

Move Out Inventory & Condition Form

Damage Summary

Main Category	Sub Category	Charges Type	Charges
CLEANLINESS	Swept / Mopped	Clean	\$5.00
CLEANLINESS	Frig /Stove clean	Clean	\$0.00
KITCHEN	Electric Meter	Clean	\$0.00
KITCHEN	Cleaning Refrigerator	Clean	\$25.00
KITCHEN	Cleaning of Stove	Clean	\$25.00
BATHROOM	Sink	Clean	\$0.00
BATHROOM	Remove Mildew on Tiles	Clean	\$100.00
BATHROOM	Cleaning Bathroom	Clean	\$75.00
		Total Charges	\$230.00

Inspection Date	Technician	Property	Units
01-21-2020	John Saurman	Towers at Wyncote	1124-3

CLEANLINESS:	
Swept / Mopped:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Closets cleared:	Ok
Frig /Stove clean:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



No personal items:	Ok
Other:	Ok
LIVING ROOM:	
Walls / Outlets:	Ok
Ceilings / Lights:	Ok
Window:	Ok
Door / Closet:	Ok
Window coverings:	Ok
Other:	Ok
DINING ROOM:	
Walls / Outlets:	Ok
Ceilings / Lights:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Electric Meter:	Not Ok
Charges Type	Clean
Charges	
Comment	Meter



Cabinets:	Ok
Cabinet Door:	Ok
Cabinet Shelf:	Ok
Cabinet Handle:	Ok
Counter Top:	Ok
Refrigerator (Freezer):	Ok
Refrigerator (Shelf and Bars):	Ok
Refrigerator (Drawers):	Ok
Refrigerator Crisper Glass/Plastic:	Ok
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Dishwasher Rack:	Ok
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Dishwasher Silverware Holder:	Ok
Dishwasher Knob:	Ok
Fire Stops:	Ok
Formica/Tiles:	Ok
Stove Knob:	Ok
Microwave:	Ok
Cleaning of Stove:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty







Ceiling Lights:	Ok
Garbage Disposal:	Ok
Rubber Stopper:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok
Kitchen Sink:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Faucet:	Ok
Drip Pan:	Ok
Range Hood:	Ok
Range Top:	Ok
Ceiling Light Fixture:	Ok
Backsplash:	Ok
Ceiling Fan:	Ok
Washer/Dryer:	Ok

Wall Outlets:	Ok
Window Coverings:	Ok
Other:	Ok
BEDROOMS:	
Walls / Outlets:	Ok
Ceilings / Lights:	Ok
Floors / Carpet:	Ok
Window:	Ok
Window coverings:	Ok
Door / Closet:	Ok
Other:	Ok
BATHROOM:	
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Vanity Cabinet:	Ok
Sink:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Toilet Tank Cover:	Ok
Toilet Tank:	Ok
Toilet Bowl:	Ok
Complete Toilet:	Ok
Toilet Paper Holder:	Ok
Shower Head:	Ok
Tub Knob(s):	Ok

Shower Curtain Bar:	Ok
Towel Bar:	Ok
Tub Reglazing:	Ok
Counter Top:	Ok
Soap Dish (Sink):	Ok
Soad Dish (Tub):	Ok
Remove Mildew on Tiles:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Wall Outlets:	Ok
Ceiling Lights:	Ok
Floors:	Ok
Formica /Tile:	Ok
Cabinets / Mirror:	Ok

Window:	Ok	
Other:	Ok	
Is there signs of moisture from outside in the apartment?:	Ok	
LOCKS:		
Door Lock:	Ok	
Door Knob:	Ok	
Fix Door when extra lock is removed:	Ok	
Mail-Box Lock:	Ok	
Ensure the apartment door has an automatic closure and closes properly. :	Ok	
KEYS:		
Failure To Return Apartment Key:	Ok	
Failure To Return Mailbox Key:	Ok	
DOORS:		
Apartment Door:	Ok	
Solid Core & Steel:	Ok	
Frame:	Ok	
Hollow:	Ok	
PAINTING:		
Over Dark Colors (Per Room):	Ok	
Holes in Walls (Each Hole):		
Wallpaper Removal (Per Room):	Ok	
Border Removal (Per Room):	Ok	
CARPET:		
Shampoo 1 Bedroom:	Ok	
Shampoo 2 Bedroom:	Ok	
Stain Removal:	Ok	
Burns:	Ok	
Deodorize:	Ok	
Pet Treatment (Odor):	Ok	
Replace Carpet 1 Bedroom:	Ok	
Replace Carpet 2 Bedroom:	Ok	
MISCELLANEOUS:		
Remove Debris (Per Bag):	Ok	
Removal Of Bulk Items:	Ok	

Clear Storage Locker:	Ok
Closet Shelves:	Ok
Window Sills:	Ok
Window Screen(s) each:	Ok
Broken Window Glass (Per Pane):	Ok
Mini Blind(s) each:	Ok
Vertical Blinds:	Ok
Sliding Mirror/Glass Door (2):	Ok
Carbon Monoxide Detector:	Ok
Smoke Detector Alarm:	Ok
Fire extinguisher:	Ok
Cabinet Equipment:	Ok
Vinly Tile Kitchen:	Ok
Vinly Tile Bathroom:	Ok
Exhaust Fan:	Ok
Phone Jack:	Ok
Fan Blades:	Ok
Light Globes:	Ok
Door Intercom System:	Ok
Switch Plate Covers:	Ok
Rallings:	Ok
Outside Lights:	Ok
Stoppage by foreign object in any drain:	Ok
Thermostat Cover:	Ok
Cleaning of Apartment:	Ok
Common Area damaged during moveout:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Resident	

Linds	7 Community	Representative	Name
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John Saurman



Forwarding Mailing Address	
Date Resident Turned in Keys	
Technician	John Saurman
Resident not available for signature	YES
Resident refused Signature	NO