

<b>Date of Incident</b>	12-23-2024
<b>Prepared By</b>	Melissa Verdon
<b>Reviewed By</b>	Incident Report was reviewed by John Samuel on 12-24-2024 at 04:15 PM.
<b>Property</b>	Gateway Towers
<b>Time of Incident</b>	09:45:00
<b>Location of Incident</b>	Parking lot in the back of 3600 building

<b>Report Last Updated By</b>	<b>Update Date</b>
John Samuel	12-24-2024
Melissa Verdon	12-24-2024

Incident Type
Auto Accident
Incident Type Category
Lindy Team Members
Description of Incident
Edward Parks, our temp from Intersolutions, was pulling out of a parking space with our golf cart when he was temporarily blinded by the sun. Unfortunately, instead of pressing the brake, he accidentally pressed the gas and collided with a resident's car. The resident of unit A310, Calvin Christian, notified Melissa via email about the incident but was unaware of who was responsible. At approximately 4:30 PM, Edward contacted Melissa to inform her about the accident. Melissa subsequently reached out to Jeremy Fulton at Intersolutions to report the incident. No damage was done to the golf cart, but minor damage was done to Calvin's car. Pictures of Calvin's car to follow.
Corrective action taken at the time of the incident
Informed Intersolutions of the incident.
What we have done related to Customer Service and helping the resident, if anything?
Spoke to Ed and the resident Calvin about the situation.
Witnesses names and phone number
Edward Parks - 267-909-7311
Was there security camera footage of this incident?
No
Link to security footage video in Box
http://
Did this incident involve a resident?
Yes
Unit
A310
Resident Name
Calvin Christian
Did this incident involve a Lindy team member?
No
Did this incident involve a vendor?
Yes
Vendor Name
Intersolutions - Jeremy Fulton - 610-664-6648
Should this incident be reported to the residents renters insurance policy?
No