

Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
02-01-2023	Ronald Francis	Haverford Court	E412

Approved By	Shana Simon
Resident Name	Robyne Grant
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	01-30-2023

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Oven / Range	Oven Cleaning	Clean		\$0.00
Oven / Range	Oven Racks	Clean		\$0.00
Cabinets	Cabinet Shelf	Repair		\$0.00
Refrigerator (Freezer)	Cleaning Refrigerator	Clean		\$60.00
Refrigerator (Freezer)	Refrigerator Crisper Glass/Plastic	Replace		\$30.00
LIVING ROOM	Walls / Outlets	Repair		\$0.00
KITCHEN	Cleaning of Stove	Clean		\$60.00
BATHROOM	Cleaning Bathroom	Clean		\$75.00
BATHROOM	Complete Toilet	Clean		\$0.00
BATHROOM	Medicine Cabinet	Clean		\$0.00
BATHROOM	Remove Mildew on Tiles	Clean		\$100.00
BATHROOM	Shower Curtain Bar	Replace		\$25.00
PAINTING	Holes in Walls (Each Hole)	Repair		\$40.00
MISCELLANEOUS	Cleaning of Apartment	Clean		\$100.00
MISCELLANEOUS	Mini Blind(s) each	Replace		\$25.00
MISCELLANEOUS	Removal Of Bulk Items	Clean		\$0.00
MISCELLANEOUS	Remove Debris (Per Bag)	Clean		\$0.00

Additional Damage Charges	
Total Charges	\$515.00

Amenities to be added to this Unit

Plank Flooring

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Repair



Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:		
Backsplash:		Ok
Cabinets:		
Cabinet Door:	Ok	

Cabinets:	
Cabinet Handle:	N/A

Cabinets:	
Cabinet Shelf:	Not Ok
Charges Type	Repair
Charges	
Comment	Repair



Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Counter Top:	Ok

Dishwasher:	
Dishwasher Knob:	Ok

Dishwasher:	
Dishwasher Rack:	Ok

Dishwasher:	
Dishwasher Silverware Holder:	Ok
Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	N/A
Other:	Ok

Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Not clean



Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Ok

Oven / Range:	
Oven Racks:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Oven / Range:	
Range burners:	Ok

Oven / Range:		
Range Hood:	Ok	
Oven Deer Handle.		Olz

Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok

Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Need cleaning



Refrigerator (Freezer):	
Refrigerator (Drawers):	Ok

Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Ok

Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	Not Ok
Charges Type	Replace
Charges	
Comment	Cracked



Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	N/A

Wall Outlets:	Ok
Washer/Dryer:	N/A
Window Coverings:	Ok

BEDROOMS:	
Ceilings / Lights:	N/A
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Not clean



Complete Toilet:	Not Ok
Charges Type	Clean
Charges	
Comment	Stained



Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Not Ok
Charges Type	Clean
Charges	
Comment	Mildew



Shower Curtain Bar:	Not Ok
Charges Type	Replace
Charges	
Comment	Dirty



Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	N/A
Soap Dish (Sink):	N/A
Toilet Paper Holder:	N/A
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	N/A
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok

Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	N/A

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Not Ok
Charges Type	Repair
Charges	
Comment	Repair



Wallpaper Removal (Per Room):	Ok
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CARPET:	
Burns:	N/A
Deodorize:	N/A
Pet Treatment (Odor):	N/A
Replace Carpet 1 Bedroom:	N/A
Replace Carpet 2 Bedroom:	N/A

Shampoo 1 Bedroom:	N/A
Shampoo 2 Bedroom:	N/A
Stain Removal:	N/A

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Not Ok
Charges Type	Clean
Charges	
Comment	Not clean



Clear Storage Locker:	N/A
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	N/A
Exhaust Fan:	Ok
Fan Blades:	Ok
Fire extinguisher:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace



Outside Lights:	N/A
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	Left behind



Remove Debris (Per Bag):	Not Ok
Charges Type	Clean
Charges	
Comment	Left behind



Sliding Mirror/Glass Door (2):

Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

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Ronald Francis

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Technician	Ronald Francis
Resident not available for signature	YES