



Date of Incident	12-23-2020
Prepared By	Alison Snyder
Property	Park at Westminster
Time of Incident	06:45:00
Location of Incident	Park at Westminster B Bldg parking lot

Description of Incident

Kerri Donlon of Apt B22 wrote an email to the Park at Westminster general email at 7:48am to report that she fell on black ice in the parking lot. Alison Snyder, Community Director, left a message and sent Kerri an email to follow up and get more details. Upon speaking to Kerri at 2:50pm, she explained that she parked her car in the parking lot in front of B Building when she arrived home from work at approximately 6:45am. The location was the middle lane, on the left hand side if you look at the parking lot from the building entrance, just past the designated handicap spots. She said she fell on ice behind her car as she was walking to the building.

Corrective action taken at the time of the incident
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Murwin arrived on-site at 7:30am to salt lots. Alison followed up with Bill Steever, Maintenance Supervisor, as well as Jim Murwin from Murwin Concrete (our snow contractor) to go over the incident. Because we did not confirm the exact location of the incident until about 6 hours after the lots were well salted, I cannot confirm if there was black ice at the time of the incident.

What we have done related to Customer Service and helping the resident, if anything?

Alison asked Kerri if she is ok. She said she is ok, but her knee hurts from where she fell.

Witnesses names and phone number

Kerri Donlon 215-200-8591

Is criminal activity involved

No

Was there security camera footage of this incident?
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No

Link to security footage video in Box
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