



Date of Incident	11-07-2020
Prepared By	Alison Snyder
Property	Park at Westminster
Time of Incident	09:30:00
Location of Incident	Apt E18

Description of Incident
Received an email from Nellie Brook saying that she tested positive for Covid and that she was quarantining. She also said all of her family members are being tested today, however are not currently showing symptoms.
Corrective action taken at the time of the incident
Notified Lori, who then notified Brian. Set up building cleaning with RestoreCore to be done Monday November 9 between 2 and 4pm.
What we have done related to Customer Service and helping the resident, if anything?
Responded to resident, wishing her a speedy recovery.
Witnesses names and phone number
N/A
Is criminal activity involved
No

