



Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
01-04-2024	Andrea Reusser	Elkins Park Terrace	30

Approved By	Andrea Reusser
Resident Name	Jacquelin Banks
Forwarding Mailing Address	None given
Date Resident Turned in Keys	01-30-2024

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Oven / Range	Oven drip pan	Replace		\$0.00
Refrigerator (Freezer)	Cleaning Refrigerator	Clean	already included in cleaning charges - no charge	\$0.00
LIVING ROOM	Other	Clean	no charge	\$0.00
LIVING ROOM	Walls / Outlets	Repair	Remove stencils and stickies	\$75.00
LIVING ROOM	Window coverings	Replace	replace old blinds	\$0.00
DINING ROOM	Ceilings / Lights	Replace	replace old ceiling fan - no charge	\$0.00
KITCHEN	Ceiling Lights	Repair	replace light bulbs or fixture	\$0.00
KITCHEN	Counter Top	Replace	remove and install quartz no charge	\$0.00
KITCHEN	Other	Clean	remove items from refrigerator and cabinets	\$25.00
KITCHEN	Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.	Replace	Replace with fire avert no charge	\$0.00

BEDROOMS	Floors / Carpet	Replace	no charges	\$0.00
BEDROOMS	Other	Clean	remove items from window sills and trash from closet	\$25.00
BATHROOM	Other	Repair	remove stencil from wall	\$50.00
BATHROOM	Toilet Paper Holder	Repair	replace toilet paper holder, bracket broken	\$30.00
BATHROOM	Tub Reglazing	Repair	no charge	\$0.00
DOORS	Hollow	Replace	no charge	\$0.00
CARPET	Replace Carpet 2 Bedroom	Replace	replace carpet throughout apartment - 2 years life left	\$440.00
MISCELLANEOUS	Cleaning of Apartment	Clean	Air Conditioners clogged - extra cleaning required	\$100.00
MISCELLANEOUS	Remove Debris (Per Bag)	Clean	remove boxes, trash personal items - 5 bags	\$125.00
MISCELLANEOUS	Window Screen(s) each	Replace	replace torn screen - no charge	\$0.00
Additional Damage Charges				
Total Charges				\$870.00

Amenities to be added to this Unit
Plank Flooring
Quartz Countertops
Repose Gray

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Personal items left



Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Stencils and stickies



Window:	Ok
Window coverings:	Not Ok
Charges Type	Replace
Charges	
Comment	Bent, discolored, missing slats



DINING ROOM:	
Ceilings / Lights:	Not Ok

Charges Type	Replace
Charges	
Comment	Replace fan old very very dirty



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok
Cabinets:	
Cabinet Door:	Ok
Cabinets:	
Cabinet Handle:	Ok
Cabinets:	
Cabinet Shelf:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Not Ok
Charges Type	Repair
Charges	
Comment	Light out. Replace with LED if doesn't work.



Cleaning of Stove:	Ok
Counter Top:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace with quartz



