



# Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
01-28-2026	Andrea Reusser	Elkins Park Terrace	12

Approved By	Andrea Reusser
Resident Name	Cheryl Lovenworth
Forwarding Mailing Address	Unknown - skip
Date Resident Turned in Keys (For evictions - date all belongings were removed)	01-21-2026

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Refrigerator (Freezer)	Refrigerator (Drawers)	Replace	Find and replace refrigerator doors	\$15
LIVING ROOM	Walls / Outlets	Repair	Repair wall due to unreported a/c leak	\$100
KITCHEN	Electric Meter	Work order/no charge		\$0
KITCHEN	Other	Clean	remove personal items - cleaning supplies	\$25
BATHROOM	Medicine Cabinet	Work order/no charge		\$0
BATHROOM	Other	Clean	no charge	\$0
KEYS	Failure To Return Apartment Key	Replace	Parking Permit not returned	\$50
MISCELLANEOUS	Common Area damaged during moveout	Repair	Damage to Hallway Walls due to furniture removal	\$250
MISCELLANEOUS	Removal Of Bulk Items	Repair	Remove couch, mats	\$125

MISCELLANEOUS	Was the resident locked out?			\$0
<b>Additional Damage Charges</b>				
				Total Charges \$565.00

Amenities to be added to this Unit	
Plank Flooring	

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Damage to wall from in reported A/C leak



Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok

<b>Cabinets:</b>	
Cabinet Door:	Ok

<b>Cabinets:</b>	
Cabinet Handle:	Ok

<b>Cabinets:</b>	
Cabinet Shelf:	Ok

Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Counter Top:	Ok

<b>Dishwasher:</b>	
Dishwasher Knob:	Ok

<b>Dishwasher:</b>	
Dishwasher Rack:	Ok

<b>Dishwasher:</b>	
Dishwasher Silverware Holder:	Ok

Drip Pan:	Ok
Electric Meter:	Not Ok
Charges Type	Work order/no charge
Charges	0
Comment	Replace panel



Faucet:	Ok
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Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Is there a FireAvert red box, plug, and solenoid?:	Ok
Date of Installation	2026-01-28
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Broom, pans left in kitchen



<b>Oven / Range:</b>	
Oven Cleaning:	Ok
<b>Oven / Range:</b>	
Oven door handle:	Ok
<b>Oven / Range:</b>	
Oven drip pan:	Ok
<b>Oven / Range:</b>	
Oven knobs:	Ok
<b>Oven / Range:</b>	
Oven Racks:	Ok

<b>Oven / Range:</b>	
Range burners:	Ok

<b>Oven / Range:</b>	
Range Hood:	Ok

Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok

<b>Refrigerator (Freezer):</b>	
Cleaning Refrigerator:	Ok

<b>Refrigerator (Freezer):</b>	
Refrigerator (Drawers):	Not Ok
Charges Type	Replace
Charges	
Comment	Drawers in hallway closet



<b>Refrigerator (Freezer):</b>	
Refrigerator (Shelf and Bars):	Ok

<b>Refrigerator (Freezer):</b>	
Refrigerator Crisper Glass/Plastic:	Ok

Rubber Stopper:	Ok
Stove Knob:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

<b>BEDROOMS:</b>	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

<b>BATHROOM:</b>	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Not Ok
Charges Type	Work order/no charge
Charges	0
Comment	Replace lights over medicine cabinet



Mirror Cabinet:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Remove mat from bathroom



Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

<b>LOCKS:</b>	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

<b>KEYS:</b>	
Failure To Return Apartment Key:	Not Ok
Charges Type	Replace
Charges	
Comment	Parking permit missing

Failure To Return Mailbox Key:	Ok
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<b>DOORS:</b>	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

<b>PAINTING:</b>	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

<b>CARPET:</b>	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

<b>MISCELLANEOUS:</b>	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Not Ok
Charges Type	Repair
Charges	

Comment	Damage in hallway while moving couch
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Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Repair
Charges	
Comment	Remove sleeper couch, cleaning supplies, mats from apartment

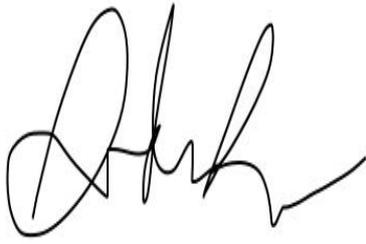


Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok

Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	Yes
Estimated Value of Personal Property is.	\$0
Was the resident locked out?:	Not Ok
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

<b>OVERALL:</b>	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	Cheryl Lovenworth
Lindy Community Representative Name	Andrea Reusser



Technician	Andrea Reusser
Resident not available for signature	YES