

Date of Incident	09-25-2025
Prepared By	Debra Evans
Reviewed By	The Incident Report was Not reviewed.
Property	Willow Bend
Time of Incident	03:44:00
Location of Incident	Maintenance Shop

Report Last Updated By	Update Date
Alison Snyder	09-26-2025
Alison Snyder	09-26-2025

Incident Type
Criminal Activity Involved
Incident Type Category
Non-violent crime
Incident Type Sub-Category
Theft
Description of Incident
Dominic Gutierrez reported to his maintenance supervisor Luke Krause that he left his electronic tablet in the maintenance shop at Willow Bend and it is missing. Maintenance supervisor and I informed employee to check if anything else is missing and be certain to secure all doors. While inspecting the maintenance area he found that the following is also missing: Power drill battery and charger, battery powered leaf blower and electric powered drain snake.
Corrective action taken at the time of the incident
Secured door. Camera footage will be reviewed. Will determine if door was unlocked and review with team members the policy on security of doors.
What we have done related to Customer Service and helping the resident, if anything?
NA
Witnesses names and phone number
NA
Was there security camera footage of this incident?
No
Link to security footage video in Box
http://
Did this incident involve a resident?
No
Did this incident involve a Lindy team member?
Yes
Team Member Name
Dominic Gutierrez
Did this incident involve a vendor?
No
Should this incident be reported to the residents renters insurance policy?
No

