

## **Move Out Inventory & Condition Form**

## **Damage Summary**

| Main Category | Sub Category                | Charges Type  | Charges  |
|---------------|-----------------------------|---------------|----------|
| DINING ROOM   | Walls / Outlets             | Repair        | \$25.00  |
| KITCHEN       | Electric Meter              | Clean         | \$0.00   |
| PAINTING      | Over Dark Colors (Per Room) | Repair        | \$150.00 |
|               |                             | Total Charges | \$175.00 |

| <b>Inspection Date</b> | Technician   | Property          | Units  |
|------------------------|--------------|-------------------|--------|
| 02-03-2020             | John Saurman | Towers at Wyncote | 0619-3 |

| CLEANLINESS:       |        |
|--------------------|--------|
| Swept / Mopped:    | Ok     |
| Closets cleared:   | Ok     |
| Frig /Stove clean: | Ok     |
| No personal items: | Ok     |
| Other:             | Ok     |
| LIVING ROOM:       |        |
| Walls / Outlets:   | Ok     |
| Ceilings / Lights: | Ok     |
| Window:            | Ok     |
| Door / Closet:     | Ok     |
| Window coverings:  | Ok     |
| Other:             | Ok     |
| DINING ROOM:       |        |
| Walls / Outlets:   | Not Ok |
| Charges Type       | Repair |
| Charges            |        |

| Comment Repair |
|----------------|
|----------------|



| Ceilings / Lights: | Ok     |
|--------------------|--------|
| Window:            | Ok     |
| Window coverings:  | Ok     |
| KITCHEN:           |        |
| Electric Meter:    | Not Ok |
| Charges Type       | Clean  |
| Charges            |        |
| Comment            | Ok     |



| Cabinets:                           | Ok |
|-------------------------------------|----|
| Cabinet Door:                       | Ok |
| Cabinet Shelf:                      | Ok |
| Cabinet Handle:                     | Ok |
| Counter Top:                        | Ok |
| Refrigerator (Freezer):             | Ok |
| Refrigerator (Shelf and Bars):      | Ok |
| Refrigerator (Drawers):             | Ok |
| Refrigerator Crisper Glass/Plastic: | Ok |
| Cleaning Refrigerator:              | Ok |

| Dishwasher Rack:              | Ok |
|-------------------------------|----|
| Dishwasher Silverware Holder: | Ok |
| Dishwasher Knob:              | Ok |
| Fire Stops:                   | Ok |
| Formica/Tiles:                | Ok |
| Stove Knob:                   | Ok |
| Microwave:                    | Ok |
| Cleaning of Stove:            | Ok |
| Ceiling Lights:               | Ok |
| Garbage Disposal:             | Ok |
| Rubber Stopper:               | Ok |
| Oven Door Handle:             | Ok |
| Oven Racks:                   | Ok |
| Kitchen Sink:                 | Ok |
| Faucet Knobs:                 | Ok |
| Floors:                       | Ok |
| Faucet:                       | Ok |
| Drip Pan:                     | Ok |
| Range Hood:                   | Ok |
| Range Top:                    | Ok |
| Ceiling Light Fixture:        | Ok |
| Backsplash:                   | Ok |
| Ceiling Fan:                  | Ok |
| Washer/Dryer:                 | Ok |
| Wall Outlets:                 | Ok |
| Window Coverings:             | Ok |
| Other:                        | Ok |
| BEDROOMS:                     |    |
| Walls / Outlets:              | Ok |
| Ceilings / Lights:            | Ok |
| Floors / Carpet:              | Ok |
| Window:                       | Ok |
| Window coverings:             | Ok |
| Door / Closet:                | Ok |

