



Make Ready Checklist Inspection

Inspection Date	Technician	Property	Units
02-01-2023	Andrea Reusser	Rosedale Court	C05

LIVING ROOM:	
Ceilings / Lights:	N/A
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Not Ok
Charges Type	
Charges	0
Comment	Heater valve cover needs secured, wires need secured so they don't stick out



Window:	Ok
Window coverings:	Ok

KITCHEN:	
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Backsplash:	Ok
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Cabinets:	
Cabinet Door:	Ok

Cabinets:	
Cabinet Handle:	Ok

Cabinets:	
Cabinet Shelf:	Ok

Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Counter Top:	Ok

Dishwasher:	
Dishwasher Knob:	Ok

Dishwasher:	
Dishwasher Rack:	Ok

Dishwasher:	
Dishwasher Silverware Holder:	Ok

Drip Pan:	N/A
Electric Meter:	N/A
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	N/A
Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Ok

Oven / Range:	
Oven Cleaning:	Ok

Oven / Range:		
Oven door handle:		Ok

Oven / Range:		
Oven drip pan:		N/A

Oven / Range:		
Oven knobs:		Ok

Oven / Range:		
Oven Racks:		Ok

Oven / Range:		
Range burners:		Ok

Oven / Range:		
Range Hood:		N/A

Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok

Refrigerator (Freezer):		
Cleaning Refrigerator:		Ok

Refrigerator (Freezer):		
Refrigerator (Drawers):		Ok

Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Not Ok
Charges Type	
Charges	0
Comment	Remove torn plastic from bars



Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	Ok

Rubber Stopper:	Ok
Stove Knob:	N/A
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Not Ok
Charges Type	
Charges	0
Comment	Install the fire stops that use the black arms



Wall Outlets:	Ok
Washer/Dryer:	N/A
Window Coverings:	N/A

BEDROOMS:	
Ceilings / Lights:	N/A
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Not Ok
Charges Type	
Charges	0
Comment	Touch up wall under and around ac. Scuffed from install and or floor work.



Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	N/A
Ceiling Lights:	N/A
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	N/A
Floors:	Ok
Formica /Tile:	N/A
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	N/A
Mirror Cabinet:	Ok
Other:	N/A
Remove Mildew on Tiles:	N/A
Shower Curtain Bar:	Ok
Shower Head:	Ok

Sink:	Ok
Soad Dish (Tub):	N/A
Soap Dish (Sink):	N/A
Toilet Paper Holder:	Not Ok
Charges Type	
Charges	0
Comment	Missing. Install toilet paper holder



Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	N/A
Vanity Cabinet:	Not Ok
Charges Type	
Charges	0
Comment	Touch up vanity bottom at corner



Wall Outlets:	Ok
Window:	Ok

LOCKS:	
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Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	N/A
Deodorize:	N/A
Pet Treatment (Odor):	N/A
Replace Carpet 1 Bedroom:	N/A
Replace Carpet 2 Bedroom:	N/A
Shampoo 1 Bedroom:	N/A
Shampoo 2 Bedroom:	N/A
Stain Removal:	N/A

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	N/A
Cabinet Equipment:	N/A

Carbon Monoxide Detector:	N/A
Cleaning of Apartment:	Ok
Clear Storage Locker:	N/A
Closet Shelves:	Ok
Common Area damaged during moveout:	N/A
Confirm you have installed or there is in place a stainless steel toilet tank water connector.:	Ok
Door Intercom System:	N/A
Exhaust Fan:	Ok
Fan Blades:	Ok
Fire extinguisher:	N/A
If fire stops have been installed throughout the property, ensure fire stops are installed.:	N/A
Light Globes:	Ok
Mini Blind(s) each:	N/A
Outside Lights:	N/A
Phone Jack:	Ok
Rallings:	N/A
Removal Of Bulk Items:	N/A
Remove Debris (Per Bag):	N/A
Sliding Mirror/Glass Door (2):	N/A
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	N/A
Vinly Tile Bathroom:	N/A
Vinly Tile Kitchen:	N/A
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

RENOVATED UNITS:	
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All electrical boxes are to be secure in place and not hanging.:	Ok
Disposal and dishwasher are to be plug in and not hot hard wired.:	Ok
Do not overload the circuits.:	Ok
Ground wires are to be hook up.:	Ok
Make sure all wires are connected properly and tight and correct wire nut use.:	Ok
No stabbing of wires into the back of outlet, they are to be put around the screw.:	Ok
On GFCI outlets the hot wire goes to the line side on the fixture and not the load side.:	Ok
Plastic boxes are not to be surface-mounted, with a utility box.:	Ok

BATHROOM RENOVATION:	
Install new 1/2 inch ball valves and remove the old gates valves.:	Ok
Removal of all sheetrock in the bathroom.:	Ok
Remove of old drums trap and installing P traps for tub drains.:	Ok
Replace the 1/2 inch copper water lines.:	Ok
Using 1/2 inch hardi board around the wet area of the tub.:	Ok

Resident	
	
Linda Community Representative Name	Andrea Reusser
	
Technician	Andrea Reusser

Resident not available for signature	
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