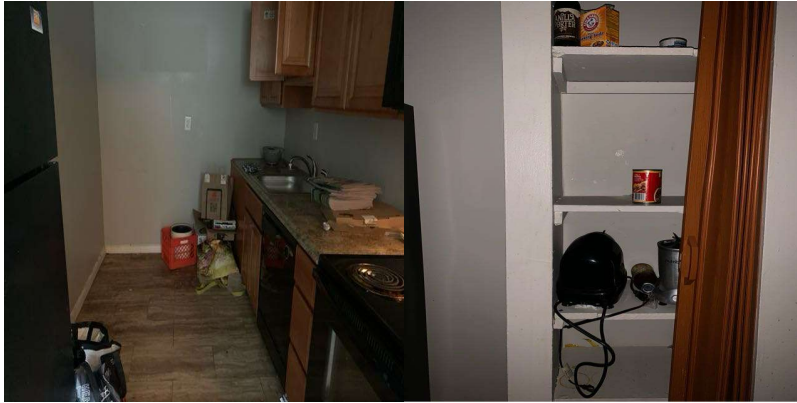
Dishwasher:	
Dishwasher Knob:	Ok

Dishwasher:	
Dishwasher Rack:	Ok

Dishwasher:	
Dishwasher Silverware Holder:	Ok

Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok

Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Items left



Oven / Range:	
Oven Cleaning:	Ok

Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace/not cleaned



Oven / Range:		
Oven knobs:		Ok

Oven / Range:		
Oven Racks:		Ok

Oven / Range:		
Range burners:		Ok


Oven / Range:		
Range Hood:		Ok

Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok

Refrigerator (Freezer):		
Cleaning Refrigerator:		Not Ok
Charges Type		Clean
Charges		
Comment		Items left behind

Refrigerator (Freezer):		
Refrigerator (Shelf and Bars):		Ok

Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Not Ok
Charges Type	Replace
Charges	

Comment	Replace fire stop with fire avert
	
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace



Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Items left

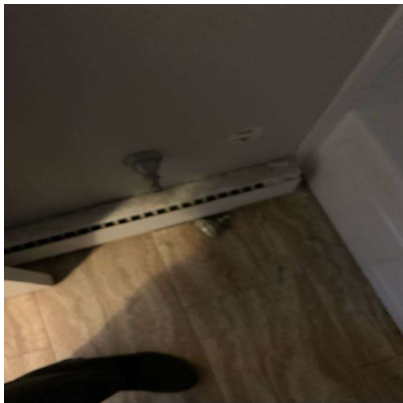


Walls / Outlets:	Ok
Window:	Ok
Comment	Signs of window leaks/windows not shut
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Not Ok
Charges Type	Repair
Charges	
Comment	Remove stickies



Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Not Ok
Charges Type	Repair
Charges	
Comment	Off wall in small bathroom



Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Small chips in both tubs



Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Not Ok
Charges Type	Replace
Charges	
Comment	Flat panel -replace 4 doors with paneled



Solid Core & Steel:

Ok

PAINTING:

Border Removal (Per Room):

Ok

Holes in Walls (Each Hole):

Ok

Over Dark Colors (Per Room):

Ok

Wallpaper Removal (Per Room):

Ok

CARPET:

Burns:

Ok

Deodorize:

Ok

Pet Treatment (Odor):

Ok

Replace Carpet 1 Bedroom:

Ok

Replace Carpet 2 Bedroom:

Not Ok

Charges Type

Replace

Charges

Comment

Replace carpet in bedrooms, rip out and plank in living room



Shampoo 1 Bedroom:

Ok

Shampoo 2 Bedroom:



Ok

Stain Removal:	Ok
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MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash all over apartment, a/cs dirty and filters clogged



Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	N/A
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Not Ok
Charges Type	Clean
Charges	

Comment	See individual areas		
			
Sliding Mirror/Glass Door (2):	Ok		
Smoke Detector Alarm:	Ok		
Stoppage by foreign object in any drain:	Ok		
Switch Plate Covers:	Ok		
Thermostat Cover:	Ok		
Vertical Blinds:	Ok		
Vinly Tile Bathroom:	Ok		
Vinly Tile Kitchen:	Ok		
Was personal property left behind?:	Yes		
<table border="1"> <tr> <td>Estimated Value of Personal Property is.</td> <td>\$0</td> </tr> </table>		Estimated Value of Personal Property is.	\$0
Estimated Value of Personal Property is.	\$0		
Window Screen(s) each:	Not Ok		
Charges Type	Replace		
Charges			
Comment	Replace torn screen on sliding door		
			
Window Sills:	Ok		
<table border="1"> <tr> <td>OVERALL:</td> <td></td> </tr> </table>		OVERALL:	
OVERALL:			

Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
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Lindy Community Representative Name	Andrea Reusser
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Technician	Andrea Reusser
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Resident not available for signature	YES
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