



Incident Report

Prepared By: Nancy Benner

Property: 7400 Roosevelt

Date of Incident: 10-01-2019

Time of Incident: 07:25:00

Location of Incident: 7400 Roosevelt Maintenance Shop

Description of Incident: Dudlow ordered a new leaf blower it arrived 10/1 in the morning and placed in the maintenance shop. It was ordered because the original leaf blower couldn't be found and was thought to be stolen. Dudlow confirmed the new blower was delivered and instructed Guy to place it in the back room of the maintenance shop which is the HVAC room, he also instructed him to place a lock on that door with a key accessible only by Maintenance, He also instructed him to keep the shop locked at all times. The lock was not installed and the shop was not locked. Guy reported to Dudlow Thursday 10/3 that the new blower was missing. Dudlow reviewed the recordings for 10/1 the day the new blower was delivered and found Guy and Gabe exited the shop during the day and never returned to ensure the shop was secure and alarm was set before leaving at the end of the day, as a result the leaf blower was stolen the same night after it was delivered. On the evening of 10/1 A unknown individual dressed in red pants checks the shop door it was open and he entered. He leaves through the second shop door carrying the leaf blower in a bag walks through the mailroom continues through c building, then turns down e building and exits through the fire tower.

Corrective action taken at the time of the incident: Dudlow spoke with Guy and reviewed the Camera, a police report was made and the incident was reported to Adam and Janice Gregg Police Report # 19-02-55425

What we have done related to Customer Service and helping the resident, if anything?: NA

Witnesses names and phone number: No residents reported the incident

Is criminal activity involved?: Yes

Criminal activity involved: Theft

10-01-2019 Tue 19:26:26



10-01-2019 Tue 19:52:47



D 1-4

10-01-2019 Tue 19:52:47



D 1-4