



# Move Out Inventory & Condition Form

## Damage Summary

| Main Category | Sub Category                  | Charges Type | Charges   |
|---------------|-------------------------------|--------------|-----------|
| CLEANLINESS   | Frig /Stove clean             | Clean        | \$0.00    |
| LIVING ROOM   | Walls / Outlets               | Repair       | \$0.00    |
| KEYS          | Failure To Return Mailbox Key | Replace      | \$20.00   |
| PAINTING      | Holes in Walls (Each Hole)    | Repair       | \$40.00   |
| CARPET        | Replace Carpet 1 Bedroom      | Replace      | \$800.00  |
| CARPET        | Replace Carpet 2 Bedroom      | Replace      | \$1100.00 |
| Total Charges |                               |              | \$1960.00 |

| Inspection Date | Technician  | Property | Units  |
|-----------------|-------------|----------|--------|
| 02-04-2020      | John Samuel | Enclaves | 3912A1 |

| CLEANLINESS:       |               |
|--------------------|---------------|
| Swept / Mopped:    | Ok            |
| Closets cleared:   | Ok            |
| Frig /Stove clean: | Not Ok        |
| Charges Type       | Clean         |
| Charges            |               |
| Comment            | Need cleaning |



|                     |   |
|---------------------|---|
| No personal items:  | Ok  |
| Other:              | Ok  |
| <b>LIVING ROOM:</b> |   |
| Walls / Outlets:    | Not Ok                                    |
| Charges Type        | Repair                                    |
| Charges             |   |
| Comment             | Has crayon painting on walls and stickers |



|                     |    |
|---------------------|----|
| Ceilings / Lights:  | Ok |
| Window:             | Ok |
| Door / Closet:      | Ok |
| Window coverings:   | Ok |
| Other:              | Ok |
| <b>DINING ROOM:</b> |    |
| Walls / Outlets:    | Ok |
| Ceilings / Lights:  | Ok |
| Window:             | Ok |
| Window coverings:   | Ok |
| <b>KITCHEN:</b>     |    |
| Electric Meter:     | Ok |



|                                     |    |
|-------------------------------------|----|
| Cabinets:                           | Ok |
| Cabinet Door:                       | Ok |
| Cabinet Shelf:                      | Ok |
| Cabinet Handle:                     | Ok |
| Counter Top:                        | Ok |
| Refrigerator (Freezer):             | Ok |
| Refrigerator (Shelf and Bars):      | Ok |
| Refrigerator (Drawers):             | Ok |
| Refrigerator Crisper Glass/Plastic: | Ok |
| Cleaning Refrigerator:              | Ok |
| Dishwasher Rack:                    | Ok |
| Dishwasher Silverware Holder:       | Ok |
| Dishwasher Knob:                    | Ok |
| Fire Stops:                         | Ok |
| Formica/Tiles:                      | Ok |
| Stove Knob:                         | Ok |
| Microwave:                          | Ok |
| Cleaning of Stove:                  | Ok |
| Ceiling Lights:                     | Ok |
| Garbage Disposal:                   | Ok |
| Rubber Stopper:                     | Ok |
| Oven Door Handle:                   | Ok |
| Oven Racks:                         | Ok |
| Kitchen Sink:                       | Ok |
| Faucet Knobs:                       | Ok |
| Floors:                             | Ok |
| Faucet:                             | Ok |
| Drip Pan:                           | Ok |
| Range Hood:                         | Ok |
| Range Top:                          | Ok |
| Ceiling Light Fixture:              | Ok |
| Backsplash:                         | Ok |
| Ceiling Fan:                        | Ok |
| Washer/Dryer:                       | Ok |

|                         |    |
|-------------------------|----|
| Wall Outlets:           | Ok |
| Window Coverings:       | Ok |
| Other:                  | Ok |
| <b>BEDROOMS:</b>        |    |
| Walls / Outlets:        | Ok |
| Ceilings / Lights:      | Ok |
| Floors / Carpet:        | Ok |
| Window:                 | Ok |
| Window coverings:       | Ok |
| Door / Closet:          | Ok |
| Other:                  | Ok |
| <b>BATHROOM:</b>        |    |
| Medicine Cabinet:       | Ok |
| Mirror Cabinet:         | Ok |
| Vanity Cabinet:         | Ok |
| Sink:                   | Ok |
| Toilet Tank Cover:      | Ok |
| Toilet Tank:            | Ok |
| Toilet Bowl:            | Ok |
| Complete Toilet:        | Ok |
| Toilet Paper Holder:    | Ok |
| Shower Head:            | Ok |
| Tub Knob(s):            | Ok |
| Shower Curtain Bar:     | Ok |
| Towel Bar:              | Ok |
| Tub Reglazing:          | Ok |
| Counter Top:            | Ok |
| Soap Dish (Sink):       | Ok |
| Soad Dish (Tub):        | Ok |
| Remove Mildew on Tiles: | Ok |
| Cleaning Bathroom:      | Ok |
| Wall Outlets:           | Ok |
| Ceiling Lights:         | Ok |
| Floors:                 | Ok |

