



Date of Incident	11-28-2020
Prepared By	Linda Barder
Property	Towers at Wyncote
Time of Incident	11:29:00
Location of Incident	N/A

Description of Incident
Liesa Neilson; Concierge in Tower One called this morning to say she tested positive last night for Covid-19. She will be in quarantine for the next 10 days.
Corrective action taken at the time of the incident
Contacted Cardinal Point Security for coverage of her shifts next week. Contacted Cleantech to sanitize Tower One Lobby area
What we have done related to Customer Service and helping the resident, if anything?
Witnesses names and phone number
Is criminal activity involved
No