

## **Move Out Inventory & Condition Form**

<b>Inspection Date</b>	Technician	Property	Units
01-09-2024	Jeff Wilson	450 Green Apartments	J102

Approved By	Jeff Wilson
Resident Name	Danielle Williams
Forwarding Mailing Address	Non given
Date Resident Turned in Keys	01-09-2024

	Damage Summary			
Main Category	Sub Category	Charges Type	Note	Charges
Oven / Range	Oven Cleaning	Clean	oven cleaning	\$50.00
Cabinets	Cabinet Door	Repair		\$50.00
Refrigerator (Freezer)	Cleaning Refrigerator	Clean		\$60.00
LIVING ROOM	Walls / Outlets	Repair	blue wall	\$150.00
DINING ROOM	Walls / Outlets	Repair	holes in wall	\$40.00
KITCHEN	Cleaning of Stove	Clean		\$60.00
BEDROOMS	Walls / Outlets	Repair		\$0.00
BATHROOM	Cleaning Bathroom	Clean		\$75.00
BATHROOM	Medicine Cabinet	Replace		\$100.00
BATHROOM	Shower Head	Replace		\$25.00
KEYS	Failure To Return Apartment Key	Replace		\$50.00
KEYS	Failure To Return Mailbox Key	Replace		\$20.00
PAINTING	Over Dark Colors (Per Room)	Repair		\$150.00
MISCELLANEOUS	Cleaning of Apartment	Clean		\$100.00

MISCELLANEOUS	Remove Debris (Per Bag)	Clean	50 bags of trash	\$1250.00
Additional Damage Charges				
		-	Total Charges	\$2180.00

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Painted blue



Window:	Ok	
Window coverings:	Ok	

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Holes in wall



Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok

Cabinets:	
Cabinet Door:	Not Ok
Charges Type	Repair
Charges	
Comment	Broken



Cleaning of Stove:

Cabinets:	
Cabinet Handle:	Ok

Cabinets:		
Cabinet Shelf:	Ok	
Ceiling Fan:		Ok
Ceiling Light Fixture:		Ok
Ceiling Lights:		Ok

Not Ok

Charges Type	Clean
Charges	
Comment	Dirty



Counter Top: Ok

Dishwasher:	
Dishwasher Knob:	Ok

Dishwasher:	
Dishwasher Rack:	Ok

Dishwasher:	
Dishwasher Silverware Holder:	Ok
Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Ok

Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Ok

Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	Ok

Oven / Range:	
Range Hood:	Ok

Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok

Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Refrigerator (Freezer):	
Refrigerator (Drawers):	Ok

Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Ok

Refrigerator (Freezer):		
Refrigerator Crisper Glass/Plastic:	Ok	
Rubber Stopper:		Ok
Stove Knob:		Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:		Ok
Wall Outlets:		Ok
Washer/Dryer:		Ok
Window Coverings:		Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Not Ok
Charges Type	Repair

Charges	
Comment	Painted pink



Window:	Ok	
Window coverings:	Ok	

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Not Ok
Charges Type	Replace

Charges	
Comment	Broken



Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Not Ok
Charges Type	Replace
Charges	
Comment	Missing



Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok

Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Not Ok
Charges Type	Replace
Charges	
Comment	No key
Failure To Return Mailbox Key:	Not Ok
Charges Type	Replace
Charges	
Comment	No key

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Not Ok
Charges Type	Repair
Charges	
Comment	Pink and blue



Wallpaper Removal (Per Room):

Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Date of Installation	2018-04-09
If there are sprinkler heads, are they painted?:	Yes
If there are sprinklers, are the sprinkler pipes painted?:	Yes
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Not Ok
Charges Type	Clean
Charges	
Comment	50 bags



Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok

Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	Yes



Comment: Trash Est Value: \$

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident				
----------	--	--	--	--

Lindy Community Representative Name

Jeff Wilson



Technician	Jeff Wilson
Resident not available for signature	YES