



Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
01-02-2025	Kenneth Poteat	251 Dekalb	S0610

Approved By	Stephen Cicala
Resident Name	Jalen Goodman
Forwarding Mailing Address	None given
Date Resident Turned in Keys	12-27-2024

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Oven / Range	Oven Cleaning	Clean	One cleaning charge for all cleaning needed. Less trash, bulk, or HVAC duct cleaning.	\$216.00
Refrigerator (Freezer)	Cleaning Refrigerator	Clean	One cleaning charge for all cleaning needed. Please see above.	\$0.00
LIVING ROOM	Other	Clean	HVAC cleaning and duct cleaning due to odor.	\$360.00
KITCHEN	Microwave	Clean		\$0.00
KITCHEN	Other	Clean		\$0.00
BATHROOM	Tub Reglazing	Repair		\$0.00
MISCELLANEOUS	Was personal property left behind?			\$0.00
MISCELLANEOUS	Was the resident locked out?			\$0.00
Additional Damage Charges				
Total Charges				\$576.00

LIVING ROOM:	
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Vents need cleaning



DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Microwave:	Not Ok
Charges Type	Clean
Charges	
Comment	Left dirty



Other:	Not Ok
Charges Type	Clean
Charges	

Comment

Items left in cabinets



Oven / Range:

Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Stove top dirty



Refrigerator (Freezer):

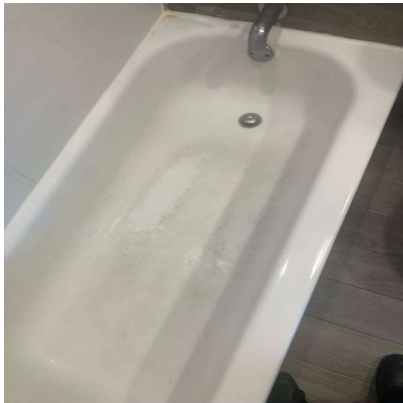
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Left dirty



Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
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BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Reglaze



LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok


KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Was the resident locked out?:	No
Charges Type	
Charges	0
Window Screen(s) each:	Ok

Window Sills:	Ok
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Resident	
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Lindy Community Representative Name	Kenneth Poteat
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Technician	Kenneth Poteat
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Resident not available for signature	YES
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