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| Date of Incident | 12-12-2023 |
| Prepared By | Ketty Bailey |
| Reviewed By | Incident Report was reviewed by Alison Snyder on 12-12-2023 at 08:03 PM. |
| Property | Park at Westminster |
| Time of Incident | 08:02:00 |
| Location of Incident | A Bldg Lobby |

| Report Last Updated By | Update Date |
|-------------------------------|--------------------|
| Alison Snyder | 12-12-2023 |
| Ketty Bailey | 12-12-2023 |

| Incident Type |
|---|
| Misc. |
| Description of Incident |
| Jay Kelly, of Apt A58 reported an incident in the lobby of A Bldg. Jay stated that the resident of Apt A26, Mateus Andrzejczuk, has been threatening him by text message over the past few weeks, and also threatening and yelling at him from his balcony when Jay enters and exits the building. Jay stated that this morning Mateus continued to threaten him and then swung at him when they were both in the lobby. Jay was able to back out of the way and did not get hit. Jay called the police to report the incident. |
| Corrective action taken at the time of the incident |
| Jay Kelly filed a police report. The police took Jay's report and then spoke with Mateus to advise him that they cannot be in contact with each other. |
| What we have done related to Customer Service and helping the resident, if anything? |
| Ketty had Jay stay in her office to make sure he was ok. A letter will be sent to Mateus regarding the lease violation. The resident was placed on non-renew. |
| Witnesses names and phone number |
| Jay Kelly 267-576-6200 |
| Was there security camera footage of this incident? |
| No |
| Link to security footage video in Box |
| http:// |
| Did this incident involve a resident? |
| Yes |
| Unit |
| A26 |
| Resident Name |
| Mateus Andrzejczuk, Apt A26 and Jay Kelly, Apt A58 |
| Did this incident involve a Lindy team member? |
| No |
| Did this incident involve a vendor? |
| No |

