



Date of Incident	12-01-2020
Prepared By	Nancy Benner
Property	7400 Roosevelt
Time of Incident	09:30:00
Location of Incident	7400 Roosevelt- Apartment C-303

Description of Incident
The resident in C303 travels down the stair tower that is closest to their apartment, the B building elevator and the mail room. They have been quarantining since November 25th and tested posted last night
Corrective action taken at the time of the incident
I contacted Brian Kroker and John Samuel to arrange for sanitation
What we have done related to Customer Service and helping the resident, if anything?
We thanked the resident for calling to let us know and wished them a speedy recovery , we also let them know they would received a letter.
Witnesses names and phone number
Mecca Holloway 215-333-6400 Amir Elsayed 267-905-0787
Is criminal activity involved
No
Was there security camera footage of this incident?
No
Link to security footage video in Box
http://