|   |                            |
|---|----------------------------|
| Formica /Tile:  | Ok                         |
| Cabinets / Mirror:  | Ok                         |
| Window:   | Ok                         |
| Other:  | Ok                         |
| Is there signs of moisture from outside in the apartment?:                | Ok                         |
| <b>LOCKS:</b>   |                            |
| Door Lock:  | Ok                         |
| Door Knob:  | Ok                         |
| Fix Door when extra lock is removed:                                      | Ok                         |
| Mail-Box Lock:  | Ok                         |
| Ensure the apartment door has an automatic closure and closes properly. : | Ok                         |
| <b>KEYS:</b>  |                            |
| Failure To Return Apartment Key:  | Ok                         |
| Failure To Return Mailbox Key:  | Not Ok                     |
| Charges Type  | Replace                    |
| Charges   |                            |
| Comment   | Did not return mailbox key |



|                             |        |
|-----------------------------|--------|
| <b>DOORS:</b>               |        |
| Apartment Door:             | Ok     |
| Solid Core & Steel:         | Ok     |
| Frame:                      | Ok     |
| Hollow:                     | Ok     |
| <b>PAINTING:</b>            |        |
| Holes in Walls (Each Hole): | Not Ok |
| Charges Type                | Repair |
| Charges                     |        |

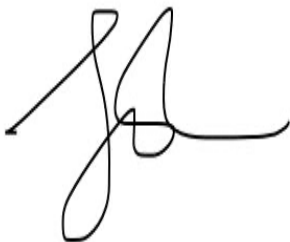
|   |                                   |
|---|-----------------------------------|
| Comment   | Has minor holes in walls          |
|    |                                   |
| Wallpaper Removal (Per Room):   | Ok                                |
| Border Removal (Per Room):  | Ok                                |
| <b>CARPET:</b>  |                                   |
| Replace Carpet 1 Bedroom:   | Not Ok                            |
| Charges Type  | Replace                           |
| Charges   |                                   |
| Comment   | Need to replace livingroom carpet |
|  |                                   |
| Replace Carpet 2 Bedroom:   | Not Ok                            |
| Charges Type  | Replace                           |
| Charges   |                                   |
| Comment   | Replace living room carpet        |



| MISCELLANEOUS:                           |    |
|--|----|
| Remove Debris (Per Bag):                 | Ok |
| Removal Of Bulk Items:                   | Ok |
| Clear Storage Locker:                    | Ok |
| Closet Shelves:                          | Ok |
| Window Sills:                            | Ok |
| Window Screen(s) each:                   | Ok |
| Broken Window Glass (Per Pane):          | Ok |
| Mini Blind(s) each:                      | Ok |
| Vertical Blinds:                         | Ok |
| Sliding Mirror/Glass Door (2):           | Ok |
| Carbon Monoxide Detector:                | Ok |
| Smoke Detector Alarm:                    | Ok |
| Fire extinguisher:                       | Ok |
| Cabinet Equipment:                       | Ok |
| Vinly Tile Kitchen:                      | Ok |
| Vinly Tile Bathroom:                     | Ok |
| Exhaust Fan:                             | Ok |
| Phone Jack:                              | Ok |
| Fan Blades:                              | Ok |
| Light Globes:                            | Ok |
| Door Intercom System:                    | Ok |
| Switch Plate Covers:                     | Ok |
| Rallings:                                | Ok |
| Outside Lights:                          | Ok |
| Stoppage by foreign object in any drain: | Ok |

|  |    |
|--|----|
| Thermostat Cover:  | Ok |
| Cleaning of Apartment:   | Ok |
| Common Area damaged during moveout:  | Ok |
| If fire stops have been installed throughout the property, ensure fire stops are installed.: | Ok |
| <b>OVERALL:</b>  |    |
| Signs of Moisture inside the apartment:  | Ok |
| Signs of Moisture outside the apartment:   | Ok |
| Resident   |    |

|                                     |             |
|-------------------------------------|-------------|
| Lindy Community Representative Name | John Samuel |
|-------------------------------------|-------------|



|                                      |             |
|--------------------------------------|-------------|
| Forwarding Mailing Address           |             |
| Date Resident Turned in Keys         | 04-02-2020  |
| Technician                           | John Samuel |
| Resident not available for signature | YES         |
| Resident refused Signature           | NO          |