

<b>Date of Incident</b>	09-12-2023
<b>Prepared By</b>	Melissa Verdon
<b>Reviewed By</b>	Incident Report was reviewed by John Samuel on 09-12-2023 at 07:39 PM.
<b>Property</b>	Gateway Towers
<b>Time of Incident</b>	02:30:00
<b>Location of Incident</b>	Bldg. B small fitness center

Incident Type
Misc.
Description of Incident
While inspecting the buildings today, it was discovered that the tablet for Fitness on Demand is missing. I contacted Will Erwin to see if he would be able to look into it or track the device. He will be here this afternoon and will call Fitness on Demand. We tried to obtain video footage but the room was dark and no footage was available.
Corrective action taken at the time of the incident
Looking into where the tablet may have gone and to see if it can be tracked
What we have done related to Customer Service and helping the resident, if anything?
NA
Witnesses names and phone number
Melissa Verdon - 267.400.6526
Was there security camera footage of this incident?
No
Link to security footage video in Box
http://
Did this incident involve a resident?
No
Did this incident involve a Lindy team member?
No
Did this incident involve a vendor?
No

