



Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
01-06-2025	Kenneth Poteat	251 Dekalb	W0526

Approved By	Stephen Cicala
Resident Name	Onasha Christie
Forwarding Mailing Address	None given (eviction)
Date Resident Turned in Keys	12-23-2024

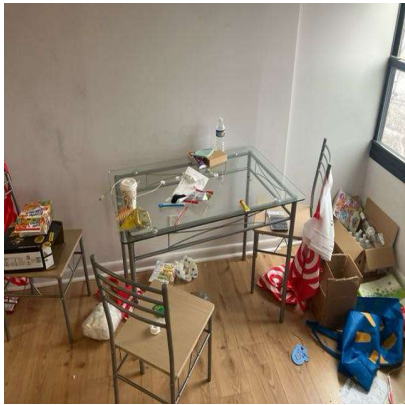
Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Oven / Range	Oven Cleaning	Clean	One cleaning charge for all cleaning needed. Less trash, bulk, or HVAC duct cleaning.	\$216.00
Cabinets	Cabinet Door	Clean	Items left in kitchen cabinets.	\$100.00
Cabinets	Cabinet Shelf	Clean		\$0.00
Refrigerator (Freezer)	Cleaning Refrigerator	Clean	One cleaning charge for all cleaning needed. Please see above.	\$0.00
LIVING ROOM	Other	Clean	Bulk and trash in living room.	\$100.00
DINING ROOM	Walls / Outlets	Clean		\$0.00
KITCHEN	Counter Top	Clean		\$0.00
BEDROOMS	Other	Clean	Mattress and frame left in apartment, items/trash left in bedroom.	\$125.00
BATHROOM	Cleaning Bathroom	Clean	Items left in bathroom.	\$50.00

BATHROOM	Sink	Replace		\$75.00
BATHROOM	Tub Reglazing	Repair		\$0.00
MISCELLANEOUS	Cleaning of Apartment	Clean	Mattress, furniture, and items left in 2nd bedroom. Hole in wall from TV mount needs to be repaired.	\$223.00
MISCELLANEOUS	Was personal property left behind?			\$0.00
MISCELLANEOUS	Was the resident locked out?			\$0.00
Additional Damage Charges				
Total Charges				\$889.00

LIVING ROOM:	
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Furniture left in living room



DINING ROOM:	
Walls / Outlets:	Not Ok
Charges Type	Clean
Charges	
Comment	Furniture and boxes left and dining room



KITCHEN:

Cabinets:	
Cabinet Door:	Not Ok
Charges Type	Clean
Charges	
Comment	Items left behind in all cabinets



Cabinets:	
Cabinet Shelf:	Not Ok
Charges Type	Clean
Charges	
Comment	Items left in all cabinets



Counter Top:	Not Ok
Charges Type	Clean
Charges	
Comment	Items left on Countertops



Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Inside oven left dirty



Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Items left behind the refrigerator and freezer



Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:

Ok

BEDROOMS:	
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash and other items left behind



BATHROOM:	
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Items left behind



Sink:	Not Ok
Charges Type	Replace
Charges	
Comment	Crack and bathroom sink will need replaced



Tub Reglazing:	Not Ok
Charges Type	Repair

Charges	
Comment	Bathtub will need reglazing



LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

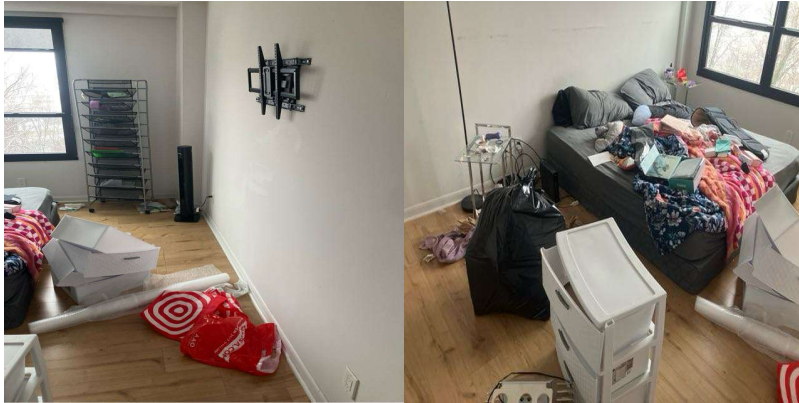
DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok

Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Cleaning of Apartment:	Not Ok
Charges Type	Clean
Charges	
Comment	2nd bedroom Trash and items left behind



Was personal property left behind?:	No
Charges Type	
Charges	0
Was the resident locked out?:	No
Charges Type	
Charges	0

Resident	
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Lindy Community Representative Name	Kenneth Poteat
	
Technician	Kenneth Poteat
Resident not available for signature	YES