



Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
01-23-2026	Kenneth Poteat	251 Dekalb	W0812

Approved By	Stephen Cicala
Resident Name	Marielle Heneghan
Forwarding Mailing Address	136 Hastings Ave., Havertown, PA 19083
Date Resident Turned in Keys (For evictions - date all belongings were removed)	01-23-2026

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
LIVING ROOM	Other	Clean	HVAC cleaning needed due to an odor in the apartment.	\$360
BEDROOMS	Walls / Outlets	Repair	Remove hooks from bedroom walls, repair, patch, paint.	\$48
BATHROOM	Tub Reglazing	Repair		\$0
DOORS	Hollow	Replace	Bathroom door damaged, replace.	\$48
MISCELLANEOUS	Was personal property left behind?			\$0
Additional Damage Charges				
Total Charges				\$456.00

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Not Ok

Charges Type	Clean
Charges	
Comment	Vent cleaning due to smell in unit



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok
Cabinets:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Counter Top:	Ok
Dishwasher:	Ok
Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok

Formica/Tiles:	Ok
Garbage Disposal:	Ok
Is there a FireAvert red box, plug, and solenoid?:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Ok
Oven / Range:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok
Refrigerator (Freezer):	Ok
Rubber Stopper:	Ok
Stove Knob:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

BEDROOMS:	
Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Damaged walls Hardware left on walls



BATHROOM:	
Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	

Comment	Reglaze bath tub
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LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Hollow:	Not Ok
Charges Type	Replace
Charges	
Comment	Bathroom door damaged



PAINTING:	
Border Removal (Per Room):	Ok

Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

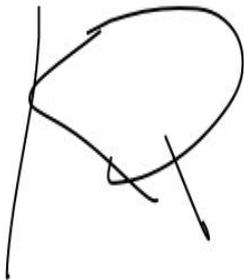
MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok

Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
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Lindy Community Representative Name	Kenneth Poteat
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Technician	Kenneth Poteat
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Resident not available for signature

YES