



Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
01-29-2024	Joseph Cooper	Willow Bend	A304

Approved By	Doris Scipio
Resident Name	Rashana Griggs
Forwarding Mailing Address	259 W. Johnson Street, K1, Philadelphia, Pa 19144
Date Resident Turned in Keys	01-29-2024

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Oven / Range	Oven Cleaning	Clean	Oven Cleaning	\$50.00
Refrigerator (Freezer)	Cleaning Refrigerator	Clean		\$60.00
LIVING ROOM	Other	Replace		\$0.00
CARPET	Replace Carpet 1 Bedroom	Replace	Replace carpet bedroom 1	\$350.00
CARPET	Replace Carpet 2 Bedroom	Replace	Replace Carpet 2 Bedroom	\$350.00
MISCELLANEOUS	Carbon Monoxide Detector	Replace		\$50.00
MISCELLANEOUS	Smoke Detector Alarm	Replace		\$100.00
MISCELLANEOUS	Was personal property left behind?			\$0.00
Additional Damage Charges				
Total Charges				\$960.00

LIVING ROOM:	
Ceilings / Lights:	Ok



Door / Closet:	Ok
Other:	Not Ok
Charges Type	Replace
Charges	
Comment	Smoke detector removed



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok
Cabinets:	
Cabinet Door:	Ok
Cabinets:	
Cabinet Handle:	Ok
Cabinets:	
Cabinet Shelf:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok

Cleaning of Stove:	Ok										
Counter Top:	Ok										
<table> <tr> <td>Dishwasher:</td> <td></td> </tr> <tr> <td>Dishwasher Knob:</td> <td>Ok</td> </tr> </table>		Dishwasher:		Dishwasher Knob:	Ok						
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Drip Pan:	Ok										
Electric Meter:	Ok										
Faucet:	Ok										
Faucet Knobs:	Ok										
Floors:	Ok										
Formica/Tiles:	Ok										
Garbage Disposal:	Ok										
Kitchen Sink:	Ok										
Microwave:	Ok										
Other:	Ok										
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Comment	Heavy clean										

Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Ok

Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	Ok

Oven / Range:	
Range Hood:	Ok

Oven Door Handle:	Ok
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Oven Racks:	Ok
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Range Top:	Ok
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Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash out and clean



Refrigerator (Freezer):	
Refrigerator (Drawers):	Ok

Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Ok

Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	Ok

Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok

Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok

Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Living room - heavy stains



Replace Carpet 2 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Bedroom - Heavy stains



Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Not Ok
Charges Type	Replace
Charges	
Comment	Resident removed



Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok

Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Date of Installation	2024-01-29
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Not Ok
Charges Type	Replace
Charges	
Comment	Resident removed



Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No

Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
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Lindy Community Representative Name	Joseph Cooper
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Technician	Joseph Cooper
Resident not available for signature	YES