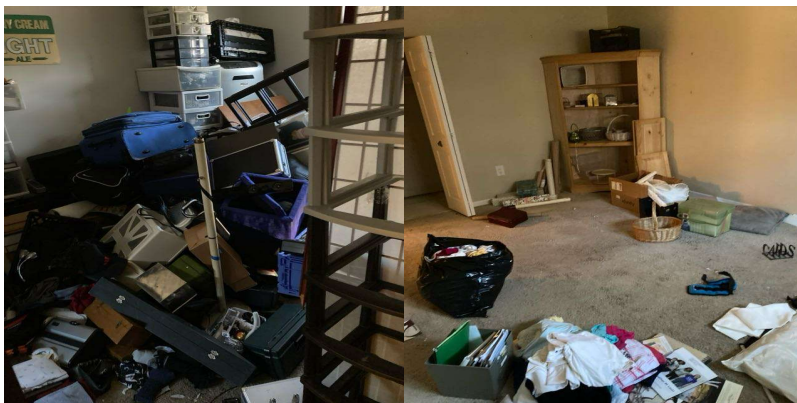
Oven / Range:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok
Refrigerator (Freezer):	Ok
Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok

Window Coverings:	Ok
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<b>BEDROOMS:</b>	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Not Ok
Charges Type	Replace
Charges	
Comment	Covered with trash and stains. Smells like animal urine.



Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Rooms filled with trash and furniture



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

<b>BATHROOM:</b>	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok

Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Left trash in rooms



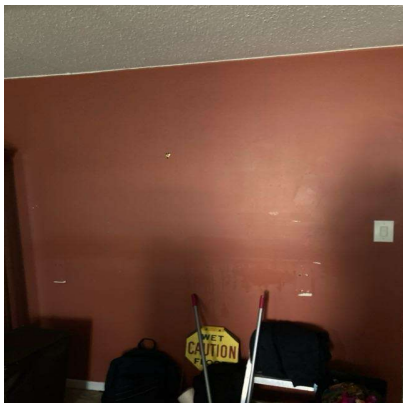
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

<b>LOCKS:</b>	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

<b>KEYS:</b>	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

<b>DOORS:</b>	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

<b>PAINTING:</b>	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Not Ok
Charges Type	Repair
Charges	
Comment	Accent wall in living room left no first coat.

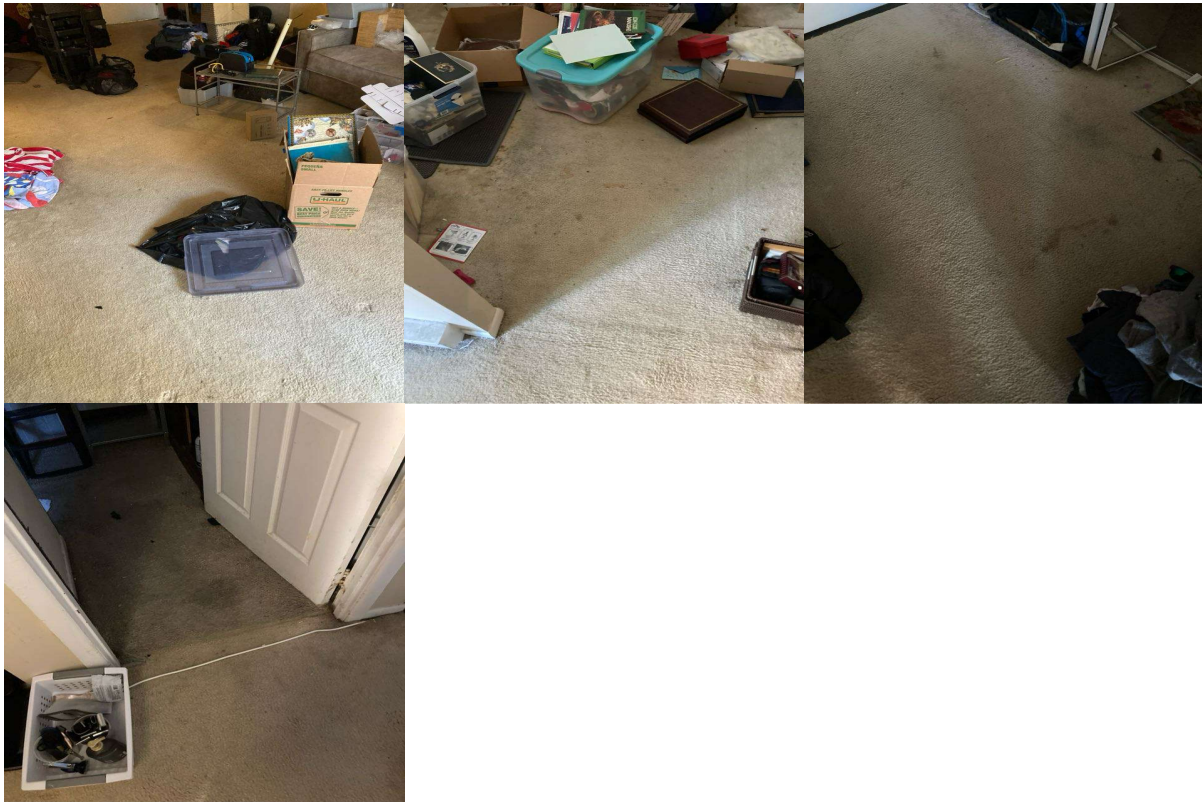


Wallpaper Removal (Per Room):	Ok
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<b>CARPET:</b>	
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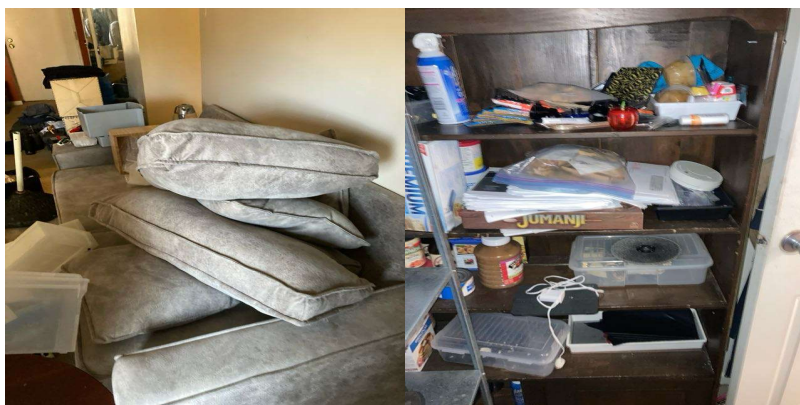


Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Not Ok
Charges Type	Replace
Charges	
Comment	Stained and covered in garbage throughout unit.



<b>MISCELLANEOUS:</b>	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok

Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	Couch living room and dressers in rooms.



Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0



Was the resident locked out?:	No
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

<b>OVERALL:</b>	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
<div data-bbox="167 1207 505 1514" data-label="Text">  </div>	
Lindy Community Representative Name	William Steever
Technician	William Steever
Resident not available for signature	YES