| Other:   | Ok |
|--|----|
| BATHROOM:  |    |
| Medicine Cabinet:  | Ok |
| Mirror Cabinet:  | Ok |
| Vanity Cabinet:  | Ok |
| Sink:  | Ok |
| Toilet Tank Cover:   | Ok |
| Toilet Tank:   | Ok |
| Toilet Bowl:   | Ok |
| Complete Toilet:   | Ok |
| Toilet Paper Holder:                                       | Ok |
| Shower Head:   | Ok |
| Tub Knob(s):   | Ok |
| Shower Curtain Bar:  | Ok |
| Towel Bar:   | Ok |
| Tub Reglazing:   | Ok |
| Counter Top:   | Ok |
| Soap Dish (Sink):  | Ok |
| Soad Dish (Tub):   | Ok |
| Remove Mildew on Tiles:                                    | Ok |
| Cleaning Bathroom:   | Ok |
| Wall Outlets:  | Ok |
| Ceiling Lights:  | Ok |
| Floors:  | Ok |
| Formica /Tile:   | Ok |
| Cabinets / Mirror:   | Ok |
| Window:  | Ok |
| Other:   | Ok |
| Is there signs of moisture from outside in the apartment?: | Ok |
| LOCKS:   |    |
| Door Lock:   | Ok |
| Door Knob:   | Ok |
| Fix Door when extra lock is removed:                       | Ok |
| Mail-Box Lock:   | Ok |

| Ensure the apartment door has an automatic closure and closes properly. : | Ok      |
|---|---------|
| KEYS:   |         |
| Failure To Return Apartment Key:  | Ok      |
| Failure To Return Mailbox Key:  | Ok      |
| DOORS:  |         |
| Apartment Door:   | Ok      |
| Solid Core & Steel:   | Ok      |
| Frame:  | Ok      |
| Hollow:   | Ok      |
| PAINTING:   |         |
| Over Dark Colors (Per Room):  | Not Ok  |
| Charges Type  | Repair  |
| Charges   |         |
| Comment   | Repaint |



| Holes in Walls (Each Hole):   | Ok |
|-------------------------------|----|
| Wallpaper Removal (Per Room): | Ok |
| Border Removal (Per Room):    | Ok |
| CARPET:                       |    |
| Shampoo 1 Bedroom:            | Ok |
| Shampoo 2 Bedroom:            | Ok |
| Stain Removal:                | Ok |
| Burns:                        | Ok |
| Deodorize:                    | Ok |
| Pet Treatment (Odor):         | Ok |
| Replace Carpet 1 Bedroom:     | Ok |
| Replace Carpet 2 Bedroom:     | Ok |

| MISCELLANEOUS:   |    |
|--|----|
| Remove Debris (Per Bag):   | Ok |
| Removal Of Bulk Items:   | Ok |
| Clear Storage Locker:  | Ok |
| Closet Shelves:  | Ok |
| Window Sills:  | Ok |
| Window Screen(s) each:   | Ok |
| Broken Window Glass (Per Pane):  | Ok |
| Mini Blind(s) each:  | Ok |
| Vertical Blinds:   | Ok |
| Sliding Mirror/Glass Door (2):   | Ok |
| Carbon Monoxide Detector:  | Ok |
| Smoke Detector Alarm:  | Ok |
| Fire extinguisher:   | Ok |
| Cabinet Equipment:   | Ok |
| Vinly Tile Kitchen:  | Ok |
| Vinly Tile Bathroom:   | Ok |
| Exhaust Fan:   | Ok |
| Phone Jack:  | Ok |
| Fan Blades:  | Ok |
| Light Globes:  | Ok |
| Door Intercom System:  | Ok |
| Switch Plate Covers:   | Ok |
| Rallings:  | Ok |
| Outside Lights:  | Ok |
| Stoppage by foreign object in any drain:   | Ok |
| Thermostat Cover:  | Ok |
| Cleaning of Apartment:   | Ok |
| Common Area damaged during moveout:  | Ok |
| If fire stops have been installed throughout the property, ensure fire stops are installed.: | Ok |
| OVERALL:   |    |
| Signs of Moisture inside the apartment:  | Ok |
| Signs of Moisture outside the apartment:   | Ok |

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| Resident |  |

| Lindy Community Representative Name | John Saurman |
|-------------------------------------|--------------|
|-------------------------------------|--------------|

| Forwarding Mailing Address           | 841 Highland Ave. Apt 142<br>Jenkintown PA 19046 |
|--------------------------------------|--|
| Date Resident Turned in Keys         | 01-31-2020                                       |
| Technician                           | John Saurman                                     |
| Resident not available for signature | YES  |
| Resident refused Signature           | NO   |