



Date of Incident	12-20-2020
Prepared By	Alison Snyder
Property	Park at Westminster
Time of Incident	02:00:00
Location of Incident	Apt A16

Description of Incident
Christopher Hunter of apartment A16 called the office on Sunday 12/20 at 2pm and notified Akira Wright that he tested positive for covid.
Corrective action taken at the time of the incident
Akira notified Alison Snyder. Alison notified Lori Kolinchak and Brian Kroker who set up cleaning of the hallways for Monday 12/21. Advised resident of quarantine requirement.
What we have done related to Customer Service and helping the resident, if anything?
Akira set up to check the Chris's mail and remove his trash due to required quarantine.
Witnesses names and phone number
Christopher Hunter 215-385-4875
Is criminal activity involved
No
Was there security camera footage of this incident?
No
Link to security footage video in Box

