



Date of Incident	11-24-2020
Prepared By	Marva Brown
Property	Enclaves
Time of Incident	08:29:00
Location of Incident	3960 Gateway Drive, Apt. B1, Philadelphia, PA 19145

Description of Incident
At approximately 8:30PM I received an email from the resident of 3960B1, Gina Zellman, reporting a positive COVID-19 test.
Corrective action taken at the time of the incident
John Samuel and Brian Kroker were immediately notified. The resident was contacted. Brian Kroker contacted RestoreCore to have the building sanitized. RestorCore will disinfect the building November 25, 2020 between 4pm and 6pm. The residents of the 3600 building were notified of the COVID case and the sanitizing treatment being completed.
What we have done related to Customer Service and helping the resident, if anything?
The resident was immediately contacted. Assistance was offered to help the resident quarantine.
Witnesses names and phone number
Gina Zellman--(215) 906-7250
Is criminal activity involved
No