

<b>Date of Incident</b>	11-01-2023
<b>Prepared By</b>	Amber Johnson
<b>Reviewed By</b>	Incident Report was reviewed by John Samuel on 11-02-2023 at 11:51 AM.
<b>Property</b>	Academia Suites
<b>Time of Incident</b>	01:07:00
<b>Location of Incident</b>	Godfrey building vestibule and lobby

Report Last Updated By	Update Date
John Samuel	11-02-2023
Amber Johnson	11-02-2023

Incident Type
Criminal Activity Involved
Incident Type Category
Non-violent crime
Incident Type Sub-Category
Theft
Description of Incident
In the morning around 9:00 am on 11/1, Thomas received a call from a resident that the lobby packages in Godfrey were torn up all over and items were stolen. Thomas and I went to the Godfrey building and found empty boxes and bags, opened medical packages and paper on the floor. I reviewed the camera and discovered the feed was dead for the lobby camera, however, I could see the vestibule camera. I checked 10/31 and 11/1 and noticed unusual activity in the laundry room at 1:09 am on 11/1. 2 men in jackets were in the laundry room. One of the men had a box of Nike shoes and was opening the box. The other man stood outside the laundry room, keeping watch. The man with the box then proceeded to Facetime someone, showing them the items. I rewatched the camera from the vestibule at that time and I can see the 2 men approach from the front drive way, enter the vestibule and yank the front door open at 1:07am. From the 1st floor hall camera, the other man can be seen standing at the top of the stairs keeping watch, before both men proceed down the hallway towards the stairs to the basement with the stolen sneakers. When we checked the torn bags and box, we found a shoe box but the label was torn so we were unable to identify which resident the shoes belonged to. Thomas identified the name on the medical package and contacted that resident to come to the office to get his package. He arrived shortly after to pick it up.
Corrective action taken at the time of the incident
We reviewed the camera and contact the resident we could identify by label to get the package. I informed John Samuel of the theft .
What we have done related to Customer Service and helping the resident, if anything?
Contacted the resident we could identify and secure his package. We picked up the ripped boxes and bags and bought whatever items remained in the office. I called Emergency Response to ask for service on the down lobby camera
Witnesses names and phone number
no witnesses
Was there security camera footage of this incident?
Yes
Link to security footage video in Box
<a href="https://lindyproperties.box.com/s/gtcviuqvtb3ppi7eodavl6gwnl87nyp5">https://lindyproperties.box.com/s/gtcviuqvtb3ppi7eodavl6gwnl87nyp5</a>
Did this incident involve a resident?
No
Did this incident involve a Lindy team member?
No
Did this incident involve a vendor?
No

