



# Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
01-05-2026	Kenneth Poteat	251 Dekalb	S0210

Approved By	Stephen Cicala
Resident Name	Allen Anderson
Forwarding Mailing Address	None given (eviction)
Date Resident Turned in Keys (For evictions - date all belongings were removed)	12-30-2025

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Oven / Range	Oven Cleaning	Clean	One cleaning charge for all cleaning needed. Less trash, bulk, or HVAC duct cleaning.	\$228.96
Refrigerator (Freezer)	Cleaning Refrigerator	Clean	One cleaning charge for all cleaning needed. Please see above.	\$0
LIVING ROOM	Other	Clean	Trash in the living room.	\$50
KITCHEN	Counter Top	Clean		\$0
KITCHEN	Is there a FireAvert red box, plug, and solenoid?	Work order/no charge		\$0
BEDROOMS	Other	Clean		\$0
BEDROOMS	Walls / Outlets	Repair	Damage to bedroom wall	\$48
BATHROOM	Cleaning Bathroom	Replace		\$0
BATHROOM	Other	Repair		\$0
BATHROOM	Tub Reglazing	Repair		\$0

MISCELLANEOUS	Was personal property left behind?		Mattress left in bedroom.	\$50
<b>Additional Damage Charges</b>				
				Total Charges \$376.96

<b>LIVING ROOM:</b>	
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Items left in living room Trash left in closet



<b>KITCHEN:</b>	
Counter Top:	Not Ok
Charges Type	Clean
Charges	
Comment	Kitchen sink left dirty Island left dirty



Is there a FireAvert red box, plug, and solenoid?:	Not Ok
Charges Type	Work order/no charge
Charges	0
Comment	All removed



<b>Oven / Range:</b>	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Cook too and oven left dirty



<b>Oven / Range:</b>	
Oven door handle:	Ok

<b>Oven / Range:</b>	
Oven drip pan:	Ok

<b>Oven / Range:</b>	
Oven knobs:	Ok

<b>Oven / Range:</b>	
Oven Racks:	Ok

<b>Oven / Range:</b>	
Range burners:	Ok

<b>Oven / Range:</b>	
Range Hood:	Ok

<b>Refrigerator (Freezer):</b>	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Refrigerator left dirty



<b>BEDROOMS:</b>	
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Furniture left in bedroom Hole in wall in 1st bedroom



Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Damaged walls



<b>BATHROOM:</b>	
Cleaning Bathroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Bathroom left dirty Burn marks on bathroom sink



Other:	Not Ok
Charges Type	Repair
Charges	
Comment	Master bathroom tub needs glaze Bathroom left dirty



Tub Reglazing:	Not Ok
Charges Type	Repair

Charges	
Comment	Tub needs to be glazed



<b>LOCKS:</b>	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

<b>KEYS:</b>	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

<b>DOORS:</b>	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

<b>PAINTING:</b>	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

<b>CARPET:</b>	
Burns:	Ok

Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

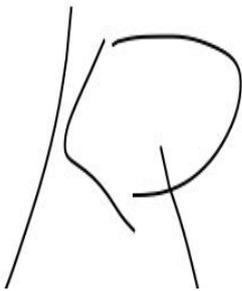
<b>MISCELLANEOUS:</b>	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok

Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

<b>OVERALL:</b>	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
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Lindy Community Representative Name	Kenneth Poteat
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Technician	Kenneth Poteat
Resident not available for signature	YES