

Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
01-08-2023	Shawn Hargett	Academia Suites	S304

Approved By	Auto Approved
Resident Name	Horizon House Inc
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	01-04-2023

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Refrigerator (Freezer)	Refrigerator (Shelf and Bars)	Replace		\$40.00
LIVING ROOM	Door / Closet	Repair		\$13.00
LIVING ROOM	Walls / Outlets	Repair		\$0.00
BEDROOMS	Door / Closet	Replace		\$90.00
BEDROOMS	Floors / Carpet	Replace		\$0.00
BEDROOMS	Walls / Outlets	Repair		\$0.00
BEDROOMS	Window coverings	Replace		\$20.00
PAINTING	Over Dark Colors (Per Room)	Repair		\$150.00
MISCELLANEOUS	Fire extinguisher	Replace		\$100.00
Additional Damage Charges				
Total Charges			\$413.00	

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Not Ok
Charges Type	Repair
Charges	
Comment	Knob missing



Other:	Ok
Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Smoke damage



Window:	Ok	
Window coverings:	Ok	

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:		
Backsplash:		Ok
Cabinets:		
Cabinet Door:	Ok	

Cabinets:		
Cabinet Handle:	Ok	
Cabinets:		
Cabinet Shelf:	Ok	
Ceiling Fan:		Ok
Ceiling Light Fixture:		Ok
Ceiling Lights:		Ok
Cleaning of Stove:		Ok
Counter Top:		Ok
Dishwasher:		
Dishwasher Knob:	Ol	ζ
Dishwasher:		
Dishwasher Rack:	Ol	ζ
Dishwasher:		
Dishwasher Silverware Holder:		Ok
Drip Pan:		Ok
Electric Meter:		Ok
Faucet:		Ok
Faucet Knobs:		Ok
Floors:		Ok
Formica/Tiles:		Ok
Garbage Disposal:		Ok
Kitchen Sink:		Ok
Microwave:		Ok
Other:		Ok
Oven / Range:		
Oven Cleaning:	Ok	
Oven / Range:		
Oven door handle:	O	k

Oven / Range:		
Oven drip pan:	Ok	
Oven / Range:		
Oven knobs:	Ok	
Oven / Range:		
Oven Racks:	Ok	
Oven / Range:		
Range burners:	Ok	
Oven / Range:		
Range Hood:	Ok	
Oven Door Handle:		Ok
Oven Racks:		Ok
Range Top:		Ok
Refrigerator (Freezer):		
Cleaning Refrigerator:	Ok	

Refrigerator (Freezer):	
Refrigerator (Drawers):	Ok

Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Not Ok
Charges Type	Replace
Charges	
Comment	Missing handle



Refrigerator (Freezer):		
Refrigerator Crisper Glass/Plastic:	Ok	
Rubber Stopper:		Ok
Stove Knob:		Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:		Ok
Wall Outlets:		Ok
Washer/Dryer:		Ok
Window Coverings:		Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Not Ok
Charges Type	Replace
Charges	
Comment	Tracks needs to be replaced and smoke damage



Floors / Carpet:	Not Ok
Charges Type	Replace
Charges	
Comment	Tile flooring warped and broken



Other:	Ok
Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Smoke damage



Window:	Ok
Comment	Smoke damage
Window coverings:	Not Ok
Charges Type	Replace
Charges	
Comment	Smoke damage



BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok

Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok

Hollow:	Ok	
Solid Core & Steel:	Ok	

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Not Ok
Charges Type	Repair
Charges	
Comment	Whole apartment needs prime and painted



Wallpaper Removal (Per Room):

Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok

Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
Fire extinguisher:	Not Ok
Charges Type	Replace
Charges	
Comment	No, fire extinguisher



If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok

OVERALL:		
Signs of Moisture inside the apartment:	Ok	
Signs of Moisture outside the apartment:	Ok	

Ok

Resident	
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Lindy Community Representative Name	Shawn Hargett
Emily Community Reprosentative Nume	Shawn Hargott

Window Sills:

Technician	Shawn Hargett
Resident not available for signature	YES