



## Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
01-08-2025	Kenneth Poteat	251 Dekalb	E0218

Approved By	Stephen Cicala
Resident Name	David Beatty
Forwarding Mailing Address	None given
Date Resident Turned in Keys	01-07-2025

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Oven / Range	Oven Cleaning	Clean	One cleaning charge for all cleaning needed. Less trash, bulk, or HVAC duct cleaning.	\$216.00
Refrigerator (Freezer)	Cleaning Refrigerator	Clean	One cleaning charge for all cleaning needed. Please see above.	\$0.00
KITCHEN	Counter Top	Repair	Stains on countertop need to be removed.	\$176.40
KITCHEN	Microwave	Clean		\$0.00
KITCHEN	Other	Clean	HVAC ducts need cleaning due to curry odor in the apartment.	\$360.00
BATHROOM	Cleaning Bathroom	Clean	One cleaning charge for all cleaning needed. Please see above.	\$0.00
BATHROOM	Sink	Repair	Stains on countertop need to be removed.	\$176.40
BATHROOM	Tub Reglazing	Repair		\$0.00
MISCELLANEOUS	Was the resident locked out?			\$0.00
Additional Damage Charges				

Total Charges	\$928.80
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<b>DINING ROOM:</b>	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

<b>KITCHEN:</b>	
Counter Top:	Not Ok
Charges Type	Repair
Charges	
Comment	Countertop will need to be sandblasted



Microwave:	Not Ok
Charges Type	Clean
Charges	
Comment	Microwave left dirty



Other:	Not Ok
Charges Type	Clean
Charges	

Comment

Vince will need cleaning due to Curry smell left unit



**Oven / Range:**

Oven Cleaning:

Not Ok

Charges Type

Clean

Charges

Comment

Oven left dirty



**Refrigerator (Freezer):**

Cleaning Refrigerator:

Not Ok

Charges Type

Clean

Charges

Comment

Refrigerator and freezer left dirty



Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
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BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Bathroom left dirty



Sink:	Not Ok
Charges Type	Repair
Charges	
Comment	Bathroom sink will need to be sandblasted



Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Tub will need reglazing



LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok

Hollow:	Ok
Solid Core & Steel:	Ok

<b>PAINTING:</b>	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

<b>CARPET:</b>	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

<b>MISCELLANEOUS:</b>	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok

Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was the resident locked out?:	No
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

<b>OVERALL:</b>	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
<div> <div>Lindy Community Representative Name</div> <div>Kenneth Poteat</div> </div>	

A handwritten signature in black ink, appearing to be 'KP' with a large loop, located in the upper left quadrant of the page.

Technician

Kenneth Poteat

Resident not available for signature

YES